



# AKSHAY SHARMA

## COMPUTER SCIENCE GRADUATE

A RECENT COMPUTER SCIENCE GRADUATE LOOKING TO BRING OVER 12 YEARS OF WORKING WITH COMPUTERS AND 4 YEARS OF FOCUSED CUSTOMER SERVICE AND SUPERVISION TOGETHER IN ORDER TO UNITE WITH AN ORGANIZATION FOR PERSONAL GROWTH & KNOWLEDGE WHILE ALSO HELPING COMPANY EXPAND THEIR VALUABLE ASSETS.

## EDUCATION

2016-2019

THOMPSON RIVERS UNIVERSITY  
COMPUTING SCIENCE DIPLOMA  
GPA 3.1

2020-PRESENT

UDEMY.COM(ONLINE PLATFORM)  
FULL WEB DEVELOPMENT BOOTCAMP 2021  
BY ANGELA YU

## CONTACT

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KAMLOOPS, BC

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## SKILLS

- WILLINGNESS TO LEARN
- COMPLEX PROBLEM-SOLVING
- CRITICAL-THINKING
- STRONG WORK ETHIC
- ANALYTICAL ABILITIES
- TECH SAVVY
- EXCELLENT WRITTEN & VERBAL COMMUNICATION
- RESOLVING CONFLICTS

## TECHNICAL EXPERTISE

- **MS Office Suite** : For over a decade, gained excellent knowledge and proficiency in using MS Word, Excel, Access, PowerPoint.
- **Hardware**: Built a practical knowledge of assembling and re-building computers & other hardware stuff for over years.
- **Coding & Programming**: Developed experience working with trending programming languages such as HTML, CSS, JavaScript, MySQL, C#, Java, Visual Basic, Debugging since high school.
- **Operating System**: Windows, MacOS, Linux.
- **Marketing**: While working with a reputed delivery company, helped the business grow using several advertising tools like Website & Content Development, Digital Advertising, Social Marketing & Google Business.
- **Data Analysis**: Researched, documented & analyzed company's earnings reports, stock highs, stock lows, etc. using several tools to pick best Penny Stocks & Long-term Holdings.
- **Other Productivity Tools**: Developed a vast knowledge with the usage of productivity tools such as Google Drive, Zoom, TeamViewer, EverNote, etc.

## WORK EXPERIENCE

### TEAM LIFT DELIVERY & MOVING, KAMLOOPS (JUNE2017 - AUG2020)

#### SUPERVISOR

- **Leadership**: Assisted with new hires and new user set-up. When necessary, procure and manage union or non-union move labor.
- **Management**: Initiated and managed meetings to review move schedules with vendors and key stakeholders.
- **Organization**: Handle reports in database form, e-mails and online portal of company.

### PETRO CANADA, KAMLOOPS (OCT2019 - AUG2020)

#### RETAIL SALES ASSOCIATE

- **Customer Service**: Maintained a friendly attitude with customers and greet them with a smile. Also, informing them about the ongoing deals, which resulted in increased sales
- **Organization**: Handled paperwork, monitored cash drawers & completed daily sales reports.

## AWARDS

### DEAN'S LIST

AWARDED WITH DEAN'S LIST FOR  
OUTSTANDING PERFORMANCE DURING  
ACADEMIC SESSION

## HOBBIES

- READING
- PHOTOGRAPHY
- SPORTS
- TRAVEL
- SOCIALIZING
- COOKING
- LISTENING TO MUSIC

### TIM HORTONS, KAMLOOPS (OCT2016 - MAY2018)

#### CASHIER & BAKER

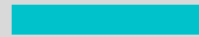
- **Professionalism & Time-Management:** Worked independently to clean the store and stock products to successfully make the store ready for the following day in a timely manner.
- **Teamwork:** Gained and used teamwork skills by working with other employees to complete food and drink orders quickly and accurately.

## LICENSES & CERTIFICATIONS

- CLASS 5 DRIVER'S LICENSE
- FOOD SAFE LEVEL I
- SERVE-IT-RIGHT
- SECURITY WORKER'S LICENSE

## LANGUAGES PROFICIENCY

ENGLISH



PUNJABI



HINDI

