



# County of Los Alamos

Los Alamos, NM 87544  
www.losalamosnm.us

## Agenda - Final County Council - Regular Session

*Denise Derkacs, Council Chair; Theresa Cull, Vice-Chair;  
Melanee Hand; Suzie Havemann; Keith Lepsch; David Reagor;  
and Randall Rytí, Councilors*

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Tuesday, February 28, 2023

6:00 PM

Council Chambers - 1000 Central Avenue  
TELEvised

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**NOTE:** This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

<https://us02web.zoom.us/j/82683176848>

**Or Telephone:**

Dial (for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715  
8592 or +1 312 626 6799 or +1 929 205 6099

**Webinar ID: 826 8317 6848**

1. **OPENING/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**

*This section of the agenda is reserved for comments from the public on items that do not require action by the Council or are not otherwise on the agenda.*

4. **APPROVAL OF AGENDA**
5. **PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS**

- A. [17018-23](#) Introduction of Los Alamos County Short-Term Rental Program Development Project by Community Development and project consultants, Wilson & Co.

**Presenters:** Sobia Sayeda, Planning Manager

**Attachments:** [A - Short-Term Rental Program Development Project Presentation](#)

**6. PUBLIC COMMENT FOR ITEMS ON CONSENT AGENDA****7. CONSENT AGENDA**

*The following items are presented for Council approval under a single motion unless any item is withdrawn by a Councilor for further Council consideration in the agenda section entitled "Business."*

Approval of the Consent Agenda

**Consent Motion -**

*I move that Council approve the items on the Consent Agenda as presented and that the motions in the staff reports be included for the record; or,*

*I move that Council approve the items on the Consent Agenda and that the motions contained in the staff reports, as amended be included for the record.*

- A.**     [17033-23](#)     Approval of County Council Minutes for the February 7, 2023 Regular Session
- Presenters:**     Naomi Maestas, County Clerk
- Attachments:**     [A - County Council Minutes for February 7, 2023](#)
- B.**     [AGR0933-23](#)     Approval of Amendment No. 1 to Services Agreement No. AGR 22-36 with Western United Electric for the Purchase of a New Transformer for the El Vado Hydroelectric Plant
- Presenters:**     James Alarid, Deputy Utilities Manager - Engineering
- Attachments:**     [A - AGR22-36-A1 Western United Electric Supply FINAL](#)
- C.**     [AGR0937-23](#)     Approval of General Services Agreement No. AGR23-19 with RBC Capital Markets in the Amount Not to Exceed \$500,000.00, Plus Applicable Gross Receipts Tax, for the Purpose of Providing Financial Advisory Services with Respect to Tax-Exempt and Government-Issued Bonds and Other Securities, and Expertise Regarding Federal, State, and Local Financing Laws and Other Applicable Laws, and Regulations that Affect County and Debt Issuance
- Presenters:**     Mauricia Chavarria-Quam, Account Operations Manager and Helen Perraglio, Chief Financial Officer

**Attachments:**     [A - RFP23-19 Financial Advisory Services for Debt Issuance](#)  
                                 [B - AGR23-19 RBC Capital Markets](#)

- D.     [AGR0938-23](#)     Approval of Contract for General Services, Agreement No. AGR 23-941 with Insane Impact, LLC in the Amount of \$250,802.01, plus Applicable Gross Receipts Tax, for the Purpose of Purchasing an Outdoor Mobile LED Screen with Trailer

**Presenters:**     Katherine Hudspeth, Recreation Division Manager and Cory Styron, Community Services Director

**Attachments:**     [A- AGR23-941 Insane Impact](#)  
                                 [B - Image of the LED screen](#)

- E.     [16696-23](#)     Award of Bid No. IFB23-49 for the Purpose of Ridge Park Lift Station Removal Project with Allied 360 Construction, LLC

**Presenters:**     James Alarid, Deputy Utilities Manager - Engineering

**Attachments:**     [A - Construction Drawings Ridge Park](#)

- F.     [16798-23](#)     Award of Bid No. IFB23-05 for the Purpose of TA-50 Water Transmission Line Relocation with DUB-L-EE, LLC

**Presenters:**     James Alarid, Deputy Utilities Manager - Engineering

**Attachments:**     [A - Construction Drawings TA-50 Relocation](#)

- G.     [17009-23](#)     Board/Commission Appointment (s) - Transportation Board

**Presenters:**     Juan Rael, Public Works Director and Keith Lepsch, Councilor

**Attachments:**     [A – Transportation Board Member Roster](#)  
                                 [B – Application and Interview Packet for Matt Heavner](#)  
                                 [C – Application and Interview Packet for Georgia Strickfaden](#)

- H.     [17047-23](#)     Board/Commission Appointment(s) - Los Alamos County Health Council

**Presenters:**     Katherine Hudspeth, Recreation Division Manager and Lori Padilla, Chair of the Los Alamos County Health Council

**Attachments:**    [A - 2023 Los Alamos County Health Council Roster](#)  
[B - Lori Padilla Application Packet](#)  
[C - Morris Pongratz Application Packet](#)  
[D - Cameron Counters Application Packet](#)  
[E - Interview Panel Recommendation](#)

- I.     [17061-23](#)     Consideration of Approval to increase to Assessor Certification Pay and the associated Budget Revision 2023-32, to support the increase

**Presenters:**     George Chandler, County Assessor, Marty Martinez, Chief Deputy Assessor, Erika Thomas, Budget and Performance Manager and Helen Perraglio, Chief Financial Officer

