



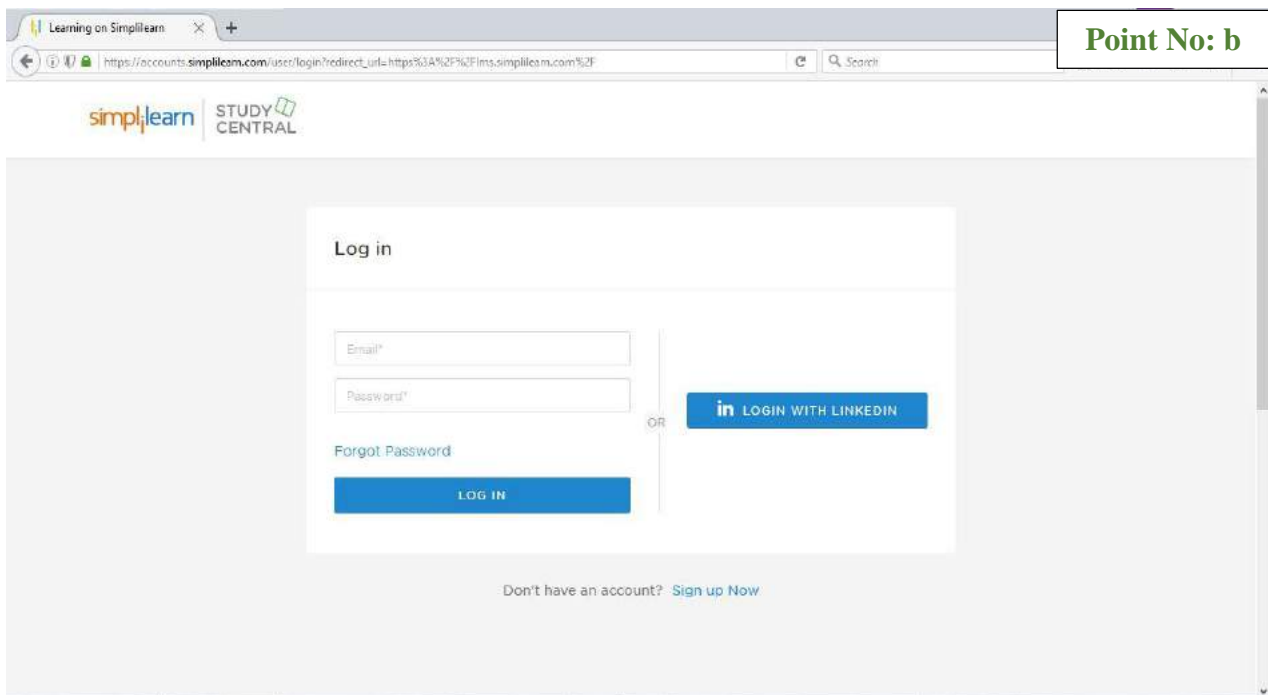
## LMS USER GUIDE

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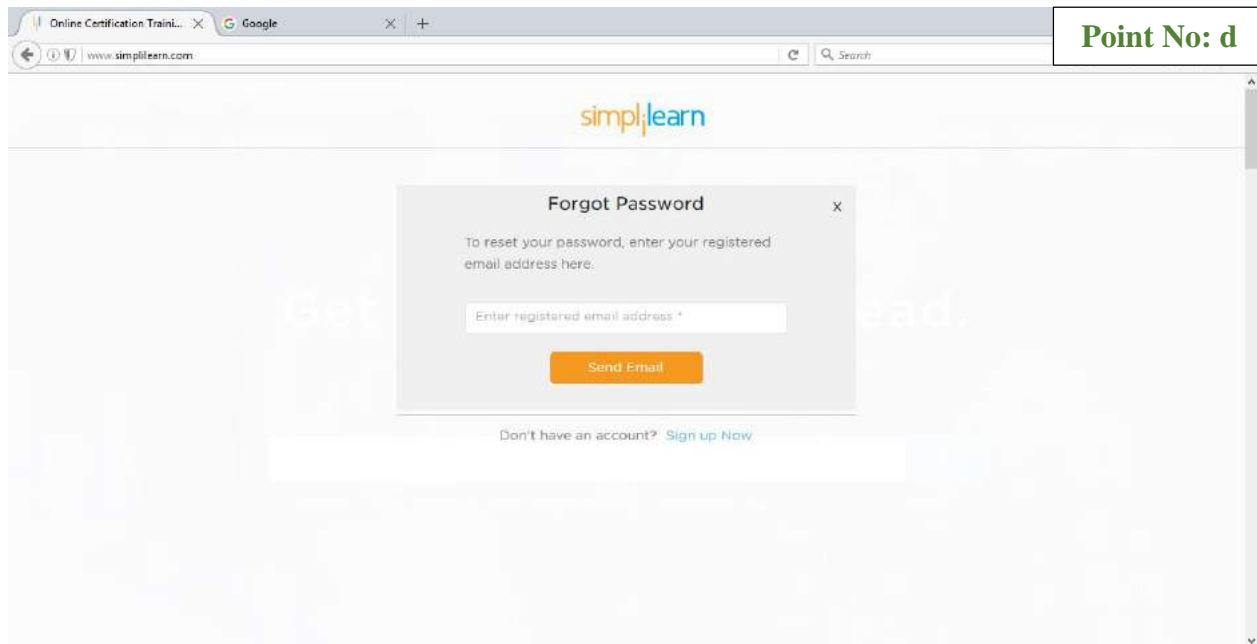
## 1. Login to Simplilearn's LMS

- a. Visit <http://www.simplilearn.com/> and choose the login option at the top right corner.
- b. Please login using these credentials:
  - Email id – please enter your official email address
  - First time users: use password @Simpli123
  - Returning users: use the password you picked
- c. Click on "Log in".
- d. If you forgot your password:
  - Click on the "Forgot Password" button.
  - Enter your email id and hit submit.
  - A password reset link will be sent to your email id.
  - Choose a new password using the reset link.



