

USER GUIDE

CATALOG SETTINGS

Version 1.3

CONTENTS

Manage Attributes	6
View Attributes	6
Page numbering	6
The filters	7
Screening product attributes	7
Shortcut actions on each attribute	8
Create an attribute	8
Edit the properties of an attribute	8
Validation by settings properties for the different attribute types	9
Manage the attribute options	10
List attribute options	10
Add an option	10
Edit option labels	11
Sort out options	11
Delete an option	11
View the rules applied to the attribute (Enterprise Edition)	11
Delete a rule applied to the attribute	11
Check the attribute history	11
Delete Attribute	12
Manage attribute groups	13
View attribute groups	13
Check the history list of an attribute group	13
Create an attribute group	13
Order the attribute groups	14
Edit the labels of an attribute group	14
Manage attributes in a group	14
Add Attribute	15
Remove an attribute	15
Sort out attributes	15
Delete an attribute group	16
Manage families	17
View families	17
Check the family history	17

Create a family	17
Edit a family label	18
Manage the attributes in a family	18
Add an attribute	18
Remove an attribute	19
Set a required attribute for a channel	19
Remove an attribute required for a channel	19
Add the same attributes in several families	20
Delete a family	20
Manage the group types	21
Check the type group	21
Page numbering	21
The filters	22
Screening the group types	22
The shortcut actions on each group type	22
Create a group type	22
Edit a group type	23
Delete a group type	23
Manage association types	24
View the association types	24
Page numbering	24
Filters	24
Screening the association types	25
The shortcut actions on each association type	25
Create an association type	25
Edit an association type	25
Delete an association type	26
Check the association type history	26
Manage currencies	27
View currencies	27
Page numbering	27
Filters	27
Screening currencies	28
Enable / disable a currency	28

Manage Channels	29
"List channels	29
Page numbering	29
The filters	30
Screening channels	30
Shortcut actions on each channel	30
Check the channel history	30
Create a channel	30
Edit a Channel	31
Delete a channel	31
Manage locales	32
View locales	32
Page numbering	32
Filters	33
Screening locales	33

MANAGE ATTRIBUTES

To help to adjust the PIM application to your needs, Akeneo PIM enables you to define attributes. For example, if you need to capture data about the weight of your products, you can add an attribute type as ‘metric’.

You will be able to select the most appropriate attribute type for your needs, please refer to the section below. For example, you can choose to create a field as a text, in which users can write what they want, or as a drop down list with a selection of values, forcing users to select from a list of predefined options.

Once you have created a new attribute (see below), you’ll need to assign it to one or more families or directly to a product to make it available to users.

To learn more on how the attributes and products interact, please refer to “Adding attributes to a product” or “Add attributes to a family” section.

Attributes are always optional data fields. This means that all attributes can be with no values for the products except the SKU, which identifies a product, and is therefore mandatory with a value entered as of you create a product.

View Attributes

To start, go to Settings > Attributes. From this page, you will have several options to work with the datagrid of attributes as described below.

Page numbering

The attribute datagrid displays a page number. All attributes are displayed in the datagrid per set of N attributes. The number of attributes is indicated at the top right of the grid.

TYPE	SCOPABLE	LOCALIZABLE	GROUP	SMART
Yes/No	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input type="checkbox"/>
Yes/No	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input type="checkbox"/>

This number of attributes per page can be amended if you click on the drop down list to select another number:

The screenshot shows a catalog settings interface with a search bar at the top containing filters: Scopable: All, Localizable: All, Group: All, and Smart: All. Below the search bar, it displays "of 6 | 55 records". On the right, there is a dropdown menu for "View per page" with options 10, 25, 50, and 100, currently set to 10. There are also "Refresh" and "Reset" buttons. The main area contains a table with columns: TYPE, SCOPABLE, LOCALIZABLE, and GROUP. Two rows of data are visible: one for "es/No" which is Scopable and Localizable, and another for "es/No" which is also Scopable and Localizable. Both rows are grouped under "Technical".

Note

This number is not taken in account as a contextual element of work.

This means that when you leave the page to view and edit an attribute form for example, and you go back to the page of the screen display of the attribute datagrid, then the number of attributes per page set back on the initial configuration, which is "10".

In order to navigate through the different pages of the attribute datagrid, the navigation buttons "next" and "previous" are available above the grid. Eventually, the page number is displayed at the center. You can directly go to a specific page by amending the field of the ongoing page number.

The screenshot shows a catalog settings interface similar to the first one, with a search bar at the top containing filters: Code: All, Label: All, Type: All, Scopable: All, Localizable: All, and a "Filters" button. Below the search bar, it displays "Page: 1 of 6 | 55 records". The main area contains a table with columns: LABEL, TYPE, SCOPABLE, and LOCALIZABL. Two rows of data are visible: one for "ure" which is labeled "Auto exposure", typed as "Yes/No", and is Scopable but not Localizable; and another for "assist_beam" which is labeled "Auto focus beam", typed as "Yes/No", and is both Scopable and Localizable.

Note

The navigation through the pages of the attribute datagrid is not taken in account as a contextual element of work. This means that when you leave the page to display an attribute for instance, and you go back to the page of the screen display of the attribute datagrid, then the page number set back to the original configuration, which is "1".

The filters

The attributedatagrid comes with a filter bar.

The screenshot shows a user interface for managing attribute filters. At the top, there is a "Manage filters" button and four dropdown filters: "Code: All", "Label: All", "Type: All", and "Scopable: All". Below these filters is a page navigation bar showing "Page: 1 of 6 | 55 records". The main area is a table with the following data:

CODE ▲	LABEL	TYPE	SCOPABLE
auto_exposure	Auto exposure	Yes/No	<input type="checkbox"/>
auto_focus_assist_beam	Auto focus beam	Yes/No	<input type="checkbox"/>

1. Enter your criteria. If the displayed criteria are not sufficient or relevant you can add additional criteria by selecting from the list that appears via the “Manage filters” button.
2. The grid is automatically updated as a new filter is added.

Labels filters are located: If an attribute has a label in the local preference, then this wording is used. If there is no available language, then the attribute code will be displayed in brackets. For example: [COLOR].

Filters can be sorted out on the following attribute information:

- The code,
- The label,
- The attribute type,
- The “scopable” property,
- The “Localizable” property,
- The group in which it belongs
- If there is a set of conditions and an action to execute the rule for a smart attribute (Enterprise Edition only).

Screening product attributes

To sort out the attributes, you can click on the column header in the datagrid.

Note

The following type of information cannot be used to sort out the list:

- The attribute type
- If it is a "Smart attributes"

Shortcut actions on each attribute

There is a set of actions available for each attribute, that you can find in the last column of the grid. The buttons are prompted when you hover your mouse over the line.

Attribute	Type	Value	Value	Category	Action
Auto exposure	Yes/No	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input type="checkbox"/>
Auto focus beam	Yes/No	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input type="checkbox"/>
Auto focus lock	Yes/No	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input checked="" type="checkbox"/>
Auto focus modes	Text	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Technical	<input type="checkbox"/>  
Auto focus points	Number	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input checked="" type="checkbox"/>
Brand	Simple select	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input checked="" type="checkbox"/>
Model name	Text	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input checked="" type="checkbox"/>
Camera type	Simple select	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input checked="" type="checkbox"/>
Clothing size	Simple select	<input type="checkbox"/>	<input type="checkbox"/>	Size	<input type="checkbox"/>

Note

The shortcut actions are only displayed if you have been granted the appropriate rights

Create an attribute

To create an attribute from the PIM user interface (without going through imports), you must have a specific permission for that. On the other way around, please contact your administrator.

To create an attribute in the PIM:

1. Click on the "Create attribute" button

The screenshot shows a table of attributes with the following columns: LABEL, TYPE, SCOPABLE, LOCALIZABLE, GROUP, and SMART. The attributes listed are:

LABEL	TYPE	SCOPABLE	LOCALIZABLE	GROUP	SMART
Auto exposure	Yes/No	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input type="checkbox"/>
Auto focus beam	Yes/No	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input type="checkbox"/>
Auto focus lock	Yes/No	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input checked="" type="checkbox"/>

At the top right, there is a green button labeled "Create attribute". Above the table, there are several filter buttons: Label: All, Type: All, Scopable: All, Localizable: All, Group: All, and Smart: All. Below the table, there are buttons for Page navigation (1 of 6), View per page (10), Refresh, and Reset.

2. Select the attribute type you want to create:

The dialog box is titled "Choose the attribute type". It contains a grid of nine attribute types, each with an icon and a label:

- Date
- File
- Identifier
- Image
- Metric
- Multi select
- Number
- Price
- Simple select
- Text
- Text Area
- Yes/No

Below the grid, there are three footer buttons: "Color scanning", "Yes/No", and "Technical". The background of the dialog box is purple, and it has a dark gray header bar with a close button.

3. The page of Edit Attribute is displayed. The following properties are required to create an attribute:

- a code
- a scope (global or per channel)
- localization (global or local)
- unique value (will be required according to the attribute type)

- Specific locale
4. Click on the “Save” button changed.

The attribute has been created and some properties can be added or amended over time.

