

Legal Case Management SaaS - Detailed Plan

Objective:

To develop a **Legal Case Management SaaS** that helps law firms, independent lawyers, and legal departments efficiently manage cases, clients, documents, appointments, billing, and compliance.

1. Core Modules of the Legal Case Management SaaS

A. Case Management

- Create, update, and track legal cases.
- Assign cases to lawyers.
- Track case status, deadlines.
- Document and evidence management.

B. Client Management

- Maintain client profiles with personal details.
- Manage multiple cases per client.

C. Document Management

- Upload, store, and organize case-related documents.
- Secure document sharing with clients and team members.

D. Appointment & Scheduling

- Lawyer availability calendar.
- Appointment scheduling for clients and internal meetings.

2. User Roles & Workflows

A. Client Workflow

1. **Sign Up & Login:** Register and verify identity.
2. **Case Submission:** Upload details and supporting documents.
3. **Consultation Booking:** Schedule an appointment with a lawyer.
4. **Track Case Progress:** Receive real-time updates.
5. **Make Payments:** Pay invoices for legal services.
6. **Review and Close Case:** Provide feedback after case completion.

B. Lawyer Workflow

1. **Register & Setup Profile:** Set expertise, availability, and pricing.
2. **Manage Cases:** View assigned cases and track progress.
3. **Schedule & Attend Meetings:** Manage client appointments.
4. **Prepare & Submit Legal Documents:** Store, edit, and share case-related documents.
5. **Bill Clients:** Track time, generate invoices, and process payments.
6. **Close Case & Archive:** Store case history securely.

C. Admin Workflow

1. **User Management:** Approve lawyers and manage client access.
2. **Case Oversight:** Monitor active and closed cases.