The screenshot shows a web browser window with the URL [https://accounts.simplilearn.com/user/login?redirect\\_url=https%3A%2F%2Fims.simplilearn.com%2F](https://accounts.simplilearn.com/user/login?redirect_url=https%3A%2F%2Fims.simplilearn.com%2F). The page features the Simplilearn logo and "STUDY CENTRAL" text. The main content is a "Log in" form with fields for "Email\*" and "Password\*", a "Forgot Password" link, and a "LOG IN" button. To the right of the form is a "LOGIN WITH LINKEDIN" button. At the bottom, there is a link for "Sign up Now" for users who don't have an account. A green box in the top right corner of the browser window contains the text "Point No: b".

Point No: b



## 2. Set your profile up

Setting up your profile is a 3-step process, as explained below:

### 2.1 Prepare your customized study plan (Optional)

#### ➤ What is a study plan:

It's the maximum number of hours you can dedicate to learning, every week. You can set aside the number of hours per week at the beginning of your study plan using the LMS.

#### ➤ What is the benefit of a study plan:

You will receive email reminders if you do not follow your Study Plan for two consecutive weeks.

#### ➤ Is choosing a Study Plan mandatory?

No.

#### ➤ Does I have to choose a Study Plan every time I log in?

No. You will only have the option to pick a Plan when you access the LMS the first time.

### 2.2 Choose a profile name

#### ➤ Set a unique username (mandatory).

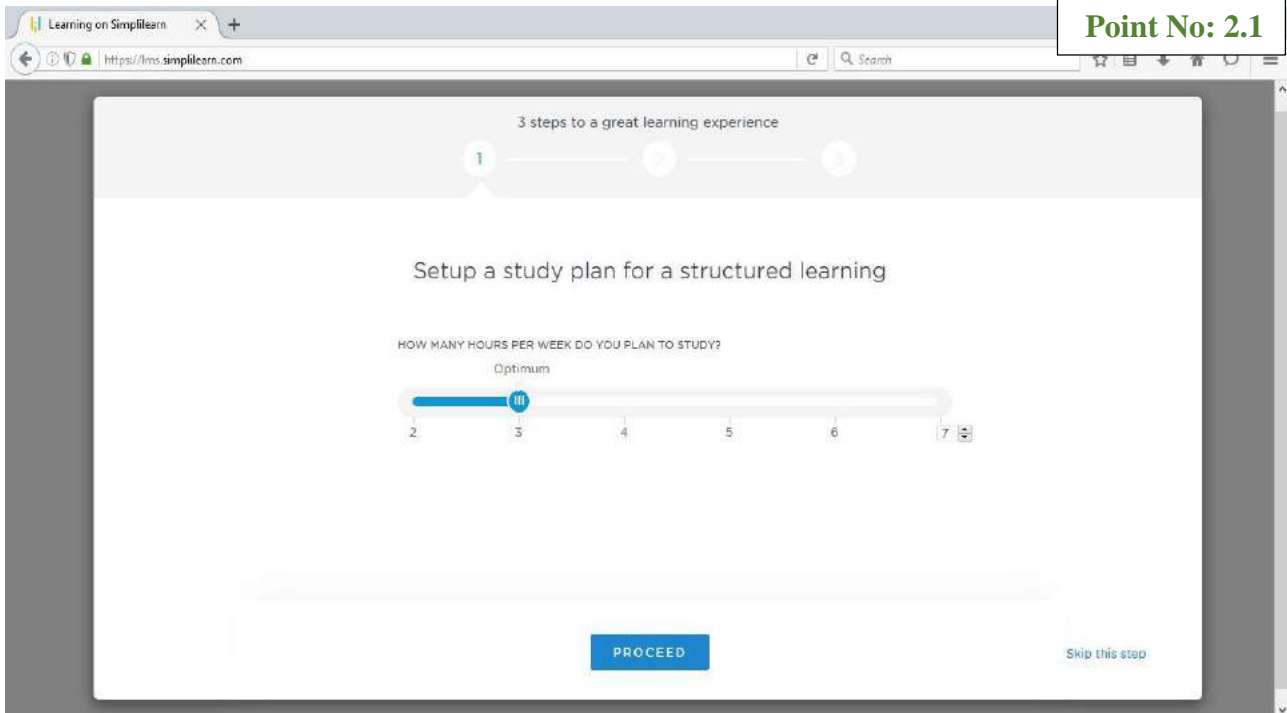
#### ➤ Connect your LinkedIn profile to auto-populate your profile details (optional).

- If you wish to skip this step, please click on "Proceed without LinkedIn".