Edit the properties of an attribute

You can change the following properties of an attribute

- Labels: these are labels that appear when they are displayed in the PIM.
- Specific properties to attributes (see below)
- Options (for single or multi select attribute type only): these are predefined values that the user can select
- The attribute group: the group in which the attribute belongs

To edit an attribute:

1. Go to Settings > Attributes
2. Select the attribute to be edited in thedatagrid and click on the line or on the shortcut

Auto exposure	Yes/No	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input type="checkbox"/>
Auto focus beam	Yes/No	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input type="checkbox"/>
Auto focus lock	Yes/No	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input checked="" type="checkbox"/>
Auto focus modes	Text	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Technical	<input type="checkbox"/>
Auto focus points	Number	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input checked="" type="checkbox"/>
Brand	Simple select	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input checked="" type="checkbox"/>
Model name	Text	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input checked="" type="checkbox"/>
Camera type	Simple select	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input checked="" type="checkbox"/>
Clothing size	Simple select	<input type="checkbox"/>	<input type="checkbox"/>	Size	<input type="checkbox"/>

3. Change the properties and click on the Save button



Validation by settings properties for the different attribute types

Each attribute has specific properties to validate values:

- Date
 - min date : the earliest date that can be accepted
 - max date: the latest date that can be accepted
- A short text field: Text
 - Maximum number of characters: maximum number of characters that an attribute value can have.
 - Validation rule: how the value should be validated: such as an URL, as an Email, or using a regular expression.
- A long text field: text area
 - Maximum number of characters: like for the previous text attribute type
 - Enable WYSIWYG: allow the WYSIWYG feature.
- File and picture
 - maximum size allowed in Mo
 - allowed extensions files: png, jpg, pdf, doc, etc ...
- Metric
 - Allow negative values for the attribute
 - Allow decimal values for this attribute
 - Minimum value: The smallest value allowed
 - Maximum value: the largest value allowed
 - Metric family: family units of measurement to be used for the attribute (weight, dimensions, area, etc.)
 - The default unit of measurement
- Price
 - Allow decimals for the attribute values
 - minimum value the smallest allowed value
 - maximum value: the largest allowed value
- Number
 - Allow negative values for the attribute

- Allow decimals
- Minimum value: the smallest allowed value:
- Maximum value the largest allowed value

The single and multi select attribute type, as well as boolean attribute (yes / no) have no specific properties to validate the attributes.

Manage the attribute options

You can define values for single and multi-select attribute type. Options can be added, modified, ordered, or deleted.

Code	de_DE	en_US	fr_FR	Action
bridge	Bridge	Bridge	Bridge	
compact	Compact	Compact	Compact	
milc	MILC	MILC	MILC	
milc_body	MILC Body	MILC Body	MILC Body	
slr_body	SLR Body	SLR Body	SLR Body	
slr_kit	SLR Kit	SLR Kit	SLR Kit	

[Add an option](#)

The actions are instantly applied. You do not need to click on the “Save” button at the top of the page to apply the changes.

List attribute options

To edit an attribute options

1. Go to Settings > Attributes
2. Select the attribute for which you want to edit the options, then click on the relevant row in the attribute datagrid.
3. Click on the “Values” tab.

Edit attribute - Camera type

Last update: 2015-09-16 17:33:59 By admin | Created: 2015-09-16 17:33:57 By admin

[Back](#) [Delete](#) [Save](#)

Parameters [Values](#) [Rules](#) [History](#)

Label translations

German (Germany)	English (United States)	French (France)
Kamera-Typ	Camera type	Type d'appareil photo

Options

Automatic option sorting [No](#) [?](#)

Code	de_DE	en_US	fr_FR	Action
bridge	Bridge	Bridge	Bridge	Edit Delete
compact	Compact	Compact	Compact	Edit Delete
milc	MILC	MILC	MILC	Edit Delete
milc_body	MILC Body	MILC Body	MILC Body	Edit Delete
slr_body	SLR Body	SLR Body	SLR Body	Edit Delete
slr_kit	SLR Kit	SLR Kit	SLR Kit	Edit Delete

[1 Add an option](#)

Add an option

1. Click on “Add an option”
2. Give a unique code to the new option
3. Click on the button to confirm or on the button to cancel.

Options

Automatic option sorting [No](#) [?](#)

Code	de_DE	en_US	fr_FR	Action
bridge	Bridge	Bridge	Bridge	Edit Delete
compact	Compact	Compact	Compact	Edit Delete
milc	MILC	MILC	MILC	Edit Delete
milc_body	MILC Body	MILC Body	MILC Body	Edit Delete
slr_body	SLR Body	SLR Body	SLR Body	Edit Delete
slr_kit	SLR Kit	SLR Kit	SLR Kit	Edit Delete
2				3 ✓ ✖

[Add an option](#)

The option is instantly created.

Edit option labels

mpact	Compact		
.C	MILC		
.C Body	MILC Body		
R Body	SLR Body		
R Kit	SLR Kit		
Add an option			

1. Click on the “Edit” button to change the option code. A code is unique, it means that all the attribute options have different codes.
2. Click on the button to confirm or on the button to cancel.

Sort out options

Code	de_DE	en_US
bridge	Bridge	Bridge
1 compact	Compact	Compact
milc	MILC	MILC
milc_body	MILC Body	MILC Body
slr_body	SLR Body	SLR Body
slr_kit	SLR Kit	SLR Kit

1. Drag and drop the rows to reorder options manually via the icon at the beginning of each row of options.

Delete an option

en_US	fr_FR	Action
ridge	Bridge	
ompact	Compact	1
IILC	MILC	
IILC Body	MILC Body	
LR Body	SLR Body	
LR Kit	SLR Kit	

1. Click on the button “delete” to remove an option.

A deleted option can no longer be used as a value for the attribute for a product. If a product had this value, the product has no value anymore for the attribute

Enterprise Edition Note

An option that is used by a published product cannot be deleted.

View the rules applied to the attribute (Enterprise Edition)

The rules applied to attributes are available in the “Rules” tab from the “edit” attribute page.

Edit attribute - Camera type

Last update: 2015-09-16 17:33:59 By admin | Created: 2015-09-16 17:33:57 By admin

[Parameters](#) [Values](#) [Rules](#) [History](#)

CODE	CONDITION	ACTION
CAMERA_SET_CAMERA_TYPE	IF family.code IN camcorders IF name CONTAINS Canon	THEN compact is set into camera_type

The display screen is composed of 3 vertical columns

- The rule code

- Conditions which are displayed below each other starting by “IF”.
- The rule action, beginning with “then”.

The screenshot shows the 'Edit attribute - Camera type' page. At the top, there are buttons for 'Delete' and 'Save'. Below that, a message says 'Last update: 2015-09-16 17:33:59 By admin | Created: 2015-09-16 17:33:57 By admin'. There are tabs for 'Parameters', 'Values', 'Rules' (which is selected), and 'History'. The 'Rules' section contains a table with three columns: 'CODE', 'CONDITION', and 'ACTION'. The first row shows a condition 'IF family.code IN camcorders' and an action 'THEN compact is set into camera_type'. The second row shows a condition 'IF name CONTAINS Canon'. A 'Delete' button is located at the end of the table row.

The rules are to be read from left to right. Each information box is delimited.

Delete a rule applied to the attribute

You have a “Delete” button to remove the rule at each end of line in the datagrid.

A confirmation message validates the action of deleting the rule.

A deleted rule can no longer be executed by the rules engine. The values generated by the deleted rule are not changed, the products keep the values calculated by the deleted rule.

Check the attribute history

The change history made to an attribute take in account all actions carried out from the attribute page. For example: property changes, label changes, etc.

For each change, an attribute version is created. The following information is tracked down for each version:

- The person or system that generated changes
- The date and time (up to seconds) at which the changes took place
- The old value and the new value of each modified field.

To view the attribute versions:

1. Open and edit the attribute page
2. Click on the “History” tab and the list of version will be displayed.

Delete Attribute

An attribute can be removed. This means that all information concerning the attribute will be removed from PIM. Once you have confirmed the action, the action cannot be undone.

To remove an attribute, you have two ways to proceed:

- via the “edit” attribute form:
 - Open and edit the attribute form you want to delete.
 - Click on the “Delete” button in the header of the attribute page
 - Confirm the action in the popin

Last update: 2015-09-16 17:33:59 By admin | Created: 2015-09-16 17:33:57 By admin

Parameters Values Rules History

Label translations

German (Germany) English (United States) French (France)

- via the shortcut in the grid
 - Identify the attribute you want to remove from the attribute datagrid
 - Hover your mouse over the line of attribute in the grid, the button delete is prompted (“trash can icon”).
 - Click on the Delete button.
 - Confirm the action in the popin.

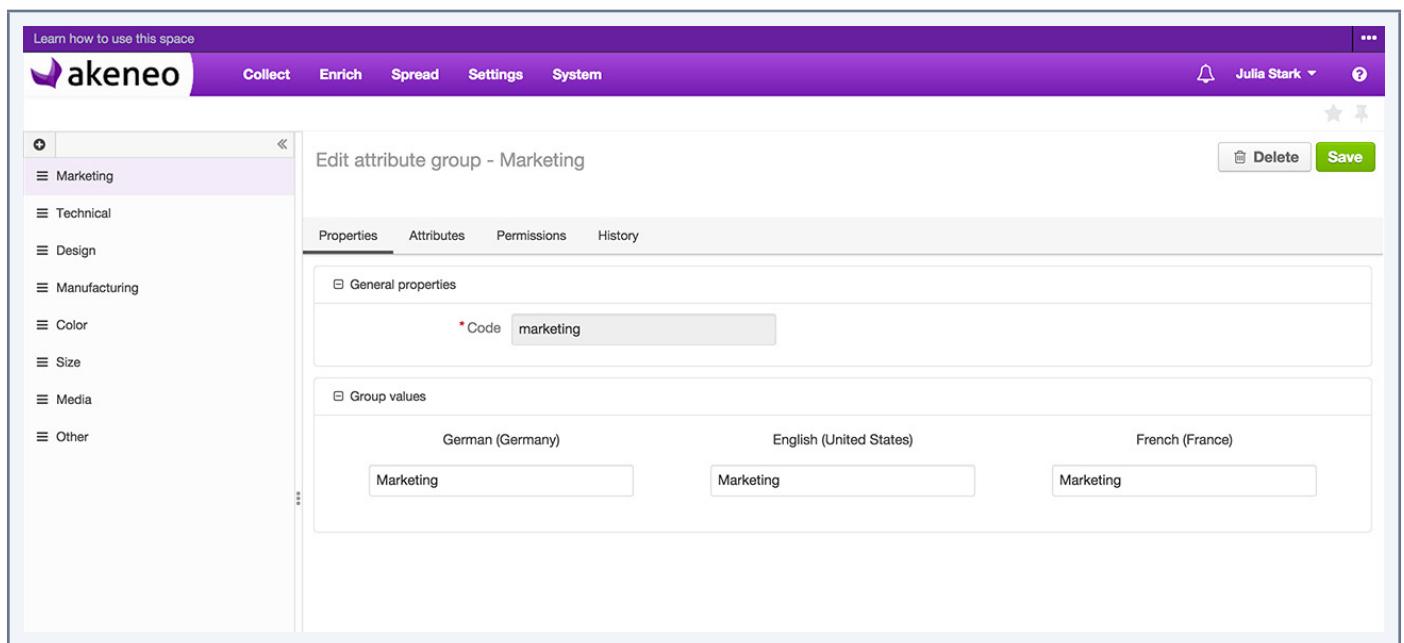
Auto focus beam	Yes/No	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input type="checkbox"/>
Auto focus lock	Yes/No	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input checked="" type="checkbox"/>
Auto focus modes	Text	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Technical	<input type="checkbox"/>
Auto focus points	Number	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input checked="" type="checkbox"/>
Brand	Simple select	<input type="checkbox"/>	<input type="checkbox"/>	Technical	<input checked="" type="checkbox"/>

The attribute and all its relevant information have been deleted in Akeneo PIM.

