

**LEED v4.1 O+M: Existing Buildings****Facility Maintenance and Renovation Policy**

Individual Project# 1000163411 - BDD6 TestProject

Facility Maintenance and Renovation Policy.

Within the purchasing section of the policy, ensure the following are addressed:

Guidance for distinguishing routine maintenance from renovations.

Purchasing guidance for facility maintenance and renovations addressing:

- Sustainable purchasing criteria in MR Credit Purchasing – Option 2
- Scope that includes base building elements permanently or semi-permanently attached to building(s) and furniture and furnishings as well as components and parts.

Ensure the policy includes waste management guidance for facility maintenance and renovations that addresses:

- Safe storage and recycling and diversion of waste associated with maintenance activities.
- Procedure for creating an individual plan for each renovation project. Each renovation project should establish waste diversion goals, target five materials for diversion, approximate the volume of waste anticipated, and identify waste diversion strategies to be used.
- Indicate that facility maintenance and renovation waste are handled separately from ongoing waste.
- Storage locations for furniture and reuse or recycling of furniture waste (for Multifamily only).

Ensure that policy includes indoor air quality guidance for facility maintenance and renovations that addresses:

- Recommended control measures of the Sheet Metal and Air Conditioning National Contractors Association (SMACNA) IAQ Guidelines for Occupied Buildings under Construction, 2nd edition (2007), ANSI/SMACNA 008–2008, Chapter 3.
- A procedure to replace all filtration media with the final design filtration media prior to reoccupying the space.
- A plan to determine whether a flush-out or air quality testing is needed after construction ends.
- Guidance for when indoor air quality procedures will be implemented for maintenance activities.

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Special Circumstances

Describe the circumstances limiting the project team's ability to provide the submittals required in this form. Be sure to reference what additional documentation has been provided, if any. Non-standard documentation will be considered upon its merits. (Optional)

Known that everybody have the personal aim. It is defferent . For example, there are some people think that the most important thing in them life is career. While there are other people think that is family. me too. The most important thing with my life is my small and big family.PWBOR

Upload any additional documentation that supports the claim to special circumstances. (Optional)

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