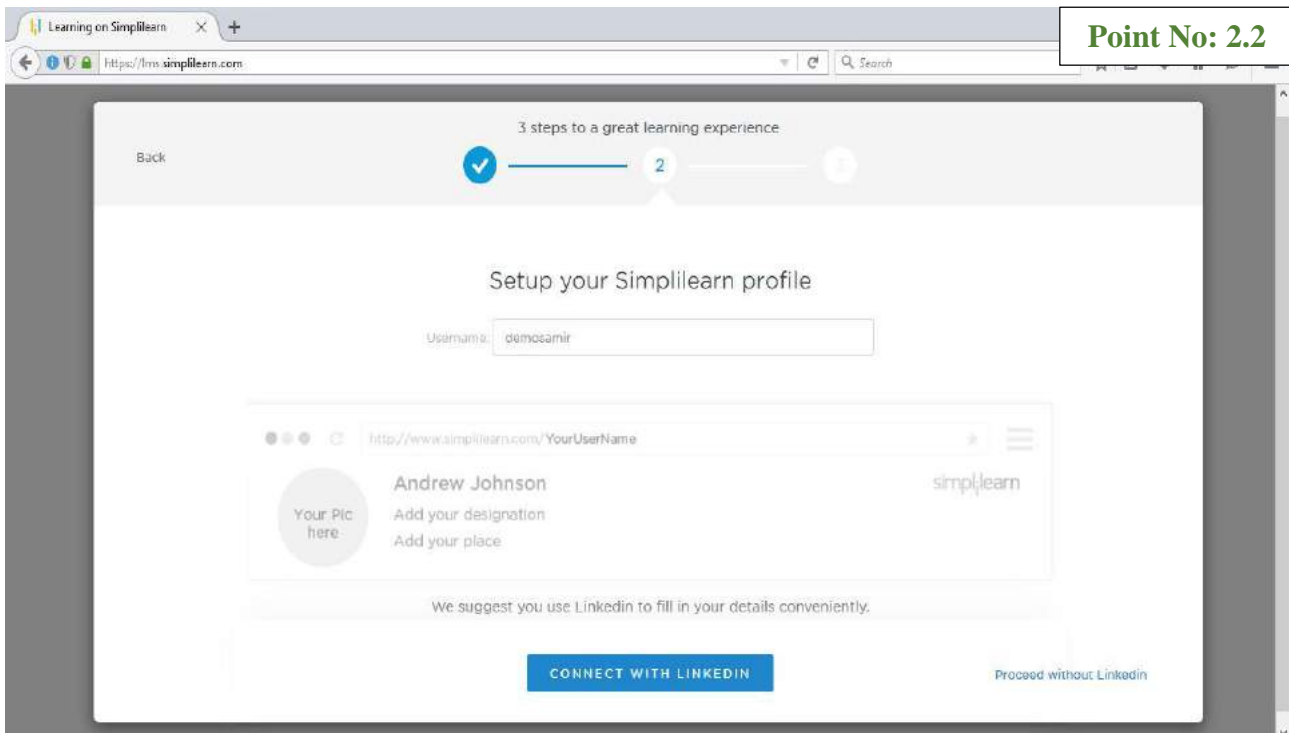
## 2.3 Download mobile app (optional)

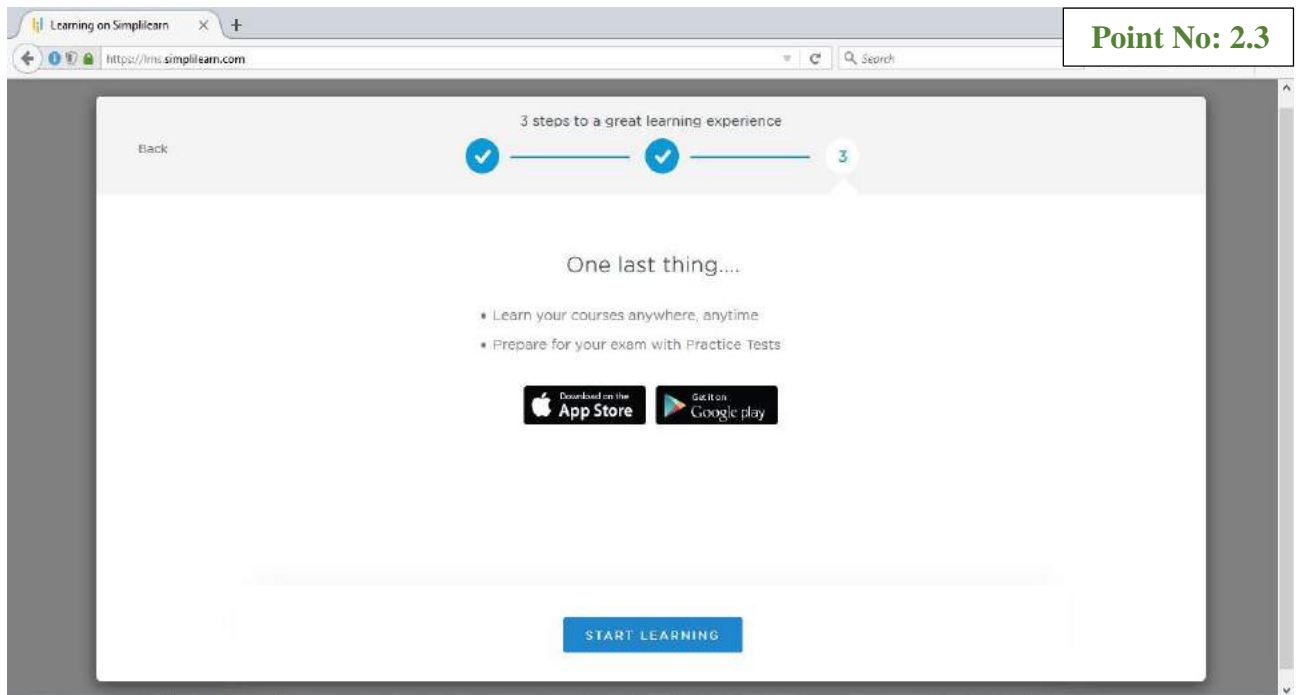
- You can download Simplilearn's App from the App Store or Google Play to access the LMS anywhere, anytime.