MANAGE ATTRIBUTE GROUPS

View attribute groups

To help you to configure Akeneo to your needs, Akeneo PIM enables you to define attribute groups. These groups are used to bring attributes together. For instance, you can group all attributes for Marketing in a group named “Marketing”. You can also add, delete, and define an order in groups.



You can select the most appropriate labels as required.

Once you have created an attribute group and it will include at least one attribute for the product The group will appear automatically.

If no attribute group is used for the product family or neither is directly added to the product, then the group does not appear in the product page when you edit the form.

The attribute groups are optional. A default group has been labeled as “Other”. This is a group managed by Akeneo PIM, it cannot be deleted. If you do not create an attribute group, all product forms will only be composed of the group “Other.”

Check the history list of an attribute group

The change history made to an attribute group take in account all actions carried out from the page of the attribute group. For example: label change, attribute change, etc.

For each change, a version of the attribute group is created. The following information is tracked

down for each version:

- The person or system that generated changes
- the date and time (up to seconds) at which the changes took place
- The old value and the new value of each modified field.

To view the versions of an attribute:

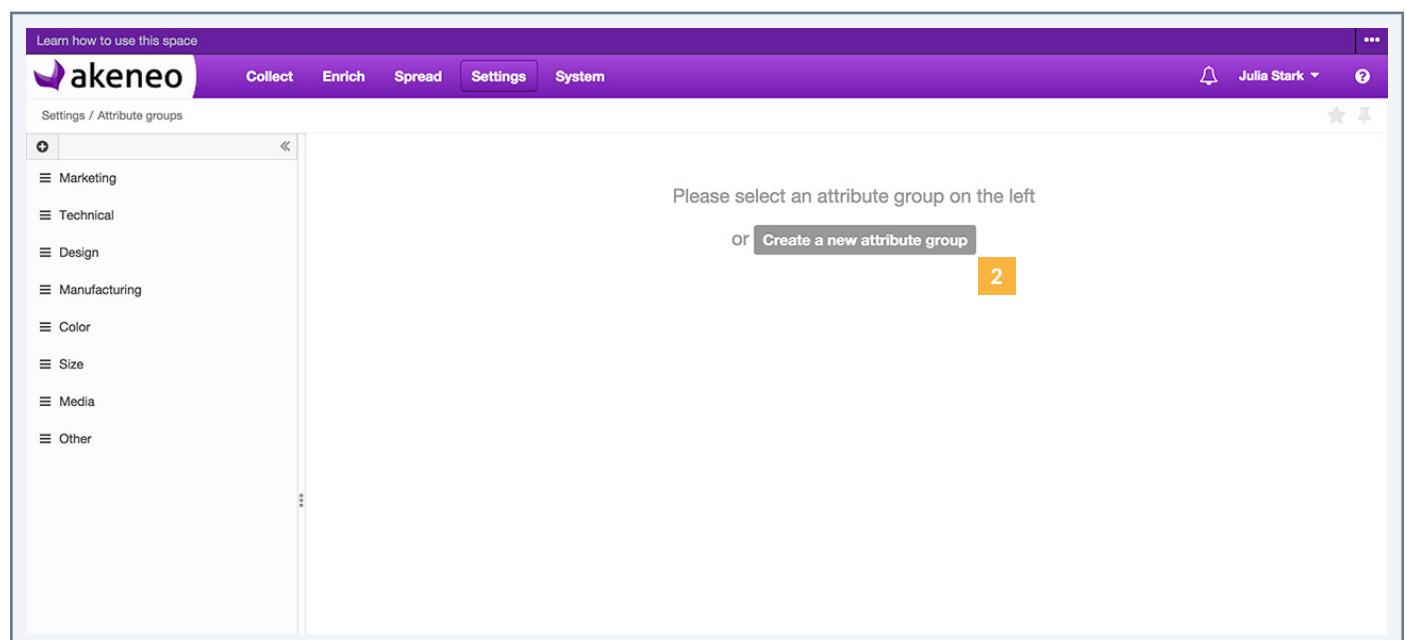
1. Open and edit the page of the attribute group.
2. Click on the “History” tab and the list of versions will be displayed.

Create an attribute group

To create an attribute group from the PIM interface, you must have specific permission to do so. If this is not the case, please contact your PIM administrator.

To create an attribute group:

1. Go to Settings > Attribute groups



The screenshot shows the Akeneo PIM interface with a purple header bar containing the Akeneo logo, navigation links (Collect, Enrich, Spread, Settings, System), and user information (Julia Stark). The main content area has a sidebar on the left listing attribute group categories. A central message reads "Please select an attribute group on the left" and "or Create a new attribute group". A yellow box highlights the "Create a new attribute group" button.

2. Click on “Create a new attribute group”
3. The page of the new attribute group is displayed. Enter a unique code and possibly a label
4. Click on “Save”

The screenshot shows the Akeneo PIM interface for managing attribute groups. On the left, a sidebar lists categories such as Marketing, Technical, Design, Manufacturing, Color, Size, Media, and Other. The main area is titled 'Edit attribute group - Marketing'. It has tabs for Properties, Attributes, Permissions, and History. Under Properties, there's a 'General properties' section with a required code field set to 'marketing'. Below that is a 'Group values' section with three tabs: German (Germany), English (United States), and French (France), each showing the value 'Marketing'. At the top right, there are 'Delete' and 'Save' buttons, and a small orange box with the number '4'.

The attribute group has been then created.

You can amend the attribute groups on the following items:

- Labels in the different locales that have been enabled for the catalog
- The order for the group compared to other attributes
- The attributes in the group

Order the attribute groups

To order an attribute group

- Go to Settings > Attribute Groups
- Drag and drop attribute groups you want via this icon .

Edit the labels of an attribute group

To edit an attribute group

- Go to Settings > Attribute Groups
- Identify the attribute group to be edited in the left panel and click on the label
- The "edit" page is displayed. Change the labels, and click on the Save button

Manage attributes in a group

Only the attributes in the “Other” group can be added to another attribute group.

To add attributes to a group

Add Attribute

It is possible to add attributes to a attribute group.

From the “edit” attribute group form, “Attributes” tab

1. Click on the “Add Attributes” button in the top right of the tab attributes “of an attribute group.

The screenshot shows the Akeneo PIM interface for managing attribute groups. The left sidebar lists categories like Marketing, Technical, Design, Manufacturing, Color, Size, Media, and Other. The 'Marketing' category is selected. The main panel shows an 'Edit attribute group - Marketing' screen with tabs for Properties, Attributes (which is selected), Permissions, and History. In the Attributes tab, there's a table with columns: Name, Type, Scope, and Localizable. One row is listed: 'Release date' (Type: Date, Scope: Channel). To the right, there's a sidebar with a search bar and a list of attributes under 'OTHER'. Two checkboxes are checked: 'SKU' and 'Name'. The 'Price' checkbox is unchecked. At the bottom of the sidebar is an orange 'Add' button. The top navigation bar includes 'Collect', 'Enrich', 'Spread', 'Settings', 'System', and user information for 'Julia Stark'.

2. Select the attributes to be added and click on their labels.

- You can find an attribute by its label via the quick search box at the top of the list.
- You can select all the attributes and click on the label of the attribute group “Other”

3. Click on the “add” button below the list

The attributes are added to the group which is being edited.

Name	Type	Scope	Localizable
Release date	Date	Channel	<input type="checkbox"/>
SKU	Identifier	Global	<input type="checkbox"/>
Name	Text	Global	<input type="checkbox"/>
Description	Text Area	Channel	<input checked="" type="checkbox"/>
Response time (ms)	Number	Global	<input type="checkbox"/>
Price	Price	Global	<input type="checkbox"/>

Note

If you do not see the button “Add Attributes” you more likely do not have the appropriate rights to add attributes. Should it be the case, please contact your administrator.

Remove an attribute

For each attribute added to a group, you have a delete button (trash can icon) displayed.

To remove an attribute

Date	Channel	<input type="checkbox"/>	
Identifier	Global	<input type="checkbox"/>	
Text	Global	<input type="checkbox"/>	1
Text Area	Channel	<input checked="" type="checkbox"/>	
)	Number	<input type="checkbox"/>	

- From the “Attributes” tab of an attribute group, click on the “icon” to remove the relevant attribute.
- Confirm the action via the validation popin.

The attribute is set back in the group "other", it can now be added to another group.

Sort out attributes

To order the attributes

=	SKU	Identifier	Global
≡	Name	Text	Global
≡ 4	Description	Text Area	Channel
≡	Response time (ms)	Number	Global
≡	Price	Price	Global

1. Go to Settings > Attribute Groups to open the attribute group
2. Click on the attribute group to be edited in the left panel
3. Click on the "Attributes" tab to display the list of attributes included in the group.
4. Drag and drop attributes via the icon.

