

The Manager
Bank of Ceylon

Branch

Dear Sir/Madam,

Special Loan Scheme for the University Students to purchase Laptop Computers.

Below mentioned student has applied for a loan facility under the Special Loan Scheme for University students to purchase Laptop Computers at Bank of Ceylon and we recommend him/her to apply for the facility.

1. Student Name

2. Student No.

3. NIC

4. Contact No. Mobile :

Fixed :

5. Selected Option/Brand/Model of the
Laptop

6. Name of the Supplier

7. Price

8. Selected BOC Branch

If Mahapola/ Bursary is received fill the following table:

Details	Mahapola	Bursary
Name of the Bank		
Name of the Branch		
Account No.		

Yours faithfully,

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Deputy Registrar/ Snr. Asst. Registrar/ Asst. Registrar
Student & Staff Affairs
Date :