Point No: 2.1



Point No: 2.2





### 3. Navigate the LMS

Once you have set your profile up, you will see a dashboard called Study Central. Your available options are as follows:

- 3.1 Select or search for courses
- 3.2 Set up a focus course
- 3.3 LMS environment
  - 3.3.1 Lessons
  - 3.3.2 Notes
  - 3.3.3 Forum / Community
  - 3.3.4 Downloads
  - 3.3.5 Certificate
- 3.4 View your progress
- 3.5 Exit and return to LMS

When you set a Focus Course, you

- > get a structured learning plan, tailored to your needs
- > stay on track with timely reminders and notifications

People who set a Focus Course are much more likely to complete it

[CREATE A FOCUS COURSE](#) [No Thanks](#)

60% of your profile is complete [Edit Profile](#)

#### DAILY EFFORT



#### My Courses

[Active](#)
[Inactive](#)
[Category](#)
[Sort by](#)


1 All Course Access

2% of Lessons watched



Administering  
Microsoft SQL Server  
2012 Databases (Exam)

43% of Lessons watched



Advanced Content  
Marketing

0% of Lessons watched

### 3.1 Select or search for courses

<https://lms.simplilearn.com/#/>

Point No: 3.1

#### My Courses

[Active](#)
[Inactive](#)
[Category](#)
[Sort by](#)


PMP® 2016

4% of Lessons watched

## 3.2 Setting Up a Focus Course (Optional)

### 3.2.1 What is a Focus Course?

A Focus Course is a course of your choice that you plan to dedicate all your study plan hours to.

### 3.2.2 How will setting a Focus Course help?

The course is broken down into a structured week-by-week task plan.

It will help you to keep track of what you should learn each week to achieve your learning goals.

### 3.2.3 How do I create a Focus Course?

1. Click on 'Create a Focus Course'
2. Select your course from the available choices
3. Select 'Proceed' to finish
4. Edit your Study Plan (if you wish) by either using the slider or defining the date by when you'd like to complete the course.
5. Click on 'Proceed'.
6. You will now get a weekly allocation of tasks so you are able to complete your course as per the study plan.
7. To get started with your Week 1 task list, click on 'Go To My Tasks'
8. To get started with your course, click on 'Start Now'. This will take you to that course's Learning Environment.
9. At any point during your learning, if you wish to change your focus course or study plan, click on the edit (pen) icon next to it.

### What if I don't want to set a Focus Course?

1. Click on "No Thanks".
2. Access the course content by clicking on the "Start" button.

Point No: 3.2.3.1


**When you set a Focus Course, you**

- > get a structured learning plan, tailored to your needs
- > stay on track with timely reminders and notifications

People who set a Focus Course are much more likely to complete it

CREATE A FOCUS COURSE

No Thanks





## Set Your Focus Course

1

Fundamentals of HTML

PROCEED

Designing and Developing ASP.NET 4 Web Apps (Exam 70-519)  
 Designing and Implementing a Server Infrastructure - 70-413  
 Designing Database Solutions for Microsoft SQL Server 2012 (Exam 70-465)  
 Develop Responsive Websites with Bootstrap 3  
 Digital Matte Painting with Photoshop  
 Essentials of Developing Windows Store Apps Using C# (Exam No: 70-484)  
 Essentials of Developing Windows Store Apps Using HTML5 and JavaScript(Exam 70-481)  
 Everything You Need To Speed Up Your Website  
 FileMaker Pro 12: Advanced  
 FileMaker Pro 12: Beginner  
 FileMaker Pro 12: Intermediate  
 FileMaker Pro 13 Beginner  
 FileMaker Server 12  
 Finance for Non-Financial Managers  
 Financial modeling with excel advanced  
 Financial Modeling with MS Excel  
 Fundamentals of Ajax Development  
 Fundamentals of CSS  
 Fundamentals of CSS3  
 Fundamentals of HTML

## Set Your Focus Course

1

SELECTED COURSE

Fundamentals of HTML

[CHANGE](#)

2

SET YOUR STUDY PLAN

BY WHEN WOULD YOU LIKE TO COMPLETE THE COURSE?  
 (Optional)

Pick a date

February 2016

Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	1	2	3	4	5
6	7	8	9	10	11	12

HOW MANY HOURS DO YOU PLAN TO STUDY PER WEEK?

Optimum



2 hrs/week

You'll be able to finish by Fri, 26 Feb, 2016.