Delete an attribute group

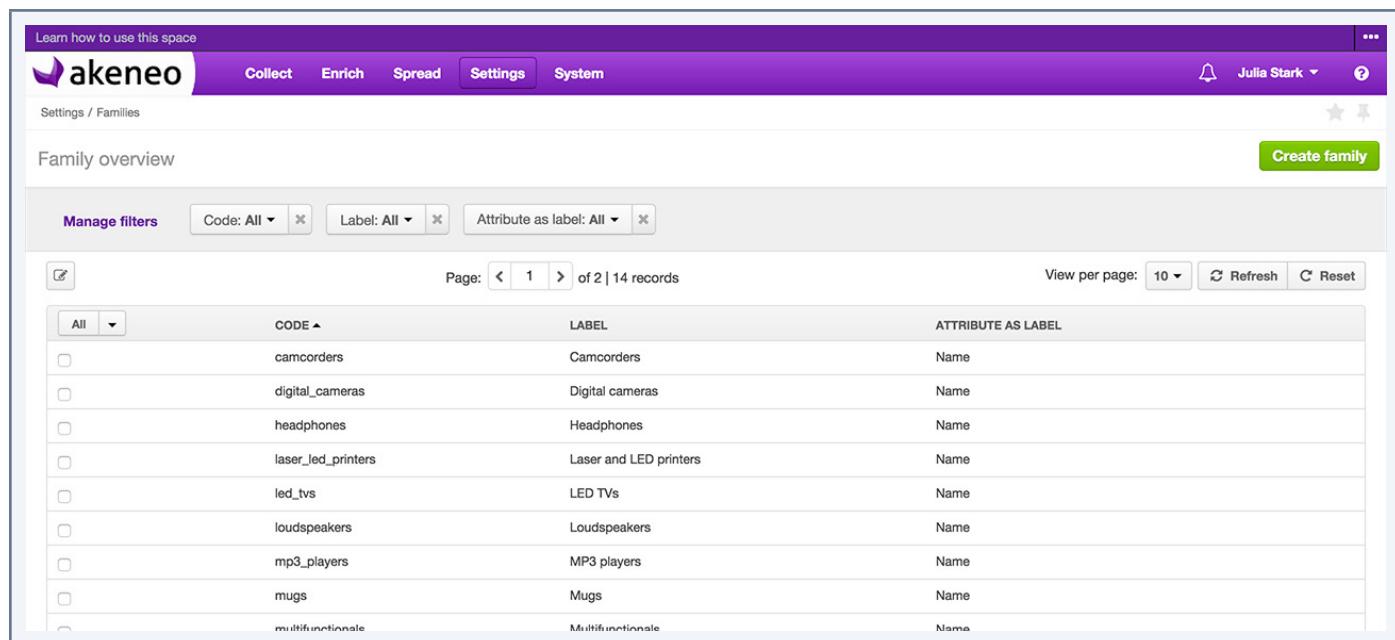
Deleting an attribute group does not remove the attributes it includes. The attributes will be again positioned in the default attribute group "Other".

To delete an attribute group

1. Go to "Settings > Attribute Groups" to list the attribute groups.
2. Click on the attribute group to be deleted
3. Click on the "Delete" button.
4. Confirm the action via the validation message.

MANAGE FAMILIES

To help you to adjust Akeneo PIM to your needs, Akeneo PIM enables you define families. For example, if you need to manage products with common information (description), or specific values to their type (size shoes for the shoe product type), you can add a family "Shoe".



The screenshot shows the Akeneo PIM interface with a purple header bar. The header includes the 'akeneo' logo, navigation tabs for 'Collect', 'Enrich', 'Spread', 'Settings' (which is selected), and 'System', and a user profile for 'Julia Stark'. Below the header is a breadcrumb trail 'Settings / Families' and a 'Create family' button. The main content area is titled 'Family overview' and contains a table of product families. The table has columns for 'CODE', 'LABEL', and 'ATTRIBUTE AS LABEL'. The data in the table is as follows:

CODE	LABEL	ATTRIBUTE AS LABEL
camcorders	Camcorders	Name
digital_cameras	Digital cameras	Name
headphones	Headphones	Name
laser_led_printers	Laser and LED printers	Name
led_tvs	LED TVs	Name
loudspeakers	Loudspeakers	Name
mp3_players	MP3 players	Name
mugs	Mugs	Name
multifunctionale	Multifunctionale	Name

You can choose the appropriate attributes (see below) for each product family as needed.

Once you have created a new family (see below), you will be able to use it to create new products or amend existing products.

For further details on how families and products interact, please refer to the following sections: "Change the product family" or "Create a product."

Families are optional. This means that all products will be created without attributes and therefore will not be able to have the completeness calculated.

View families

Check the family history

The change history made to a family take in account all actions carried out from the family page. For example: property changes, label changes, etc.

For each change, a version of the family is created. The following information is tracked down for each version:

- The person or system that generated changes
- The date and time (down to seconds) at which the changes took place
- The old value and the new value of each modified field .

To view the family versions:

1. Open and edit the family tab
2. Click on the “History” tab. The list of versions is displayed.

Create a family

To create a family in the PIM, you must be granted a specific permission to do so. If this is not the case, contact your administrator.

To create a family

1. Go to Settings > Families
2. Click on the “Create family” button
3. The creation of a family popin is prompted. Enter a unique code
4. Click on “Save”

The family has now been created.

You can amend the following family information :

- The family labels in the different enabled locales for the catalog
- The attributes in the family: add / remove / if it needs to be taken in account for the completeness or not
- Which attribute to be used as a “title” in the product page in this family.

Edit a family label

To edit the family properties

1. Go to Settings > Families.
2. Identify the family to be edited in the datagrid and click on the line.
3. The “edit” page is displayed. In the “Properties” tab, change the labels and click on the “Save” button.

Manage the attributes in a family

Only those attributes that are not already in the family can be added to a family because an attribute can only be used once in each family.

Add an attribute

From the “edit” family form, “Attributes” tab

LABEL	ECOMMERCE	MOBILE
SKU	✓	✓
Name	✓	✓
Description	✓	✓
Release date	●	●
Price	✓	✓
Weight	●	●

1. Click on “Add Attributes” in the top right of the “Attributes” tab of a family.
2. Select the attributes to be added and click on their respective labels.
 - You can identify an attribute label via the quick search box above the list.
 - You can select all the attributes without an attribute group via the attribute group label “Other”
3. Click on the “add” button below the list

The attributes are added to the family that is being edited.

The screenshot shows the Akeneo PIM interface for editing a product family named 'Camcorders'. The top navigation bar includes 'Collect', 'Enrich', 'Spread', 'Settings' (selected), and 'System'. The right side shows a user profile for 'Julia Stark'. The main content area is titled 'Edit family - Camcorders' with buttons for back, delete, and save.

The 'Attributes' tab is selected, displaying a table of attributes and their channel mappings:

LABEL	ECOMMERCE	MOBILE	PRINT
<input checked="" type="checkbox"/> Marketing			
SKU	✓	✓	✓
Name	✓	✓	✓
Description	✓	✓	✓
Release date	●	●	●
Price	✓	✓	✓
<input checked="" type="checkbox"/> Technical			
Weight	●	●	●

A button 'Add attributes' is located in the top right corner of the table area.

Note

If you do not see the button "Add Attributes", you may have not been granted the appropriate rights to add attributes. Please contact your administrator in this case.

Note

The attributes are ordered according to their order in their attribute group. They cannot be ordered by their inclusion in a family.

Remove an attribute

For each attribute added to a family, a delete button (trash can icon) is displayed

To remove an attribute from a family

This screenshot shows a list of attributes for removal. Each row contains a green checkmark, a grey circle, and a trash can icon. A yellow box highlights the trash can icon in the last row.

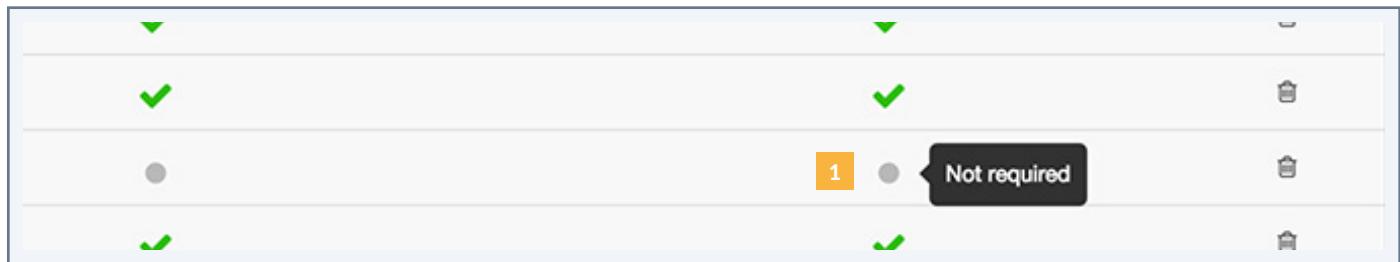
1. From the “Attributes” tab in the family page, click on the icon to remove the relevant attribute.
2. Confirm the action in the validation popin.

The attribute is available again, it can be added to the family once more.

Set a required attribute for a channel

When an attribute is added to a family, by default it is not set required for any channel. To set an attribute required for a channel:

1. Click on the point at the junction between the attribute line and the column of the channel to which the attribute should be taken into account to compute the completeness. The point is converted to a green “tick” status.



2. Click on “Save”.

The attribute will be taken in account for the completeness computing . Completeness will be then updated when executed.

Remove an attribute required for a channel

To set a non-required attribute for a channel

1. Click on the green “tick” at the junction between the line of the attribute and the column of the channel for which the attribute is taken into account to compute the completeness. The green “tick” status is converted to a point.



