

123 YOUR STREET
YOUR CITY, ST 12345
(123) 456-7890
NO_REPLY@EXAMPLE.COM

YOUR NAME

SKILLS

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EXPERIENCE

Company Name, Location – Job Title

MONTH 20XX – PRESENT

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- Sed in consequat mi, sed pulvinar lacinia felis eu finibus.

Company Name, Location – Job Title

MONTH 20XX – MONTH 20XX

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Company Name, Location – Job Title

MONTH 20XX – MONTH 20XX

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EDUCATION

School Name, Location – Degree

MONTH 20XX – MONTH 20XX, LOCATION

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AWARDS

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Dear Job Seeker,

Each Google Docs resume template is designed to be easy to fill out and help you land an interview.

But that doesn't mean filling in all the details is easy.

If you're struggling to write your resume, here are some free resources to help you put together a job application that convinces employers you're the right person for the job:

- [Free Resume Builder](#)
- [How to Write a Resume](#)
- [Resume Samples by Industry](#)

Once you have a great resume, pair it with a convincing cover letter by downloading a matching [Google Docs cover letter template](#).

Additionally, here are a few resources to help you write a cover letter that gives your application the boost it needs to land you an interview:

- [Cover Letter Builder](#)
- [How to Write a Cover Letter](#)
- [Cover Letter Examples by Industry](#)

Best regards,

The Resume Genius Team