PROCEED

simplilearn
STUDY CENTRAL
MY COURSES
MY

Point No: 3.2.3.6 & 7

FOCUS COURSE
Fundamentals of HTML

STUDY PLAN
1 hrs/week

0% COMPLETED

OVERVIEW OF LEARNING
Based on 1 hrs/week effort
GO TO MY TASKS

Week 1	Feb 19 - Feb 26			
	Fundamentals Of HTML	20 Topics & 0 Quiz	01:20:54	
Week 2	Feb 26 - Mar 4			
	Fundamentals Of HTML	20 Topics & 0 Quiz	01:20:54	

simplilearn
STUDY CENTRAL
MY COURSES
MY RESOURCES
COMM

Point No: 3.2.3.8 & 9

FOCUS COURSE
Fundamentals of HTML

STUDY PLAN
1 hrs/week

0% COMPLETED

WEEKLY TASKS
ALL TASKS
DOWNLOADS

TO DO THIS WEEK
Feb 19 - Feb 26
START NOW

	Fundamentals Of HTML	20 Topics & 0 Quiz	01:20:54
--	----------------------	--------------------	----------

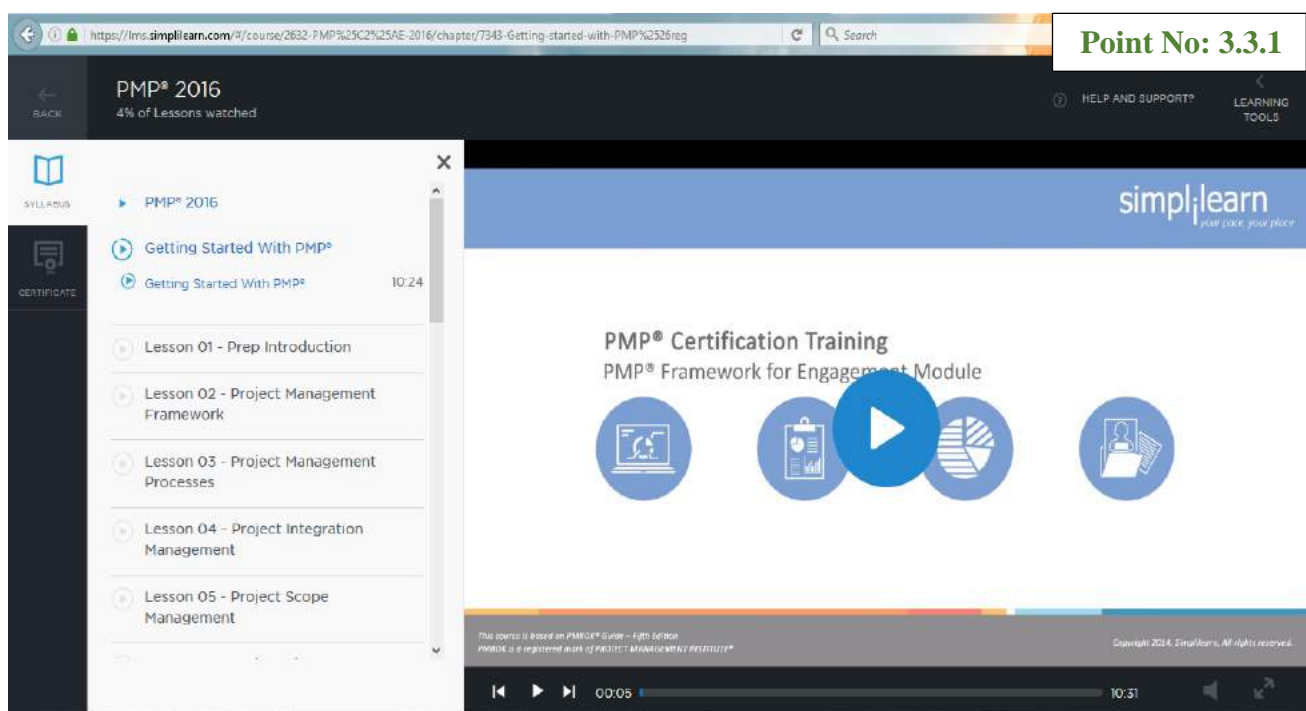
### 3.3 Familiarizing yourself with the learning environment

These tabs / tools on the LMS will quickly help you navigate around the learning environment:

- 3.3.1 Syllabus
- 3.3.2 Certificates
- 3.3.3 Notes
- 3.3.4 Forum
- 3.3.5 Downloads