2. Click on “Save”.

The attribute is removed from the completeness computing. Completeness will be updated then updated when executed.

Add the same attributes in several families

To add the same attributes in several

1. Go to “Settings” > “Families” to display the familydatagrid
2. Select the families for which the same attributes need to be added.
 - Click on “All” to select all the existing families
 - Click on “All visible” to select all the families on the display screen.
 - Click on “No” to deselect all the selected families.
3. Click on the “Mass Edit” at the top left-hand side of thedatagrid.

The screenshot shows the 'Family overview' section of the Akeneo PIM interface. At the top, there are filter options for 'Manage filters' (Code: All, Label: All, Attribute as label: All), a page number (1 of 2), and a 'View per page' dropdown set to 10. Below this is a table with four columns: 'CODE' (containing 'camcorders', 'digital_cameras', 'headphones', and 'laser_led_printers'), 'LABEL' (containing 'Camcorders', 'Digital cameras', 'Headphones', and 'Laser and LED printers'), and 'ATTRIBUTE AS LABEL' (containing 'Name' for all). There are also checkboxes for selecting families.

4. The mass edit wizard is displayed. Select the operation “set attribute requirements” and click on “Next.”

The screenshot shows the 'Families / Mass Edit' wizard. The progress bar indicates the user is on step 1, 'Choose families'. It shows '3 families' selected for 'Mass Edit'. Under the 'Families' section, there is a note that 'Set attribute requirements' is selected. At the bottom, there are 'Cancel', 'Next', and a numeric input field set to '4'.

5. The same screen as for a single family appears. Add the relevant attributes and set the attributes required for the product completeness of the channels (please refer to the dedicated sections to a family as the process is the same.)
6. Click on “Next” and validate the various steps until the confirmation message.

The attributes have now been added to families.

Delete a family

Deleting a family does not delete the attributes it includes, or the products associated with it. The attributes are always available and the products keep these very same attributes: they will become “optional” and the products with no family will have no longer completeness. The values are though maintained: there is no loss of product information.

To remove a family

1. Go to “Settings> Families” to list the families
2. Click on the family to be removed
3. Click on the “Delete” button.
4. Confirm the action via the validation message.

MANAGE THE GROUP TYPES

To help you to configure Akeneo PIM to your needs, Akeneo PIM enables to define product group types. These groups are used to bring products together. You can group all the products on a selection of products to create a gift list, for example a Baby Shower Gift List in a group named “Baby Shower Gift List”, the group type is “selected_gifts”.

The screenshot shows the 'Group type overview' section of the Akeneo PIM interface. At the top, there are filters for 'Code: All' and 'Label: All'. Below the filters, a table lists two group types:

CODE ▾	LABEL
RELATED	[RELATED]
VARIANT	[VARIANT]

You can select the most appropriate labels to your needs.

Once you have created a product group type, it can be used when creating a product group.

The screenshot shows the 'Create a new group' dialog box. It has fields for 'Code' and 'Type'. The 'Type' field is a dropdown menu with '[RELATED]' selected. A green 'Save' button is at the bottom right of the dialog.

Groups types are required to create a product group. There is no default group. Akeneo advises to create a default group type with code “RELATED”.

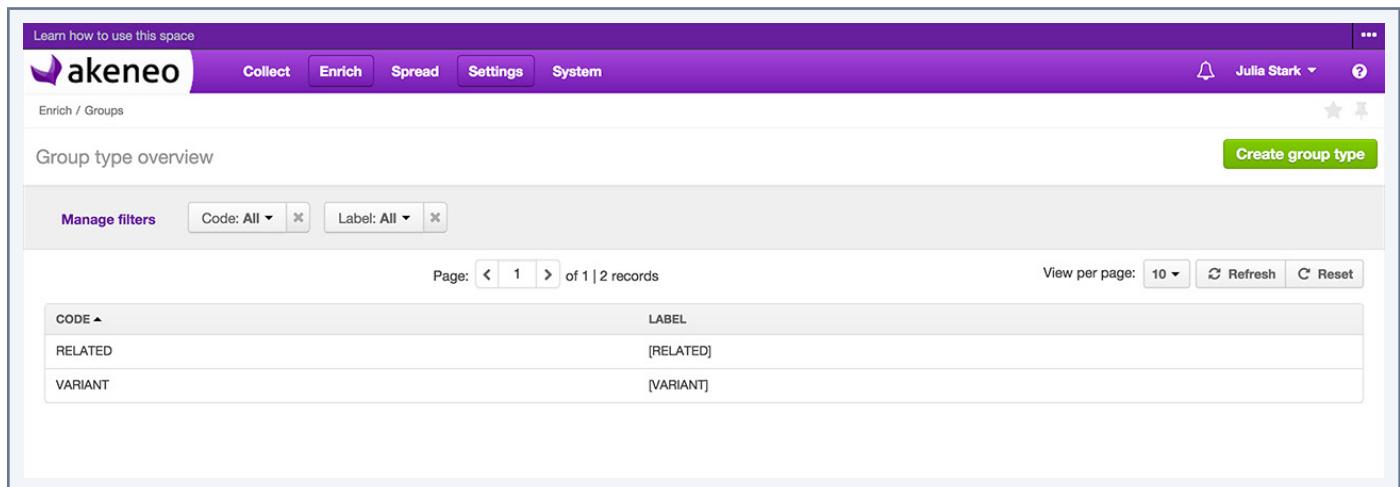
The group type “VARIANT” is directly managed by the Akeneo PIM application, it cannot be removed.

Check the type group

To start, go to Settings > Group types. From the datagrid of the types groups page, there are many ways to work as described below.

Page numbering

The datagrid of group types displays a page number. All group types are displayed in the datagrid per set of N group types. The number of group types is indicated at the top right of the grid.



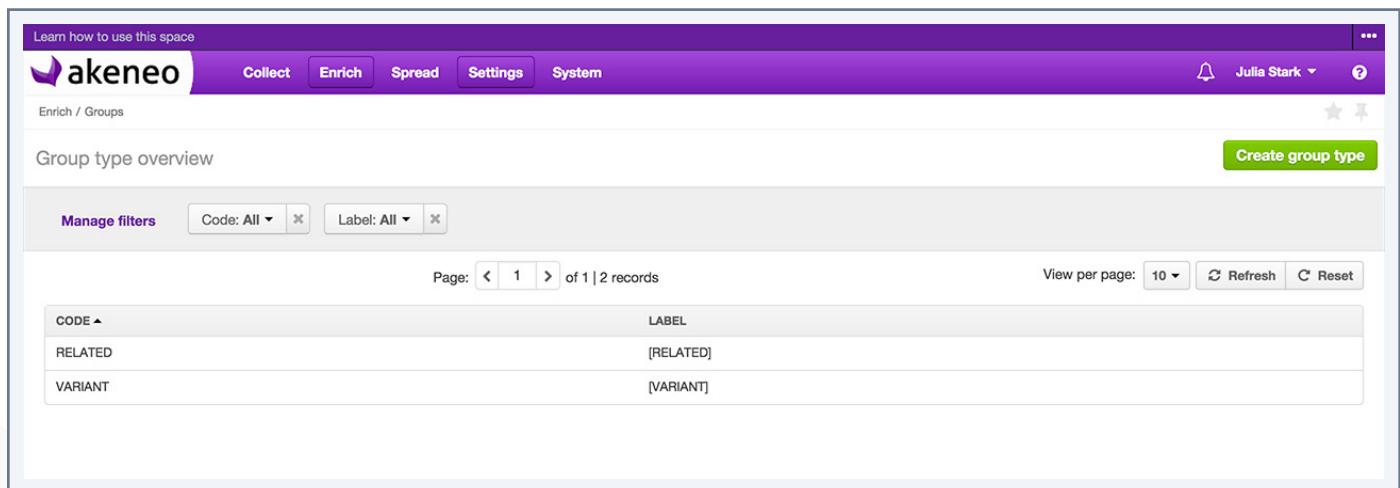
This screenshot shows the 'Group type overview' page in the Akeneo PIM interface. The top navigation bar includes 'Collect', 'Enrich', 'Spread', 'Settings' (which is active), and 'System'. A user 'Julia Stark' is logged in. The main content area is titled 'Group type overview' and contains a single record:

CODE ▲	LABEL
RELATED	[RELATED]
VARIANT	[VARIANT]

Filtering and pagination controls are present at the top of the grid:

- Manage filters
- Code: All
- Label: All
- Page: 1 of 1 | 2 records
- View per page: 10
- Refresh
- Reset

This number of group types per page can be changed if you click on the drop down list to select another number:



This screenshot shows the same 'Group type overview' page after changing the 'View per page' setting to 2. Now, two records are visible in the grid:

CODE ▲	LABEL
RELATED	[RELATED]
VARIANT	[VARIANT]

The page number and total record count remain the same (1 of 1 | 2 records), but the grid now spans two rows.

Note

This number is not taken in account as a contextual element of work. This means that when you leave the page to view and edit a group type for example, and you go back to the datagrid of the group type, then the number of group types per page sets back to the initial configuration, which is "10".

In order to navigate through the different pages of the group types datagrid, the navigation buttons "next" and "previous" are available above the grid. Eventually, the page number is displayed at the center. You can directly go to a specific page by changing the field of the ongoing page number.

Note

The navigation through the pages of the group type datagrid is not taken in account as a contextual element of work. This means that when you leave the page to display the form of group type for instance, and you go back to the page of the screen display of the datagrid of a group type, then the page number set back to the original configuration, which is "1".

The filters

The group type datagrid comes with a filter bar.

1. Enter your criteria. If the displayed criteria are not sufficient or relevant you can add additional criteria by selecting from the list that appears via the "Manage filters" button.
2. The grid is automatically updated as a new filter is added.

Filters can be applied on the following attribute information

- The code
- The labels

Screening the group types

To sort out the group types, you can click on a column header in the grid.

