

**P. S. INTELEGENCIA ANALYTICS  
PRIVATE LIMITED**

Regd. Office: 5A Pocket C SFS  
Mayur ViharPhase-111,  
New Delhi-110096

Noida Office: A 21, Sector 63  
Noida- 201301  
Tel: 120-4154796, 4268194

To  
**Mr. Sunny Kumar Singh**  
Global Institute of Management and Emerging Technologies  
Sub: **Revised Offer Letter**

Mr. Singh,

We are pleased to invite you to join P.S. Intelegencia Analytics Pvt. Ltd. Through the course of our recruiting efforts, we meet and interview many individuals with strong backgrounds. Our recruitment process is highly selective - one which we feel helps us carefully consider a candidate's qualifications and interest and match them to our needs. We value your abilities and believe you will find your work environment to be both challenging and fulfilling.

This letter is to offer you the position of a **Software Engineer I** at Intelegencia. As mutually agreed your start date will be **10<sup>th</sup> June 2019**.

Following details /conditions shall apply:

1. Your salary breakup is as follows:

<b>Salary Structure</b>	
<b>Particulars</b>	<b>(Per Month) Amount in Rs.</b>
Basic pay	8,687.50
House Rent Allowance	4,343.75
Transport Allowance	1,600.00
Medical Allowance	1,250.00
Others	1,493.75
<b>Total</b>	<b>17,375.00</b>
Employer's PF Contribution	1,800.00
Employer's ESI Contribution	825.00
<b>Net CTC</b>	<b>20,000.00</b>

(Per Month Rupees Twenty Thousand only)

2. You will also be eligible to receive commissions where your project performance and client relationship will lead to either extension of existing project(s) or new project work awarded to Intelegencia. Your commission will be determined by the annualized value of the project revenue.
3. As part of your employment with Intelegencia, you would be required to travel to client-locations within the country as well as overseas, as per the requirements of your position. Intelegencia will bear the travel expenses incurred in connection with your travel, in accordance with the Company's Travel Policy. Additionally, you will be eligible to avail other benefits as mentioned in the travel policy.
4. Intelegencia offers other benefit programs such as combined earned and sick leaves. We are pleased to offer you a total of 20 days of earned and sick leave. Your leaves will be calculated, based on your year to date (YTD) hours worked.
5. **180 days'** probation will apply as a special condition to this offer after which you will automatically become a permanent employee of the company.

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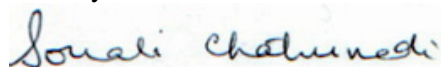
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6. In case you decide to discharge your duties with Intelegencia at any point, following policy would apply:
  - a. During the probation period: To serve a notice of 7 days failing which you will forfeit your right to receive any unpaid salary; To serve a notice of two (2) months if you are staffed on an active live client project. The above mentioned notice period is non-negotiable and non-buyable, unless approved in writing by Intelegencia's senior management.
  - b. After completion of probation period: To serve a notice of two (2) months if you are staffed on an active live client project. The above mentioned notice period is non-negotiable and non-buyable, unless approved in writing by Intelegencia's senior management. If you are not staffed on any active client project, you would be required to serve a notice of one (1) month or one (1) month's salary in lieu.
7. This offer of employment is contingent upon a satisfactory background check and your signature on this offer letter. You also agree that all the information hereby provided is correct and has not been falsely made or represented in any manner whatsoever and that no information that was requested is incomplete. False representation would include but not limited to fake/wrong credentials, certificates, information, past employment letters, salary slips, false or incorrect qualification/ marks/ past salary/designation/work experience/profile/ references.
8. You will have to execute the agreements for service in this organization, format of which is available in this office for perusal and continuation of your service is subject to your being found and remaining medically fit.

**At the time of joining, you are required to bring the following:**

1. **Originals and Copies of all your:** Educational qualifications, Previous offer letters/appointment orders, relieving letters, experience certificates, salary slips along with bank statements for the last three (3) months from the bank where your salary was credited, Aadhar Card, PAN Card, Permanent and Correspondence address proof. (Driver's License/Voter ID Card/ Passport/ Rent agreement etc.), identity proof. (Passport /Driver's License/Voter ID Card etc.)
  2. Four passport size photographs.
  3. At least three references, with two being from your previous employer and one personal reference.
- You are receiving this letter in duplicate. Kindly sign one copy and return to us.

Thank you and welcome aboard.



Sonali Chaturvedi  
Vice President, Human Resources and Recruiting  
Intelegencia

**Accepted**

Signature \_\_\_\_\_

Name **Sunny Kumar Singh**

Date \_\_\_\_\_