



FULL & FINAL SETTLEMENT STATEMENT

Employee Name	Akhil Sachan	Employee ID	EMP-11039
Designation	Senior Software Engineer	Department	Engineering
Date of Joining	15 July 2020	Last Working Date	31 December 2025
Service Duration	5.46 years	Bank Account	****5268

+ EARNINGS

Particulars	Amount
Final Salary (22 days)	₹99,000
Leave Encashment (15 days)	₹67,500
Gratuity (5.5 yrs)	₹1,38,462
Expense Reimbursement	₹8,500
Fuel Expense Reimbursement	₹4,000
Other Additions	₹5,000
Total Earnings	₹3,22,462

- DEDUCTIONS

Particulars	Amount
Notice Period Recovery	₹0
Unsettled Expense Credit	₹3,500
Unsettled Fuel Credit	₹1,500
Total Deductions	₹5,000

NET PAYABLE AMOUNT

₹3,17,462

Remarks

Additions: Performance bonus

Employee Signature
Akhil Sachan

HR Department
Authorized Signatory

Finance Department
Authorized Signatory

This is a computer-generated document. For discrepancies, contact HR within 7 days.