The shortcut actions on each group type

There is a set of actions available for each type of group, located in the last column in the grid. The buttons are displayed when you hover your mouse over the line.

CODE ▾	LABEL
RELATED	[RELATED]
VARIANT	[VARIANT]

Note

The shortcut actions are displayed if you have been granted the appropriate rights.

There is no versioning available for the group types.

Create a group type

To create a group from the PIM user interface, you must have been granted specific permissions to do so. If not, please contact your administrator.

To create a group in the

1. Click on “Create group type”
2. Select the group type code you want to create
3. Confirm

The group type has now been created and the edit page is displayed .

Some properties can be changed or added.

Edit a group type

To edit a group

1. Go to Settings > Group Type
2. Click on the group type you want to edit in the grid.

The edit form is displayed. Only the labels can be edited for a group type. The code cannot be changed once created. Click on the “save” button to save your changes.

Delete a group type

To delete a group

3. Go to Settings > Group Types
4. Click on the group type you want to remove from the grid
5. Click on the “Delete” button

The group type is deleted.

Note

If a group type is already used by at least one group, then the group type cannot be deleted: an error message appears to tell the user that the group type is used and therefore cannot be deleted.

MANAGE ASSOCIATION TYPES

To help you to configure Akeneo PIM to your needs, Akeneo PIM enables you to define the association types between products. These association types are used to link products to one another. For example, you can link your products to their substitute product in case of inventory shortage. The code for this association type will be "SUBSTITUTION."

CODE	LABEL
PACK	Pack
SUBSTITUTION	Substitution
UPSELL	Upsell
X_SELL	Cross sell

You can select the most appropriate labels for your needs.

Once you have created an association type between products, it can be used while editing a product.

IS ASSOCIATED	SKU	LABEL	FAMILY	STATUS	COMPLETE	CREATED	UPDATED
No	AKNTS_WPM	AKNTS_WPM	[tshirts]	Enabled	-	Sep 16, 2015	Sep 24, 2015
No	AKNTS_WPL	AKNTS_WPL	[tshirts]	Enabled	-	Sep 16, 2015	Sep 24, 2015
No	AKNTS_BPXL	AKNTS_BPXL	[tshirts]	Enabled	-	Sep 16, 2015	Sep 24, 2015
No	AKNTS_WPS	AKNTS_WPS	[tshirts]	Enabled	-	Sep 16, 2015	Sep 24, 2015
No	AKNTS_BPXXL	AKNTS_BPXXL	[tshirts]	Enabled	-	Sep 16, 2015	Sep 24, 2015

The association types are mandatory to create a link between two products. There is no default association type.

View the association types

To start with, go to Settings > Association types. From this page, there are many ways to work with the association type datagrid, as described below.

Page numbering

The association type datagrid displays a page number. All association type are displayed in the datagrid per set of N association type. The number of association type is indicated at the top right of the grid.

The screenshot shows a data grid interface for managing association types. At the top, there are several filter buttons: 'Is associated: All' (with a dropdown and clear button), 'Family: All' (with a dropdown and clear button), 'Status: All' (with a dropdown and clear button), 'Complete: All' (with a dropdown and clear button), 'Created at: All' (with a dropdown and clear button), and 'Updated at: All' (with a dropdown and clear button). Below these are two more filter buttons: 'SKU: All' (with a dropdown and clear button) and 'Permissions: All' (with a dropdown and clear button). In the center, it says 'Page: 1 of 112 | 1120 records'. To the right, there is a 'View per page:' dropdown menu with options 10, 25, 50, and 100, currently set to 10. Next to it are 'Refresh' and 'Re' buttons. The main grid has columns: 'D', 'SKU', 'LABEL', 'FAMILY', 'STATUS', 'CO', and 'CREATED'. There are five rows of data:

D	SKU	LABEL	FAMILY	STATUS	CO	CREATED
	AKNTS_WPM	AKNTS_WPM	[tshirts]	Enabled	-	Sep 16, 2015
	AKNTS_WPL	AKNTS_WPL	[tshirts]	Enabled	-	Sep 16, 2015
	AKNTS_BPXL	AKNTS_BPXL	[tshirts]	Enabled	-	Sep 16, 2015
	AKNTS_WPS	AKNTS_WPS	[tshirts]	Enabled	-	Sep 16, 2015

This number of association types per page can be changed if you click on the drop down list to select another number:

Note

This number is not taken in account as a contextual element of work. This means that when you leave the page to view and edit an association type for example, and you go back to the datagrid of the association type, then the number of association types per page sets back to the initial configuration, which is "10".

In order to navigate through the different pages of the association type datagrid, the navigation buttons "next" and "previous" are available above the grid. Eventually, the page number is displayed at the center. You can directly go to a specific page by changing the field of the ongoing page number.

The screenshot shows a datagrid titled "Manage filters" with various filtering options at the top: "Is associated: All", "Family: All", "Status: All", "Complete: All", "SKU: All", and "Permissions: All". Below the filters, a page navigation bar indicates "Page: 1 of 112 | 1120 records". The main table has columns: "IS ASSOCIATED", "SKU", "LABEL", "FAMILY", and "STATUS". The data rows show five entries, all marked as "No" under "IS ASSOCIATED" and "Enabled" under "STATUS".

IS ASSOCIATED	SKU	LABEL	FAMILY	STATUS
No	AKNTS_WPM	AKNTS_WPM	[tshirts]	Enabled
No	AKNTS_WPL	AKNTS_WPL	[tshirts]	Enabled
No	AKNTS_BPXL	AKNTS_BPXL	[tshirts]	Enabled
No	AKNTS_WPS	AKNTS_WPS	[tshirts]	Enabled

Note

The navigation through the pages of the association type datagrid is not taken in account as a contextual element of work. This means that when you leave the page to display an association type form for instance, and you go back to the page of the screen display of the datagrid of an association type, then the page number set back to the original configuration, which is “ 1 ”.

Filters

The association type datagrid comes with a filter bar.

This screenshot shows a similar datagrid setup to the first one, but with a more extensive filter bar at the top. The filters include "Is associated: All", "Family: All", "Status: All", "Complete: All", "Created at: All", "Updated at: All", "SKU: All", and "Permissions: All". The main table is identical to the first one, showing five records where all are marked as "No" and "Enabled". A dropdown menu for "View per page" is open, showing options for 10, 25, 50, and 100 records. The last two rows of the table are partially cut off.

IS ASSOCIATED	SKU	LABEL	FAMILY	STATUS	CO	CREATED	UPDATED
No	AKNTS_WPM	AKNTS_WPM	[tshirts]	Enabled	-	Sep 16, 2015	Sep 24, 2015
No	AKNTS_WPL	AKNTS_WPL	[tshirts]	Enabled	-	Sep 16, 2015	Sep 24, 2015
No	AKNTS_BPXL	AKNTS_BPXL	[tshirts]	Enabled	-	Sep 16, 2015	Sep 24, 2015
No	AKNTS_WPS	AKNTS_WPS	[tshirts]	Enabled	-	Sep 16, 2015	Sep 24, 2015
No	AKNTS_BPXXL	AKNTS_BPXXL	[tshirts]	Enabled	-	Sep 16, 2015	Sep 24, 2015

1. Enter your criteria. If the displayed criteria are not sufficient or relevant you can add additional criteria by selecting from the list that appears via the “Manage filters” button.
2. The grid is automatically updated as a new filter is added.

Filters can be applied on the following information

- The code,
- The labels

Screening the association types

To sort out the association types, you can click on a column header in thedatagrid.

The shortcut actions on each association type

You will be able to find a set of actions available for each association type in the last column in the grid. The buttons are displayed when you hover your mouse over the line.

The screenshot shows the Akeneo PIM interface for managing association types. At the top, there's a purple navigation bar with the Akeneo logo, 'Collect', 'Enrich', 'Spread', 'Settings' (which is selected), and 'System'. Below the bar, the page title is 'Settings / Association types'. On the right side of the header, there are user profile icons for 'Julia Stark' and a help icon. The main content area is titled 'Association type overview' and features a 'Create association type' button. Below this, there are two search/filter boxes: 'Manage filters' and dropdowns for 'Code: All' and 'Label: All'. There are also buttons for 'Page' (with arrows) and 'View per page' (set to 10). The main part of the screen is a table with two columns: 'CODE' and 'LABEL'. The table contains five rows with the following data:

CODE	LABEL
PACK	Pack
SUBSTITUTION	Substitution
UPSELL	Upsell
X_SELL	Cross sell

Each row in the table has a small set of icons at the end, likely for editing or deleting the association type.

Note

The shortcut actions are displayed if you have been granted the appropriate rights.

Create an association type

To create an association type from the PIM user interface, you must have been granted specific permissions to do so. If this is not the case, contact your administrator.

To create an association type in the PIM

1. Click on the “Create a new association type” button
2. Select the code of the association type you want to create
3. Confirm

The association type has now been created and the edit page is displayed.

Some properties can be changed or supplemented

Edit an association type

To edit an association type

1. Go to Settings > Association Types
2. Click on the association type you want to edit in thedatagrid.

The edit form appears. Only the labels can be edited for a type of association. The code cannot be changed once created. Click on the “save” button to save your changes.

Delete an association type

To remove an association type

1. Go to Settings > Association types
2. Click on the association type you want to delete from the grid
3. Click on the “Delete” button

The association type is then deleted.

Note

If an association type is used by at least one product, then the association type cannot be deleted: an error message is displayed to let the user know that the association type is used and cannot be deleted.

Check the association type history

The change history made to an association type take in account all actions carried out from the association type page. For example: property changes, label changes, etc.

For each change, a version of the association type is created. The following information is tracked down for each version:

- The person or system that generated changes
- The date and time (up to seconds) at which the changes took place
- The old value and the new value of each modified field.

To view the versions of an association type:

1. Open & edit the association type page.
2. Click on the “History” tab. The list of versions will be displayed.

MANAGE CURRENCIES

You have 190 currencies available in the Akeneo PIM. The currency are used to set values for the “Price” attribute type. Currencies are available for all products in Akeneo PIM. The currencies are not based on locales.

