# **Akhil** Sajan

Designer & Systems Engineer

## About Me

My Self Akhil Sajan Designer, developer, systems & Network Engineer with highly and developed skills. Iam defined as an self motivated, adaptable and confident designer with innovative in multimedia, IT and so on.

## Contact

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## Education

2021 - 2023
Karunya University
Pursuing M.sc Visual communication

2018 - 2021
Karunya University
Completed My BA Criminology

2016 - 2018
Kerala State Board
Completed My 12th in computer Science

2015 - 2016
Central Board of Examination
Completed My 10th

## Experience

**PART TIME-GRAPHIC DESIGNER – Present**
SMART SHOP/Assonora, Goa

**GRAPHIC DESIGNER – Present**
HOTEL FIDALGO/Panjim, Goa
Creating Restrauant Menu, Social Media Post, Logos, Flayers, Letterhead, Promo Videos, F/B Production Photographs etc

**SYSTEMS & NETWORK ENGINEER – Present**
HOTEL FIDALGO/ Panjim, Goa
1) Configuring Server and client packages of WinHMS hotel software
2) Installation and configuration Windows System
3) Installation and maintainance of computer Harware, software etc
4) Managing of Computer Network including switches and firewalls
5) Taking periodically backup of servers, desktop and laptops user data on SAN storgae
6) Installation and configuration of Wifi access points on entire hotel for guest to use Internet
7) Day to day resolving the user issues if any.
8) Looking after the purchase of latest technology IT Hardware and security system to safe guard the data for cyber security threat

**GRAPHIC & WEB DESIGNER – 2018 – 2020**

KARUNYA UNIVERSITY/ Tamil Nadu
Worked as student graphic designer my duties was to design the posters, logos, daily social media posts and also UI/UX design for website and Mobile Apps.

**JUNIOR DESIGNER – 2017 – 2018**
COPIER PRINTERS / Kerala
Worked as junior graphic designer in print media. My duties was to design flex, flyers, visiting cards, wedding card etc

## Languages Known

MALAYALAM (NATIVE)
ENGLISH (PROFESSIONAL PROFICIENCY)
HINDI (PROFESSIONAL PROFICIENCY)
TAMIL (WORKING PROFICIENCY)

## Area of Interests

READING          DRAWING

PAINTING          RESEARCH

## Area of Expertise

GRAPHIC DESIGN

MEDIA PRODUCTION
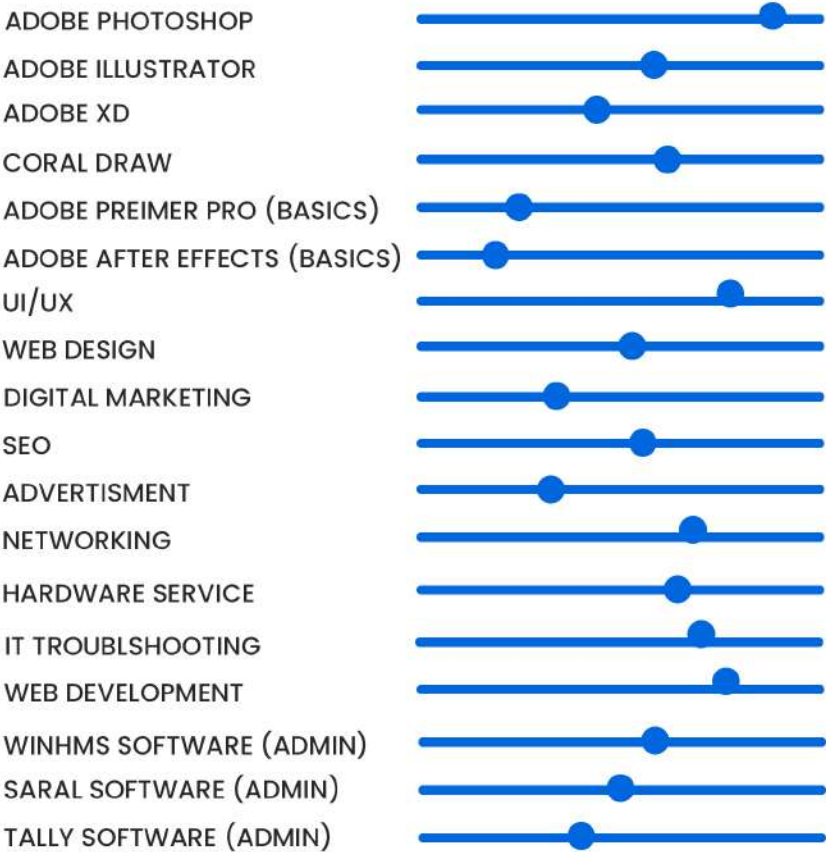
PRINT MEDIA

DIGITAL DRAWING

UI/ UX DESIGN (APPS)

## Technical Skills

**ADOBE SUITE**
PHOTOSHOP, ILLUSTRATOR, AFTER EFFECTS, PRIEMER PRO

**CODING**
HTML, JAVA SCRIPT & CSS

**SYSTEM ADMIN**
USER ID CREATION, DIAGNOSE, SOLVE AND PROVIDE SOLUTION, INSTALLATION & RESTORATION OF DATABASES. MAINTAIN THE COMPANY'S NETWORK INFRASTRUCTURE

## Professional Skills

| Skill | Level |
|---|---|
| ADOBE PHOTOSHOP | |
| ADOBE ILLUSTRATOR | |
| ADOBE XD | |
| CORAL DRAW | |
| ADOBE PREIMER PRO (BASICS) | |
| ADOBE AFTER EFFECTS (BASICS) | |
| UI/UX | |
| WEB DESIGN | |
| DIGITAL MARKETING | |
| SEO | |
| ADVERTISMENT | |
| NETWORKING | |
| HARDWARE SERVICE | |
| IT TROUBLSHOOTING | |
| WEB DEVELOPMENT | |
| WINHMS SOFTWARE (ADMIN) | |
| SARAL SOFTWARE (ADMIN) | |
| TALLY SOFTWARE (ADMIN) | |

## Certifications

Diploma In Graphic Design (UNIVERSAL COMPUTER COLLEGE)
CNSS Certified Network Security Specialist (ICSI)
Cyber Forensics Training (ALPHA LEGAL & FORENSIC ACCESS PVT Ltd)
Cambridge English Entry Level Certification in ESOL (BEC)
Python Penetration Testers (UDEMY)
Introduction to International Criminal Law (CASE WESTERN UNIVERSITY)