

# Arij Khan

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## Objective

My objective is to utilize my skills and work in a collegial environment and to gain valuable work experience in the customer service sector utilizing my strong interpersonal skills where both the organization and I can benefit from the services provided. Will be a valued team member through my education and experience benefiting the company through strong work ethic, communication, and problem solving skills.

## Education

### University of Illinois Chicago, Chicago IL

- Graduation Expected Fall of 2023
- Bachelor Of Science in Computer Science, Software Development
- Current GPA: 3.4/4.0
- Dean's List Award- Consecutive Dean's List Recipient (2018,2019)
- Relevant Course: Data Mining, Database Organization, Data Structures and Algorithms, Operating Systems, Linear Algebra

## Skills

- **Programming Languages:** C++, Python, Java, HTML/CSS/JavaScript SQL, Illustrator, InDesign.
- **Tools:** Visual Studio Code, Eclipse, DBeaver, RStudio, PostgreSQL, Docker, Vagrant, Virtual Box, GitHub, GitLab, HTML, CSS
- **Languages:** English (Fluent), Urdu (Fluent), French (Conversational)
- **Other Skills:** Proficient with PC's and Mac computers, Proficient in data and statistical analysis, Knowledge of computers in MS office

## Experience

### Position: Media Technician -> Where: Oakton Community Center, Skokie, IL

- Completed regular checks of centrally controlled electronic classrooms and learning spaces; cleaned presentation equipment and workstation areas; troubleshooted equipment problems and logged a daily check sheet.
- Planned and setup presentation equipment for special VIP events; assisted with video conferences bridging between campus locations and outside sites; responded to phone and email requests promptly; followed up on various staff requests in a timely manner; monitored the call logging system and updated tickets; provided short tutorials on using instructional systems and classroom technology to university faculty, staff and students.
- Organized computer imaging, video recording, web conferencing, and live web streaming for classroom presentation.

### Position: Volunteer Technician -> Where: Niles West High School D219, Skokie, IL

- Troubleshooted issues with Chromebook and Google Admin, Apple software and hardware and Microsoft Windows.
- Provided courteous, professional, skillful, and expeditious communication and resolution of technical issues.

### Position: Counsellor at Summer Camp -> Where: Skokie Park District, Skokie, IL

- Trained employees of various backgrounds on how to approach various situations.
- Utilized agile methodology for iterative development, project flexibility and problem solving.
- Designed excel documents that made the customer experience better.

## Personal Projects

<https://github.com/akhanAK12/akhanAK12>