When a “Price” attribute type is created, it can have as many values as needed as long as the relevant currency has been activated in the PIM.

Only activated currencies are used in the catalog

View currencies

To view currency

- Go to “Settings > Currencies”

The screenshot shows the Akeneo PIM interface with the 'Settings / Currencies' page open. The top navigation bar includes 'Collect', 'Enrich', 'Spread', 'Settings' (which is selected), and 'System'. On the right, there are user profile and notification icons. The main area is titled 'Currency overview' and contains a datagrid. The datagrid has two columns: 'CODE' and 'ACTIVATED'. The 'CODE' column lists currency codes with their names in parentheses, such as 'AED (United Arab Emirates Dirham)'. The 'ACTIVATED' column contains red buttons labeled 'Inactive' for all listed currencies. At the top of the datagrid are filters for 'Manage filters', 'Code: All', 'Activated: All', and pagination controls 'Page: 1 of 20 | 197 records'. At the bottom are buttons for 'View per page: 10', 'Refresh', and 'Reset'.

CODE	ACTIVATED
AED (United Arab Emirates Dirham)	Inactive
AFN (Afghan Afghani)	Inactive
ALL (Albanian Lek)	Inactive
AMD (Armenian Dram)	Inactive
ANG (Netherlands Antillean Guilder)	Inactive
AOA (Angolan Kwanza)	Inactive
ARA (Argentine Austral)	Inactive
ARS (Argentine Peso)	Inactive
AUD (Australian Dollar)	Inactive

The currency datagrid supported in Akeneo PIM is displayed.

Page numbering

The currency datagrid displays a page number. All the currencies are displayed in the datagrid per set of N currencies. The number of currencies is indicated at the top right of the grid.

The screenshot shows a user interface for managing currency records. At the top left, it says "of 20 | 197 records". On the right, there are buttons for "View per page" (set to 10), "Refresh", and "Reset". A dropdown menu for "View per page" is open, showing options: 10 (selected), 25, 50, and 100. Below this, there is a section titled "ACTIVATED" containing four red buttons, each labeled "Inactive".

This number of currencies per page can be changed if you click on the drop down list to select another number:

Note

This number is not taken in account as a contextual element of work. This means that when you leave the page to view and edit a currency for example, and you go back to the currency datagrid, then the number of currencies per page sets back to the initial configuration, which is "10".

In order to navigate through the different pages of the currency datagrid, the navigation buttons "next" and "previous" are available above the grid. Eventually, the page number is displayed at the center. You can directly go to a specific page by changing the field of the ongoing page number.

The screenshot shows a currency datagrid with various filters and pagination controls. At the top, there are filters for "Code: All" and "Activated: All". Below that, a page navigation bar shows "Page: 1 of 20 | 197 records". The main area lists currency codes with their descriptions: "United Arab Emirates Dirham", "Afghan Afghani", "Albanian Lek", and "Armenian Dram".

Note

The navigation through the pages of the currency datagrid is not taken in account as a contextual element of work. This means that when you leave the page to display a currency form for instance, and you go back to the page of the screen display of the currency datagrid, then the page number set back to the original configuration, which is "1".

Filters

The currency datagrid comes with a filter bar.

A screenshot of a web-based application interface titled "Currency overview". At the top, there is a header bar with the title. Below it is a filter bar containing three main sections: "Manage filters" (in purple), "Code: All" with a dropdown arrow and a delete button, and "Activated: All" with a dropdown arrow and a delete button. At the bottom of the filter bar is a pagination control labeled "Page: 1 of 20 | 197 records" with previous, next, and last buttons.

1. Enter your criteria. If the displayed criteria are not sufficient or relevant you can add additional criteria by selecting from the list that appears via the "Manage filters" button.
2. The datagrid is automatically updated as a new filter is added.

Filters can be applied on the following currency information:

- The currency code
- The currency status: enabled / disabled

Screening currencies

To sort out the currencies, you can click on the column header in the datagrid.

Enable / disable a currency

For each currency, you will have a shortcut action to enable or disable the relevant currency in the last column in the grid. When you hover the mouse over the line, the "status button" appears.

List of currencies	
AFN (Afghan Afghani)	Inactive
ALL (Albanian Lek)	Inactive
AMD (Armenian Dram)	Inactive
ANG (Netherlands Antillean Guilder)	Inactive
AOA (Angolan Kwanza)	Inactive
ARA (Argentine Austral)	Inactive
ARS (Argentine Peso)	Inactive
AUD (Australian Dollar)	Inactive
AWG (Aruban Florin)	Inactive

Note

The shortcut action will be displayed if you have the appropriate rights.

To change the currency status: enable / disable, click on the button. The currency status will be changed, and the currency datagrid will be automatically updated to reflect the new status of the currency.

MANAGE CHANNELS

To help you to configure Akeneo PIM to your needs, Akeneo PIM enables you to set channels. For example, you need to disseminate product information to your website, to a mobile application or to a paper catalog generation tool. For this, you can create three channels in the PIM. "Ecommerce", "Mobile" and "Print".

You can choose the most appropriate channel name for your needs, please refer . For example, you can choose to create a "Ecommerce PREPROD" channel and another channel "Ecommerce Prod" in order to adapt the dissemination of information to your technical environments (export all available information PRE-PROD example). This may be also "Print Collection" and "Print Coupon" in order to manage the creation of paper catalogs containing different products.

Once you have created a new channel (see below), all scopables attributes can have a value specific for this new channel. The channel can also be used to modify or create export profiles to suit your needs.

For more information on how to refer to a channel for an export profile, please refer to the "Edit Profile section export.

"List channels

To start, go to Settings > Channels. From this page, there are many ways to work with the channel datagrid as described below.

The screenshot shows the Akeneo PIM interface for managing channels. At the top, there's a purple header bar with the Akeneo logo, navigation links (Collect, Enrich, Spread, Settings, System), and user info (Julia Stark). Below the header is a toolbar with a 'Create channel' button. The main area is titled 'Channel overview' and contains a datagrid. The datagrid has columns: CODE, LABEL, and CATEGORY TREE. It lists three channels: ecommerce (Label: Ecommerce, Category Tree: Master catalog), mobile (Label: Mobile, Category Tree: Master catalog), and print (Label: Print, Category Tree: Master catalog). There are also buttons for 'Manage filters' and 'View per page: 10'.

CODE	LABEL	CATEGORY TREE
ecommerce	Ecommerce	Master catalog
mobile	Mobile	Master catalog
print	Print	Master catalog

Page numbering

The channel datagrid displays a page number. All the channels are displayed in the datagrid per set of N channels. The number of channels is indicated at the top right of the grid.

The screenshot shows a user interface for managing catalog settings. At the top right, there are buttons for 'Refresh' and 'Reset'. Below them is a dropdown menu labeled 'View per page' with options 10, 25, 50, and 100. To the left of the dropdown is a section titled 'CATEGORY TREE' containing three entries: 'Master catalog', 'Master catalog', and 'Master catalog'. The background of the interface is light grey.

This number of channels per page can be changed if you click on the drop down list to select another number:

Note

This number is not taken in account as a contextual element of work. This means that when you leave the page to view and edit a channel for example, and you go back to the channel datagrid, then the number of channels per page sets back to the initial configuration, which is "10".

In order to navigate through the different pages of the channel datagrid, the navigation buttons "next" and "previous" are available above the grid. Eventually, the page number is displayed at the center. You can directly go to a specific page by changing the field of the ongoing page number.

The screenshot shows a datagrid for channels. At the top, there are three filter dropdowns: 'Code: All', 'Label: All', and 'Category tree: All'. Below the filters is a page navigation bar showing 'Page: 1 of 1 | 3 records'. The main area contains a table with two columns: 'LABEL' and 'CATEGORY TI'. The data rows are: 'Ecommerce' under 'Master catalog', 'Mobile' under 'Master catalog', and 'Print' under 'Master catalog'. The background of the interface is light grey.

Note

The navigation through the pages of the channel datagrid is not taken in account as a contextual element of work. This means that when you leave the page to display a channel form for instance, and you go back to the page of the screen display of the channel datagrid, then the page number set back to the original configuration, which is “1”.

The filters

The channel datagrid comes with a filter bar.

The screenshot shows the 'Channel overview' interface. At the top, there is a 'Manage filters' button and three dropdown filters: 'Code: All' (with a clear icon), 'Label: All' (with a clear icon), and 'Category tree: All' (with a clear icon). Below these is a pagination control labeled 'Page: 1 of 1 | 3 records' with previous, next, and last icons. The main grid has two columns: 'CODE ▲' and 'LABEL'. There is one record listed in the grid.

1. Enter your criteria. If the displayed criteria are not sufficient or relevant you can add additional criteria by selecting from the list that appears via the “Manage filters” button.

2. The datagrid is automatically updated as a new filter is added.

Labels filters are located: if a category tree has a label in the preferred locale, then the label is used. If there is no available label, then the tree code will be displayed into brackets. For example: [TOYS]

Screening channels

To sort out the channels, you can click on a column header in the grid.

Shortcut actions on each channel

For each channel, you will have a shortcut action in the last column in the grid. The buttons are displayed when you hover your mouse over the line.

The screenshot shows the Akeneo PIM interface with a purple header bar. The header includes the Akeneo logo, navigation tabs (Collect, Enrich, Spread, Settings, System), user information (Julia Stark), and a settings gear icon. Below the header is a toolbar with filters (Manage filters, Code: All, Label: All, Category tree: All) and a 'Create channel' button. The main area is titled 'Channel overview' and displays a table of channels. The table has three columns: 'CODE' (ecommerce, mobile, print), 'LABEL' (Ecommerce, Mobile, Print), and 'CATEGORY TREE' (Master catalog, Master catalog, Master catalog). There are also edit and delete icons for each row.

