**Date: 25/07/2020**

**To,**

**The General Manager,**

**Department of Purchase,**

**Hi-Tech Medical College & Hospital, BBSR.**

**Sub: Regarding Purchase of updated books of Allied Health Sciences.**

Respected Madam,

This is to inform you that the Proforma invoice for our required books which were submitted by the two vendors-such as Jaypee Brothers Medical Publishers P. Ltd., Kolkata and Abuja Books Company Pvt. Ltd, New Delhi in order to meet the demand of students as well as faculties of Allied health Sciences, DMLT & DMRT. After final negotiation which was done by Dy.MS, Dr. Chandan Sir. Ahuja Books Company has mentioned flat discount of 30% of each title on proforma invoice in addition this company has assured to supply the complementary medical books at the rate 3% of total amount and Jaypee Brothers Medical Publishers P. Ltd has mentioned separate discount of each title of its own publication. The both final proforma invoice have been approved by the Director Dr. Rakesh Sir(copy enclosed).

It is hereby requested to you to do the needful in this regard.

**Abuja Books Company Pvt. Ltd, New Delhi**

No of Books=**273**

Amount=**Rs.1,52,790.40**

Payment: 100% advance

Delivery: within 7days -15days

**Jaypee Brothers Medical Publishers P. Ltd., Kolkata**

No of Books=**100**

Amount=**Rs.84,774.00**

Payment: 100% advance

Delivery: within 7days -15days

Yours’ Faithfully

Central Library, HMCH