

TR no:	CG Request
Our Booking Reference No :	761960
Date :	28/09/2018
Conf request Time :	01:55 PM
Guest Name	Akhila Vadapalli
Accommodation type	Guest House
Room type	Deluxe
Check In date	03/10/2018
Property Check in time	2 PM
Check Out date	12/10/2018
Property Check out time	12 Noon
No. of nights	9
Property Name	IKP Guest house
Address	IT 1 or IT 2, TTC Industrial Area, Thane Belapur RoadAiroli, Navi Mumbai Navi Mumbai-400708, Maharashtra, India
City	Mumbai
Country	India
Pin Code	400708
Telephone No.1	022-71416055
Caretaker Mobile	09920783352
Caretaker Name	NA
Room Amenities	
Complimentary Services	
Distance from work place	

Thanks & Regards,
Capgemini Accommodation Team

*** Capgemini Disclaimer**

* Request you to kindly carry your company Photo ID card at all times and Government issued photo ID card , produce it when required. Kindly co-operate with the Security Personnel.

* This booking has been confirmed for Capgemini by the Accommodation desk.

* The Standard Check In & Check out time is mentioned in this voucher. Please keep the caretaker & the accommodation team (email id) informed about any early check in or late check out as it is subject to availability

* Please note that Capgemini Management will not in any way be responsible for any loss / or damage to the Guests belongings or any other property from either the property room or the locker or any other part of the property for any cause whatsoever including theft or pilferage.

* Guest house will not be responsible for any loss of Personal.

HOUSE RULES

- * Standard Check in time is 2 PM and Check out time is 12 Noon
- * For any extension of stay please contact accommodation help desk. The guest house is not allowed to extend any booking without confirmation from the help desk.
- * No Smoking in premises, please step outside building premises for smoking.
- * Consumption of liquor within the guest house premises is strictly prohibited.
- * No outside guests will be allowed inside the flats and rooms. In case you need to meet your guests please entertain in the common/public area.
- * Family/friends coming over to visit are not allowed to stay over.
- * Capgemini Accommodation Desk : Direct: +91-80-41042642 | Link: 8092642 , Emergency contact No: +91 9632616633
- * Please do not swap or change your room with others without informing the front desk. If you need to change your room kindly contact front desk. They will facilitate the same if possible.
- * Please respect your environment and maintain the hygiene and cleanliness of the guest house.
- * All Valuables to be kept safely and it is on employee onus to safeguard his belongings.
- * Any damages in the Room will be charged /recovered from the Guest