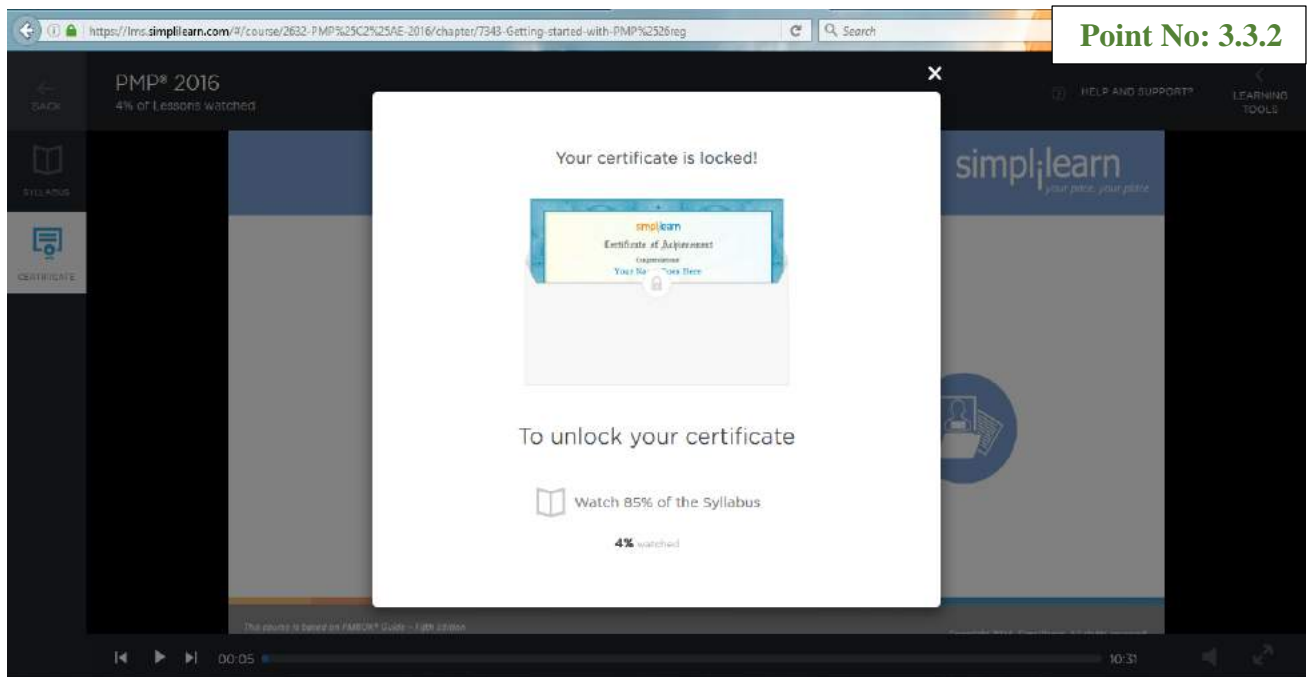
#### 3.3.1 Syllabus

- The Syllabus tab provides an overview of the topics covered in the course.
- It will also tell you the duration of each video.



#### 3.3.2 Certificates

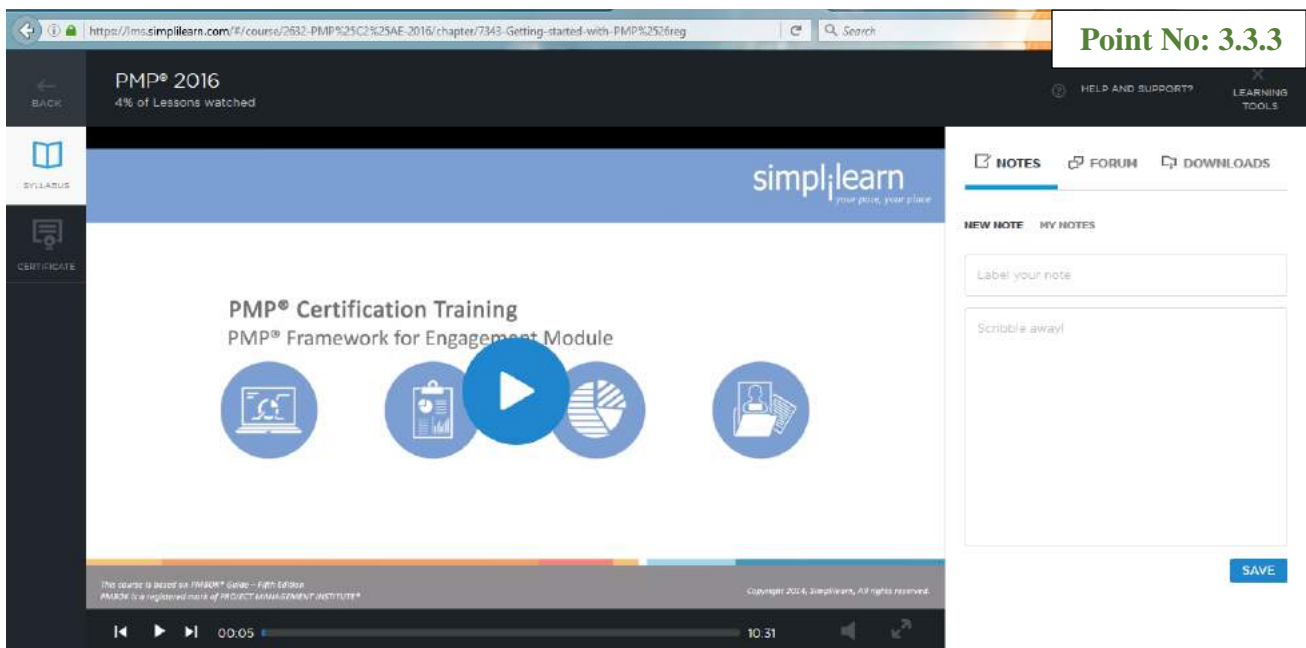
- This tab will allow you to download your course completion certificates & PDUs, wherever applicable.
- You can download certificates only upon completion of at least 85% of the eLearning material. It will be locked till then.
- Once unlocked, the certificate can be downloaded as a pdf.



