AKB Member Directory – User Documentation

Overview

AKB Member Directory is a WordPress plugin designed to create and manage a directory of members and teams. It allows administrators to assign members to specific teams and automatically generate both archive and single view pages for each.

Installation

1. Upload the plugin zip (`Akash_Kumar_Bhowmik_Assignment_WPPlugin.zip`) via the WordPress admin:

   - Go to **Plugins → Add New → Upload Plugin**.

   - Select the zip file and click **Install Now**.

2. Activate the plugin from the **Plugins** screen.

3. You will see two new post types in your admin menu:

   - **Members**

   - **Teams**

Custom Post Types

Members

Used to add and manage individual people (staff, team members, etc.).

Fields Available:

- First Name

- Last Name

- Email

- Address

- Profile Image *(media uploader)*

- Cover Image *(media uploader)*

- Favorite Color *(color picker field)*

- Status *(select field: Active or Draft)*

- Team Assignment *(select from created Teams)*

Teams

Used to define teams/departments to which members can belong.

Fields Available:

- Team Name

- Team Description

Member ↔ Team Relationship

Each member can be assigned to a single team using a dropdown selector in the Member edit screen. This linkage helps in grouping and displaying members under their respective teams.

Frontend Display

Archive Pages

- **Members Archive:** `yoursite.com/members/`

- **Teams Archive:** `yoursite.com/teams/`

These pages list all published entries of the respective type using plugin templates.

Single Pages

- **Member Page:** Displays individual member details.

- **Team Page:** Shows team information and lists all members associated with the team.

Template Structure

The plugin includes default templates for:

- Archive (members, teams)

- Single (member, team)

You may override these by placing corresponding template files in your theme:

- `archive-member.php`

- `archive-team.php`

- `single-member.php`

- `single-team.php`

Settings / Configuration

Currently, there is **no settings page**. Everything is managed through the post editor.

Uninstallation

To completely remove the plugin:

1. Deactivate the plugin from the WordPress admin.

2. Click **Delete** to remove all plugin files.

3. Custom post types will be removed. However, any content created will remain unless manually deleted.

Troubleshooting

Q: My member or team archive shows a 404 error.
 A: Visit **Settings → Permalinks** and click "Save Changes" to flush rewrite rules.

Q: I don't see member/team pages.
 A: Make sure you've added at least one post in each CPT and flushed permalinks.

Changelog

1.0.0

- Initial release

- Custom post types: Members and Teams

- Team-Member relationship

- Frontend templates for archive/single pages

Credits

Developed by **Akash Kumar Bhowmik**