

1. Project Title

Superstore Sales Performance & Profitability Dashboard

2. Business Context

The Superstore dataset contains detailed sales, customer, product, and regional data across the US.

The business wants a clear, real-time understanding of:

- How sales are performing across categories, regions, and customer segments
- Which products and customers drive profitability
- How discounts impact sales and margins

Stakeholders currently rely on Excel files and manual reports, which leads to slow insights and inconsistent numbers.

3. Project Objectives

This Power BI project aims to:

1. Build an interactive, automated dashboard for Sales, Profit, and Customer analytics.
 2. Identify top-performing regions, products, and customer segments.
 3. Analyze trends, seasonality, and discount impacts.
 4. Provide stakeholders with a single source of truth (SSOT).
 5. Produce insights that lead to actionable business recommendations
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4. Project Scope

In Scope

- Creation of a **multi-page Power BI report** with:
 - Executive Summary Page
 - Sales & Profit Analysis Page
 - Customer & Product Analysis Page

- Development of key DAX measures:
 - Total Sales
 - Total Profit
 - Profit Margin %
 - Discount Impact
 - Average Order Value
 - Order Count
 - Top Customer Sales
 - Top Customer Contribution
 - Top Product Sales
 - Top Product Contribution
- Data modeling using:
 - ✓ 1 Fact Table
 - ✓ 3 Dimension Tables
(DimDate, DimProduct, DimCustomer)
- UI Enhancements:
 - Bookmarks
 - Tooltips
 - Navigation buttons
 - Slicers
 - Conditional formatting

5. Out of Scope

- Forecasting future sales (unless added later)
- Real-time or API-based data refresh
- Predictive customer segmentation
- Inventory or supply chain optimization

6. Key Stakeholders

- **Sales Manager** – wants sales trends, targets, customer performance
 - **Finance Team** – profit, discount impact, margin visibility
 - **Category/Product Manager** – product trends, category performance
 - **Executive Leadership** – KPI summary, high-level insights
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7. Business Questions to Answer

Sales Performance

- What are the total sales, profit, and order volume over time?
- Which months/quarters show peak or low performance?
- Which regions/states contribute most to sales?

Product Performance

- Which categories and sub-categories drive revenue?
- Which products are the most profitable or loss-making?

Customer Insights

- Which customer segments purchase the most?
 - Who are the top 20 customers by revenue or profit?
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8. KPIs (Key Performance Indicators)

Primary KPIs

- **Total Sales**
- **Total Profit**
- **Profit Margin (%)**
- **Total Orders (Distinct Order IDs)**
- **Average Order Value (AOV)**
- **Quantity Sold**

Secondary KPIs

- **Top 10 Products by Sales**
 - **Top Regions by Profit**
 - **Sales by Segment (Consumer, Corporate, Home Office)**
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9. Data Sources

- **File:** Superstore.xlsx
 - **Sheet:** Sample - Superstore
 - **Rows:** 9,994
 - **Columns:** 21
 - Fully structured transactional data: order details, customer info, product details, geography.
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10. High-Level Requirements

- Build interactive dashboards with filter capabilities (Region, Category, Segment, Date).
 - Enable comparison across product categories and customer segments.
 - Include advanced insights: profit anomalies, top contributors.
 - Exportable insights for leadership reports.
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11. Success Criteria

The project is successful if:

- Dashboards load within 5 seconds
 - All business questions are answered visually
 - Users can filter data easily without breaking visuals
 - Profitability and sales insights are actionable
 - Documentation (BRD, FRD, Data Model, Analysis Report) is complete and clear
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12. Risks & Assumptions

Risks

- Incorrect date formats may affect trend analysis
- High discount values could distort profit visuals
- Postal Code as numeric may cause data quality issues

Assumptions

- All dataset fields are accurate and complete
 - No additional external data sources needed
 - Stakeholders can access Power BI Service
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13. Deliverables

- Business Requirements Document (BRD)
- Functional Requirements Document (FRD)
- Dataset Assessment Report
- Star Schema Data Model
- Dashboard Wireframe Mockups
- Power BI Dashboard (.pbix)
- Final Insights Report