Point No: 3.3.2

### 3.3.3 Notes

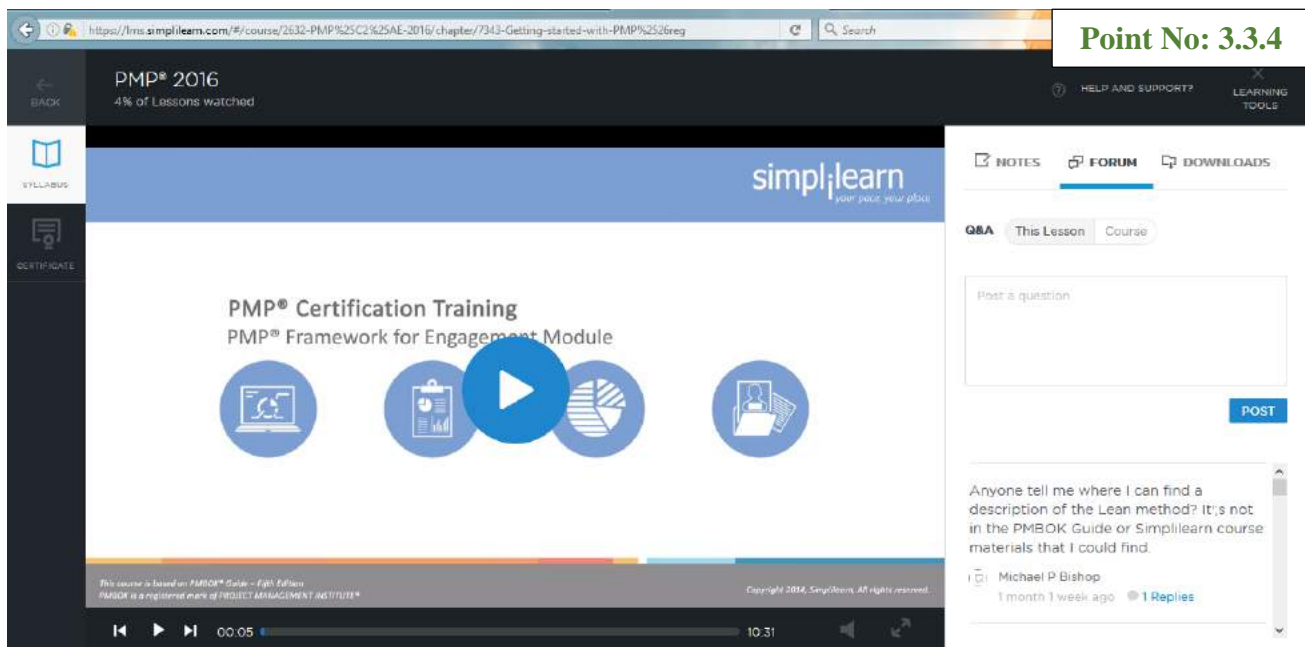
- The Notes tab will allow you to take notes, which you can review later.
- Your notes will be time-stamped and stored under 'My notes' to make it easier for you to map each video to your notes.



Point No: 3.3.3

### 3.3.4 Forum

- You can put your questions to Simplilearn's active, vibrant community of learners.
- The forum is monitored by course specific SMEs at Simplilearn, who will provide answers to questions within 48 hours.
- Since all forum posts are time stamped, when you post a question, all learners in the community will be able to identify the lesson /video your question is related to & provide relevant answers accordingly.
- All your Q&As will be stored in your account for future reference.



The screenshot displays the Simplilearn user interface. At the top, the URL bar shows a course link. The main header includes the 'simplilearn' logo and navigation links like 'BACK', 'PMP® 2016', and '4% of Lessons watched'. The central video player area is titled 'PMP® Certification Training' and 'PMP® Framework for Engagement Module'. On the right, the 'Point No: 3.3.4' is highlighted. Below this, there are tabs for 'NOTES', 'FORUM', and 'DOWNLOADS'. The 'FORUM' tab is active, showing a 'Q&A' section with a 'Post a question' form and a 'POST' button. A sample question is visible: 'Anyone tell me where I can find a description of the Lean method? It's not in the PMBOK Guide or Simplilearn course materials that I could find.' with a reply from Michael P Bishop.

### 3.3.5 Downloads

- This tab allows you to download supplementary learning materials for your assigned course.
- This learning material includes e-books (study guides), codes, projects, tips to success, trial tools, etc.
- The supplementary material is provided to maximize your overall learning.

Point No: 3.3.5

BACK

PMP® 2016

4% of Lessons watched

HELP AND SUPPORT?

LEARNING TOOLS

SYLLABUS

CERTIFICATE

simplilearn

your pace. your place.

NOTES

FORUM

DOWNLOADS

PMP® Certification Training

PMP® Framework for Engagement Module

COURSE DOWNLOADS (3)

- Download eBook zip
- Download Case Studies zip
- Download Brain Dump for PMP Preparation zip

