

Putri Anggun Zubaidah

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General Manager
English Made Easy
Gg Timuran No.487C Brontokusuman,
Kec. Mergangsan, Daerah Istimewa Yogyakarta

June 20, 2023

Dear General Manager of English Made Easy,

Application letter for the offline-online English teacher

I am a sixth-semester student of Information Systems at the University of Mercu Buana Yogyakarta. My major is the IT field, however I put a biggest interest in communication and languages. As a teaching enthusiast of language especially for English and Korean, I was thrilled to see your advertisement on Instagram for the position of English Teacher. I am positive can help with EME's upcoming challenges.

In addition to my IT competencies, I put the following skills and experience which is related to my dream job at EME as an English teacher :

- Excellence communication skills
- Professional
- Easy to understand people
- Proficient in Microsoft Office Word, PPT, and audiobook
- Best practices in public relation
- Able to handle children, teenagers, and adult

I know that English Made Easy's current plans involve the best teachers in teaching English to develop the easiest way to study English. This goal is a perfect match for my personal and professional interests and an exciting opportunity to create a unique teaching skills base of knowledge for English learners.

For your consideration, I attached my CV and Photograph on the attachment. Thank you for your consideration as a valuable addition to your team. I am eager to find out more about the position and would welcome the opportunity to do so in an interview. I look forward to meeting with you to discuss how can I bring my positive energy to English Made Easy as a teacher and family.

Yours Sincerely

Putri Anggun Zubaidah