**Attachments:**    [A - State Statute 4-39-5](#)  
[B - 2023-32 Budget Council Revision](#)

8.     **INTRODUCTION OF ORDINANCE(S)**

- A.     [CO0660-23](#)     Introduction of Incorporated County of Los Alamos Code Ordinance No. 02-340; an Ordinance Amending Chapter 40, Article III, Sections 40-151, and 40-152 of the Code of the Incorporated County of Los Alamos Pertaining to Gas Service Rates

**Presenters:**     Heather Garcia, Deputy Utilities Manager - Finance

**Attachments:**    [A - Code Ordinance 02-340 Gas Rates](#)  
[B - Code Ordinance 02-340 Presentation](#)  
[C - Frequently Asked Questions](#)

9.     **PUBLIC HEARING(S)**

- A.     [16873-23](#)     New Liquor License Application No.1244200, Restaurant B Liquor License, filed by Applicant, Rzig Inc. d/b/a Los Alamos Cantina and Pyramid Cafe, 157 Central Park Square, Los Alamos, NM 87544

**Presenters:**     County Council - Regular Session

**Attachments:**    [A - Rzig Inc. - Publication Form App. No. 1244200.pdf](#)  
[B - Rzig Inc - PD Memo App. No. 1244200.pdf](#)  
[C - Rzig Inc - CDD Memo App. No. 1244200.pdf](#)  
[D - Rzig Inc - Liquor License Application No. 1244200.pdf](#)  
[E - Public Hearing Extention Grant.pdf](#)

- B. [RE0525-23](#) Incorporated County of Los Alamos Resolution No. 23-06: A resolution authorizing the County to submit an application to the Department of Finance and Administration, Local Government Division, to participate in the Local DWI Grant and Distribution Program
- Presenters:** Katherine Hudspeth, Recreation Division Manager, Cory Styron, Community Services Director and Juanita McNiel, Court Administrator
- Attachments:** [A - Publication of Notice for Resolution 23-06.pdf](#)  
[B - Incorporated County of Los Alamos Resolution 23-06](#)  
[C - FY24 MOU - LDWI Program](#)  
[D - Statement of Assurances](#)
- C. [CO0664-23b](#) Incorporated County of Los Alamos Code Ordinance 02-337 - An Ordinance of the Incorporated County of Los Alamos, New Mexico, Amending Chapter 22, "Fire Prevention and Protection," to Correct Reference In Section 22-31(a)(1)
- Presenters:** Troy Hughes, Fire Chief
- Attachments:** [A - Notice of Publication.pdf](#)  
[B - Incorporated County of Los Alamos Code Ordinance No. 02-337.pdf](#)
- D. [CO0666-23b](#) Incorporated County of Los Alamos Code Ordinance 02-339: An Ordinance of the Incorporated County of Los Alamos Amending Article II, Division 1, of Chapter 22 to Codify the Fire Restrictions that May be Imposed by the Fire Chief to Limit the Potential for Wildfires
- Presenters:** Troy Hughes, Fire Chief
- Attachments:** [A - Incorporated County of Los Alamos Code Ordinance No. 02-339.pdf](#)  
[B - Publication Notice](#)
- E. [CO0665-23b](#) Code Ordinance 02-338 - An Ordinance Amending Chapter 38 (Traffic and Vehicles), Article II, Division 3, Section 38-92; Article VI, Section 38-351; Article VII, Sections 38-411 and 38-415, and Adding a New Section 39-292.1 to Article V and New Section 38-416 to Article VII in Traffic Code
- Presenters:** Steven Lynne, County Manager

**Attachments:**    [A - Notice of Publication for Code Ordinance 02-338.pdf](#)  
[B - Incorporated County of Los Alamos Code Ordinance No. 02-338.pdf](#)

**10. BUSINESS**

- A.    [16737-23](#)    Consideration of and Possible Action on Bear Resistant Roll Cart and Dumpster Programs

**Presenters:**    Juan Rael, Public Works Director and Angelica Gurule, Sustainability Manager

**Attachments:**    [A - Bear Cart Survey Presentation](#)  
[B - Bear Cart Survey Results](#)

**11. COUNCIL BUSINESS**

A.    *Appointments*

- 1)    [17105-23](#)    Board/Commission Appointment - Board of Registration

**Presenters:**    County Council - Regular Session

**Attachments:**    [A - BOR Letters of Interest](#)  
[B - Voter Registration](#)

B.    *Board, Commission and Committee Liaison Reports*

C.    *County Manager's Report*

- 1)    [16847-23](#)    County Manager's Report for February 2023

**Presenters:**    Steven Lynne, County Manager

**Attachments:**    [A - February County Manager's Update.doc.pdf](#)

D.    *COVID-19 SITUATIONAL REPORT*

E.    *Council Chair Report*

F.    *General Council Business*

G.    *Approval of Councilor Expenses*

H.    *Preview of Upcoming Agenda Items*

*Note: This report shows tentative Council agenda items and is for*

*planning purposes only. All items on the report are subject to changes such as item title, meeting date and/or being removed or not considered by Council.*

- 1) [17107-23](#) Tickler Report of Upcoming Agenda Items

**Presenters:** County Council - Regular Session

**Attachments:** [A - Tickler Report dated 03-07-23.pdf](#)

**12. COUNCILOR COMMENTS**

**13. PUBLIC COMMENT**

**14. ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Office of the County Manager at 663-1750 if a summary or other type of accessible format is needed.