00:05

10:31

### 3.4 View your progress

From your dashboard, you can -

1. Track your daily and weekly progress.
2. View your progress from previous weeks

simplilearn

STUDY CENTRAL

MY COURSES

MY RESOURCES

COMMUNITY

Point No: 3.4

FOCUS COURSE

Big Data and Hadoop Administrator

STUDY PLAN

8 hrs/week

2% COMPLETED

WEEKLY TASKS

ALL TASKS

DOWNLOADS

TO DO THIS WEEK

Mar 29 - Apr 5

CONTINUE

Lesson 00 - Course Introduction

8 Topics & 0 Quiz

00:04:01

Lesson 01 - Introduction to Big Data and Hadoop

23 Topics & 1 Quiz

00:19:41

Lesson 02 - Planning Hadoop Cluster

27 Topics & 1 Quiz

00:28:06

30% of your profile is complete

Edit Profile

More Captu

DAILY EFFORT

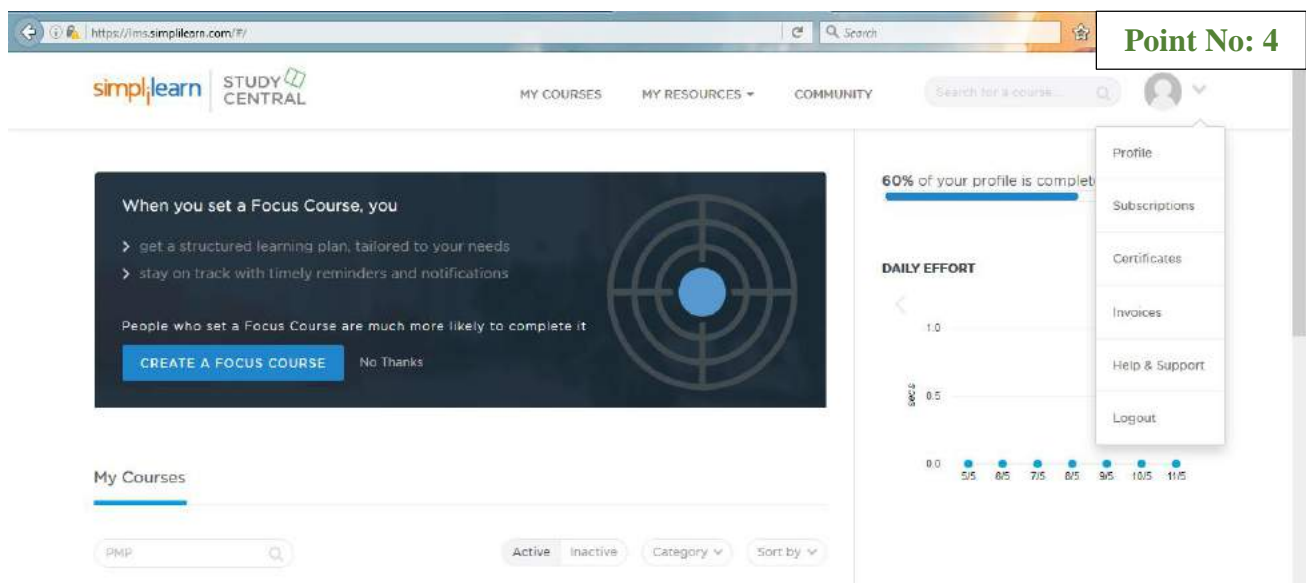
30/3

### 3.5 Exit and return to the dashboard

- To stop learning and return to your Dashboard, click on “Back button” in the Learning Environment.
- Your progress will be stored so you can pick up from where you left.

## 4 Additional features on the dashboard

To access your Simplilearn profile, download certificates, seek assistance from our Support team, or log out of the learning environment, click on the top-right profile photo icon.



The screenshot shows the Simplilearn dashboard interface. At the top, there is a navigation bar with the Simplilearn logo, 'STUDY CENTRAL', and links for 'MY COURSES', 'MY RESOURCES', and 'COMMUNITY'. A search bar is also present. On the right side of the navigation bar, there is a user profile icon with a dropdown menu. The dropdown menu includes options: 'Profile', 'Subscriptions', 'Certificates', 'Invoices', 'Help & Support', and 'Logout'. Below the navigation bar, the main content area is divided into two sections. The left section features a dark blue card titled 'When you set a Focus Course, you' with bullet points: 'get a structured learning plan, tailored to your needs' and 'stay on track with timely reminders and notifications'. It also includes a button 'CREATE A FOCUS COURSE' and a 'No Thanks' link. The right section displays a progress bar indicating '60% of your profile is complete' and a 'DAILY EFFORT' chart showing a line graph with data points for various dates (5/5, 6/5, 7/5, 8/5, 9/5, 10/5, 11/5). Below the main content area, there is a 'My Courses' section with a search bar and filters for 'Active', 'Inactive', 'Category', and 'Sort by'.

Other than course specific content and materials, you also have access to

1. Simplilearn’s repository of academic articles, webinars, videos, white papers and e-books.
2. Our professional community, where you can participate in useful discussions on various topics.



**FOCUS COURSE**

## Big Data and Hadoop Administrator

**STUDY PLAN**  
6 hrs/week

**WEEKLY TASKS** | **ALL TASKS** | **DOWNLOADS**

**TO DO THIS WEEK** (Mar 29 - Apr 5) [CONTINUE](#)

Lesson	Topics & Quiz	Duration
Lesson 00 - Course Introduction	8 Topics & 0 Quiz	00:04:01
Lesson 01 - Introduction to Big Data and Hadoop	23 Topics & 1 Quiz	00:19:41
Lesson 02 - Planning Hadoop Cluster	27 Topics & 1 Quiz	00:28:06
Lesson 03 - Hadoop Installation and Configuration	46 Topics & 1 Quiz	00:52:01

30% of your profile is complete [Edit Profile](#)

### DAILY EFFORT



### FORUMS

#### CERTIFICATION & TRAINING DISCUSSIONS

- Big Data and Analytics** New  
Discussions: 474 Messages: 1,322  
Latest: copy files to vm Anand\_15, Yesterday at 12:04 PM
- Digital Marketing** New  
Discussions: 85 Messages: 281  
Latest: DMCA Project doubts Aneesh\_7, Yesterday at 8:55 PM
- Project Management** New  
Discussions: 455 Messages: 1,814  
  - PMP
  - PRINCE2
  - Agile and Scrum
  - Other Project Management Courses
Latest: Prince2 short and swe... Alisha\_1, Yesterday at 10:40 AM
- Salesforce Certification** New  
Discussions: 34 Messages: 101  
Latest: What is the difference ... Angie Stiles, Wednesday at 9:19 P
- IT Service Management - ITIL/ITSM/TOGAF** New  
Discussions: 77 Messages: 251  
Latest: Not sure where to rep... Evan Kirksey, Wednesday at 3:14 P



rmenon

Messages: 0  
Likes: 0  
Points: 0

#### FORUM STATISTICS

Discussions: 1,923  
Messages: 6,644  
Members: 395,042  
Latest Member: pqr pqj

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END OF DOCUMENT