



## 2012 REA Student Project Grant Program

The Rice Engineering Alumni (REA), with assistance from the Engineering Development Office, has initiated a new program to support outstanding engineering related student-led initiatives at Rice. This program is structured to provide financial support to engineering related student-led projects/activities/initiatives which are not supported by traditional academic funding sources and which are not directly related to class work. Grant funding must be used to support a specific activity and may not be used to supplement a general operating fund for an organization or group. Student-led projects/activities/initiatives will be selected for funding based on the following criteria:

- Demonstrated need for financial support
- Educational impact for involved students
- Societal impact of proposed project/activity
- Feasibility of project/activity

The minimum grant amount is \$500 and the maximum grant amount is \$1,500. The maximum grant amount can be increased to \$2,500 under special circumstances. The REA will award between \$2,500 and \$4,000 in grants during the Fall Grant Cycle and between \$2,500 and \$4,000 in grants during the Spring Grant Cycle. Grant winners will be required to provide a ten minute presentation to the REA Board of Directors upon completion of the project/activity. In addition, grant winners will be recognized at the annual REA Student Awards Picnic in April.

### Yearly Schedule for Grant Program

The Fall Grant Cycle will support projects which will be started, completed or have major activities during the second half of the school year (December through April). The Spring Grant Cycle will support projects which will be started, completed or have major activities during the summer and first half of the school year (April through November). Expedited funding, ahead of the established grant award date, can be provided at the discretion of the REA to accommodate time sensitive funding requests.

#### 2012 Spring Grant Cycle Schedule:

- **March 16, 2012** – Applications due to Engineering Development Office
- April 14, 2012 – REA to announce Grant Winners

#### 2012 Fall Grant Cycle Schedule:

- **November 30, 2012** - Applications due to Engineering Development Office
- January 31, 2013 - REA to announce Grant Winners

## Application Process

Applications are to be delivered by email to the Engineering Development Office (Angela Young – [angelay@rice.edu](mailto:angelay@rice.edu)) prior to the announced application deadline. Applications shall be in the form of an MS Word document. The application is limited to *two pages, single spaced, size 12 Times New Roman font, with standard margins*. The application must include the following information:

- Name and description of student group applying for funding support
- Description of project/activity under consideration for funding support
- Detailed cost estimate for project/activity including description of funds raised to date, funds requested from the REA, and plans for raising any additional funds needed
- Should expedited funding be required, please state clearly the urgency of the request and the necessary schedule for receiving funds.
- Assessment of educational impact to Rice students involved
- Assessment of societal impact of proposed project/activity
- Discussion of major challenges associated with the proposed project/activity and the group's plan to overcome these challenges
- 200-300 word summary of why the REA should support this activity
- Names, majors, and years of all students involved in the project
- Contact Information (email, phone) for student leaders and faculty sponsor (or equivalent authority figure providing guidance/support for the activity)

## Grant Selection & Award Process

The REA Student Awards Committee shall select award winners based on the following criteria:

- Demonstrated need for financial support (25%)
- Educational impact for involved students (25%)
- Societal impact of proposed project (20%)
- Feasibility of Project (30%)

Should a funded program/activity/initiative be cancelled or not materialize as expected after receiving the grant, all grant monies must be returned to the REA.

## Questions?

Questions regarding the REA Student Project Grant Program should be directed to:

- Rice Engineering Alumni – Ross Gordon – [rmgordon@gmail.com](mailto:rmgordon@gmail.com)
- Engineering development Office – Angela Young – [angelay@rice.edu](mailto:angelay@rice.edu)