CODE ▲	LABEL	CATEGORY TREE
ecommerce	Ecommerce	Master catalog
mobile	Mobile	Master catalog
print	Print	Master catalog

Note

The shortcut actions are displayed if you have been the appropriate rights.

Check the channel history

The change history made to a channel takes into account all the actions carried out from the channel page. For example: label change, attribute change, etc.

For each change, a version of the channel is created. The following information is tracked down for each version:

- The person or system that generated changes
- The date and time (down to seconds) at which the changes took place
- The old value and the new value of each modified field .

To view the versions of a channel:

1. Open & edit the channel tab.
2. Click on the "History" tab, the list of versions will be displayed.

Create a channel

To create a channel from the PIM interface, you must have been granted specific permission to do so. If not, please contact your administrator.

To create a channel in the PIM:

1. Click on the “Create channel” button. The creation form of a channel is displayed.
2. Provide information for all the mandatory fields in the property tab such as:
 - A unique code to identify the channel in the PIM
 - The expected currencies for the channel
 - The expected locales for the channel
 - The expected category tree for the channel

The screenshot shows the Akeneo PIM interface for creating a new channel. The top navigation bar includes 'Collect', 'Enrich', 'Spread', 'Settings' (which is selected), and 'System'. The user is logged in as 'Julia Stark'. The main page title is 'Create channel'. The 'Properties' tab is active. In the 'General properties' section, mandatory fields are marked with red asterisks: 'Code' (input field), 'Default label' (input field), 'Color' (dropdown menu 'Choose a color'), 'Currencies' (dropdown menu), 'Locales' (dropdown menu), and 'Category tree' (dropdown menu 'Master catalog'). Below this, there is a section for picking conversion units for metric attributes during product export, with dropdown menus for 'Weight', 'Maximum scan size', 'Display diagonal', and 'Effective viewing area', all set to 'Do not convert'. A 'Save' button is located in the top right corner of the form.

Note

This information is used to select which products will be exported to that channel (via the tree selection), and the product information to be exported to that channel (via the selection of locales and currencies).

3. Click on the “Save” button. The channel has now been created:

Some properties can be changed or added

Edit a Channel

To edit a channel, go to the Settings > Channels menu

1. Click on the channel to be edited in the channel grid
2. The channel "edit" page appears. Make your changes and / or add information (note: only the code cannot be changed once created).
3. Click on the "Save" button

The channel is accordingly updated. The changes will be reflected in the PIM in the next few minutes.

Delete a channel

To delete a channel, go to the Settings > Channels menu

1. Click on the channel to be removed from the channel datagrid
2. The edit page is displayed. Click on the "delete" button.
3. Confirm the deletion.

The channel is deleted. The impacts will be reflected in the PIM just right after the deletion confirmation

MANAGE LOCALES

210 locales are available in Akeneo PIM. The locales are used to set values for attributes which may differ according to the relevant language / locale.

Locales are available for all products in Akeneo PIM. The locales are subject to channels: only those set in at least one channel will be activated automatically. The other way around, if a locale is NOT set to a channel, it is automatically disabled in the PIM.

When a localizable attribute is created, it can have as many values as needed as long as the relevant locale has been activated in the PIM.

Only activated locales are used in the catalog.

The currencies are not based on locales.

View locales

To view locales

- Go to the “Settings > Locales” menu.

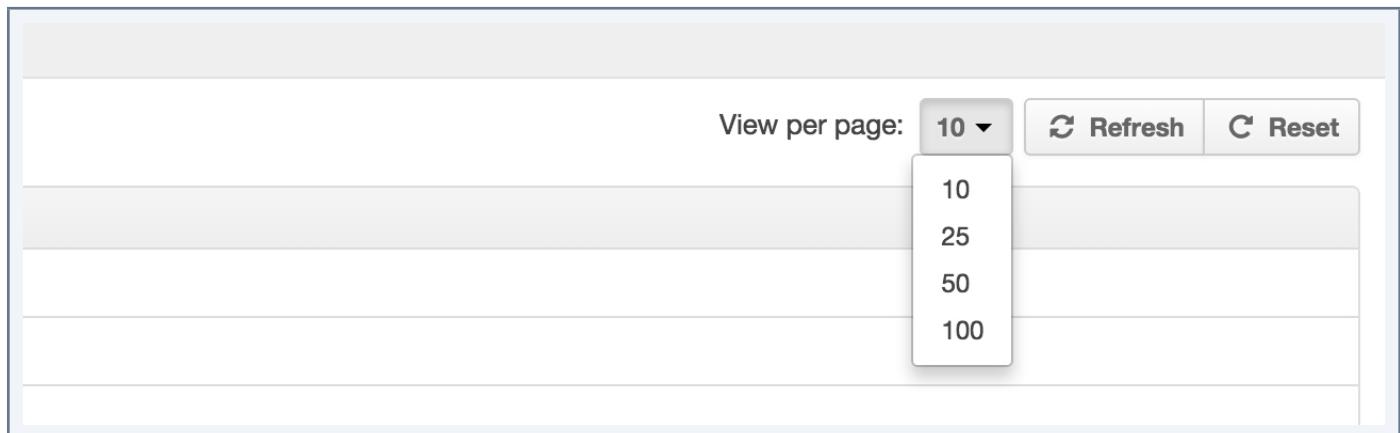
The locale datagrid supported in Akeneo PIM is displayed.

The screenshot shows the Akeneo PIM interface with a purple header bar. The header includes the Akeneo logo, navigation tabs (Collect, Enrich, Spread, Settings, System), a user dropdown (Julia Stark), and a help icon. Below the header is a breadcrumb trail: Settings / Locales. The main content area is titled "Locale overview". At the top of the datagrid are filters for "Manage filters", "Code: All", "Activated: All", and pagination controls (Page: 1 of 21 | 210 records). To the right are buttons for "View per page: 10", "Refresh", and "Reset". The datagrid itself has two columns: "CODE" and "ACTIVATED". The "CODE" column lists locale codes like de_DE, fr_FR, en_US, etc., and the "ACTIVATED" column shows status indicators (Active or Inactive) in green or red boxes. A scroll bar is visible on the right side of the datagrid.

CODE	ACTIVATED
de_DE	Active
fr_FR	Active
en_US	Active
oc_FR	Inactive
nso_ZA	Inactive
nn_NO	Inactive
nl_NL	Inactive
nl_BE	Inactive
ne_NP	Inactive
nb_NO	Inactive

Page numbering

The localedatagrid displays a page number. All the locales are displayed in the datagrid per set of N locales. The number of locales is indicated at the top right of the grid.

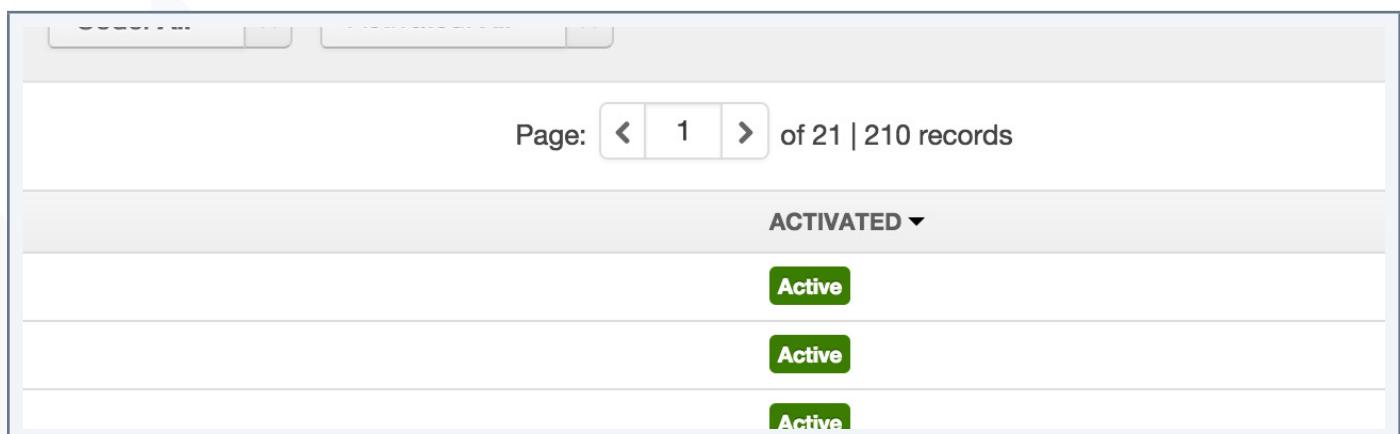


This number of locales per page can be changed if you click on the drop down list to select another number:

Note

This number is not taken in account as a contextual element of work. This means that when you leave the page to view and edit a locale for example, and you go back to the localedatagrid, then the number of locales per page sets back to the initial configuration, which is "10".

In order to navigate through the different pages of the localedatagrid, the navigation buttons "next" and "previous" are available above the grid. Eventually, the page number is displayed at the center. You can directly go to a specific page by changing the field of the ongoing page number.



Note

The navigation through the pages of the locale datagrid is not taken in account as a contextual element of work. This means that when you leave the page to display a locale for instance, and you go back to the page of the screen display of the locale datagrid, then the page number sets back to the original configuration, which is " 1 ".

Filters

The locale datagrid comes with a filter bar.

The screenshot shows a locale datagrid interface. At the top, there are two filter buttons: "Code: All" and "Activated: All". Below the filters, a page navigation bar indicates "Page: 1 of 21 | 210 records". The main grid has two columns: "CODE" and "ACTIVATED". A single row is visible, showing "de_DE" in the CODE column and "Active" in the ACTIVATED column.

1. Enter your criteria. If the displayed criteria are not sufficient or relevant you can add additional criteria by selecting from the list that appears via the "Manage filters" button.
2. The grid is automatically updated as a new filter is added.

Filters can be applied on the following locale information

- The locale code
- Its information status: active / inactive

Screening locales

To sort out locales, you can click on a column header in the grid.



THANK YOU.