

RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY, JAIS, AMETHI
 (An Institute of National Importance Established under the Act of Parliament)
ACADEMIC AFFAIR'S OFFICE

No.: RGIPT/JAIS/AO/S&AA/Notice/2018-19/001

Dated: 16th April' 2018

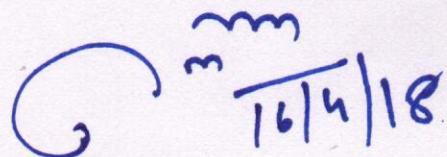
NOTIFICATION

Revised Charges for obtaining various certificates from the institute will be as follows with immediate effect:

| Sl.No. | Name of the Certificate | Charges for Current Students (in ₹) | Charges for Pass-out Students (in ₹) |
|--------|---|--|---|
| 1 | Transcript (per copy) | 250.00 | 750.00 |
| 2 | Duplicate Grade Sheet (per copy) | 200.00 | 500.00 |
| 3 | Bonafide Certificate (Free of Cost once in a Semester) | 50.00 | 200.00 |
| 4 | Medium of Instruction Certificate | 100.00 | 200.00 |
| 5 | CPI to %age Conversion Certificate | 100.00 | 200.00 |
| 6 | No Objection Certificate for internship or otherwise | 100.00 | 250.00 |
| 7 | Provisional Degree Certificate | 200.00 | 4000.00 |
| 8 | Verification of Degree or Certificate | --- | 2000.00 |
| 9 | Duplicate Degree Certificate | --- | 4000.00 |
| 10 | Migration Certificate | --- | 500.00 |
| 11 | Character Certificate | 100.00 | 300.00 |
| 12 | Duplicate Final Grade Report | --- | 1000.00 |
| 13 | Updating/Upgrading of Grade Sheets (per copy) | 100.00 | --- |
| 14 | Issue of Certificate other than those mentioned above | 200.00 | 200.00 |
| 15 | Speed Post/Courier & handling charges (within India) | 200.00 | |
| 16 | Speed Post/Courier & handling charges (outside India) | | 1500.00 |
| 17 | Make-Up Examination/Missed Examination Charges | 1000.00 (Per Course) | |
| 18 | Late Registration Charges (as per Academic Calendar) | 500.00 (per day) | |
| 19 | Late Deposit of Semester Fee/Transaction Receipt for reconciliation purpose | 200.00 (per day) | |

Note: Pass-out students fill up the Requisition Form for obtaining certificates with payment receipt and send it to us via E-Mail on (academic@rgipt.ac.in) or (mbaprogramme@rgipt.ac.in) or (registrar@rgipt.ac.in).

This issue with the approval of the Director.



(Raghunath Bhattacharya)

Acting Registrar **Raghunath Bhattacharya**
Acting Registrar

Rajiv Gandhi Institute of Petroleum Technology
Jais, Amethi-229304 (U.P.) India

Cc. to:

- i) Director.....for kind information please
- ii) Associate Dean (Academic Affairs)
- iii) Associate Dean (Students Affairs)
- iv) Associate Dean (General Affairs)
- v) Chief Hostel Warden/Hostel Office
- vi) Assistant Registrar (A&A)
- vii) All students through E-mail
- viii) All Notice Board