

Patient Safety Movement Foundation

Week 1: Top 5 Grant Opportunities Report

Prepared for: Patient Safety Movement Foundation (PSMF)

Report Date: November 22, 2025

Report Period: Week 1 Beta Deliverable

Total Potential Funding: \$655,000 - \$795,000+

Urgent Deadlines: 1 (NIOSH R13 - December 12, 2025)

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Executive Summary

Top 5 Summary Table

#	Funder	Amount	Deadline	Fit Score	Status
1	NIOSH R13 Conference Support	Up to \$20,000	Dec 12, 2025	8/10	URGENT
2	Commonwealth Fund	\$50,000 - \$200,000+	Rolling LOI	9/10	HIGH
3	Josiah Macy Jr. Foundation	Up to \$25,000	January RFA	9/10	MEDIUM
4	ABIM Foundation	\$10,000 - \$75,000	July 15, 2026	8/10	MEDIUM
5	AHRQ R18 Patient Safety	Up to \$500,000/yr	Feb 5, 2026	8/10	HIGH

Urgent Actions This Week

Priority	Action	Deadline	Owner
1	Contact NIOSH program officer	Immediately	Grants Team
2	Prepare NIOSH R13 application	Dec 12, 2025	Grants Team
3	Register for Commonwealth Fund portal	Nov 30, 2025	Grants Team
4	Sign up for Macy Foundation mailing list	Nov 30, 2025	ED/Grants
5	Draft NIOSH LOI concept	Nov 25, 2025	Program Team

Funding Scenarios

Scenario	Opportunities Won	Estimated Funding
Conservative	1-2 awards	\$45,000 - \$100,000
Moderate	2-3 awards	\$120,000 - \$275,000
Ambitious	4-5 awards	\$400,000 - \$795,000+

Key Organizational Strengths for These Opportunities

1. **Mission Alignment:** All 5 funders prioritize healthcare quality, patient safety, or health professions education
2. **Established Credibility:** 4,700+ committed hospitals demonstrates scale and impact
3. **Evidence Base:** Actionable Patient Safety Solutions (APSS) provide concrete, measurable interventions
4. **Convening Power:** World Patient Safety Summit positions PSMF as sector leader
5. **Geographic Advantage:** California location aligns with multiple funders

Success Path

Week 1-2: Focus 100% on NIOSH R13 application preparation

Week 3-4: Submit NIOSH; begin Commonwealth Fund LOI draft

Week 5-8: Submit Commonwealth Fund LOI; monitor Macy Foundation RFA

Week 9-12: Respond to Macy RFA; begin AHRQ R18 preparation

About PSMF

Mission Statement

The Patient Safety Movement Foundation is dedicated to eliminating preventable patient deaths through the dissemination of Actionable Evidence-Based Practices.

Grant Funding Goals

Goal	Target	Timeline
Annual Grant Revenue	\$150,000 - \$300,000	12 months

Goal	Target	Timeline
Federal Grants	1-2 awards	18 months
Foundation Grants	3-5 awards	12 months
Pipeline Value	\$1.5M+	Ongoing

Week 1 Focus Areas

This week's opportunities were selected to address:

1. **Immediate Revenue:** NIOSH R13 provides quick funding for Summit activities
2. **Strategic Partnerships:** Commonwealth Fund and Macy Foundation build funder relationships
3. **Major Federal Funding:** AHRQ R18 positions for larger multi-year grants
4. **Trust & Professionalism:** ABIM Foundation aligns with patient trust initiatives

Organizational Profile

Attribute	Details
Organization	Patient Safety Movement Foundation (PSMF)
Location	Irvine, California
Founded	2012 (501(c)(3) status in 2014)
Focus Areas	Patient safety, healthcare education, data transparency
Key Programs	World Patient Safety Summit, APSS Toolkits, Global Interprofessional Fellowship
Hospital Commitments	4,700+ globally
Target Grant Range	\$25,000 - \$100,000

Week 1 Opportunities Overview

Fit Score Methodology

Fit scores are calculated based on:

- Mission alignment
- Funding amount match
- Geographic eligibility
- Application complexity
- Timeline feasibility
- Success probability

Opportunity #1: NIOSH R13 Conference Support (URGENT)

Why This Opportunity

The National Institute for Occupational Safety and Health (NIOSH) R13 program provides targeted funding for scientific conferences addressing occupational health and safety. PSMF's World Patient Safety Summit is an ideal fit when positioned around healthcare worker safety - a topic that directly connects to NIOSH's mission and PSMF's expertise in systems-based safety approaches.

Deadline: December 12, 2025 - 20 DAYS REMAINING

Funder Overview

Attribute	Details
Funder	National Institute for Occupational Safety and Health (NIOSH)
Program	Support for Conferences and Scientific Meetings
FOA Number	PAR-21-148
Amount	Up to \$20,000 total costs
Duration	Single conference/meeting
Deadline	December 12, 2025 (5:00 PM local time)
Portal	Grants.gov
Website	grants.nih.gov/grants/guide/pa-files/PAR-21-148.html

Application Process

Step 1: Pre-Submission (Complete by November 25)

- [] Contact NIOSH program officer at Grant_Queries@ahrq.hhs.gov
- [] Confirm project alignment with NIOSH priorities
- [] Gather letters of support from speakers/partners

Step 2: LOI Preparation (November 25-30)

- [] Draft Letter of Intent (recommended 30 days before deadline)
- [] Outline conference sessions focused on healthcare worker safety
- [] Identify NORA (National Occupational Research Agenda) alignment

Step 3: Application Development (December 1-10)

- [] Complete SF 424 forms
- [] Write Project Narrative (problem, approach, outcomes)
- [] Prepare detailed budget (no indirect costs allowed)
- [] Compile biographical sketches

Step 4: Submission (December 10-12)

- ☐ Final review of all components
- ☐ Submit via Grants.gov by 5:00 PM local time
- ☐ Save confirmation receipt

Required Documents Checklist**Application Forms:**

- ☐ SF 424 (R&R) Application for Federal Assistance
- ☐ SF 424 (R&R) Project/Performance Site Locations
- ☐ SF 424 (R&R) Other Project Information
- ☐ SF 424 (R&R) Senior/Key Person Profile
- ☐ SF 424 (R&R) Budget

Narrative Components:

- ☐ Project Summary/Abstract (30 lines max)
- ☐ Project Narrative (scientific purpose, relevance to NIOSH)
- ☐ Specific Aims (1 page)
- ☐ Research Strategy (conference design, speakers, outcomes)
- ☐ Budget Justification (detailed breakdown)

Supporting Documents:

- ☐ Biographical Sketches (NIH format, key personnel)
- ☐ Letters of Support (speakers, partners, ESAIC)
- ☐ Draft Conference Program
- ☐ Expected Attendee Profile
- ☐ Dissemination Plan

Key Contacts

Contact	Details
Grant Inquiries	Grant_Queries@ahrq.hhs.gov
Grants.gov Help Desk	support@grants.gov
Grants.gov Phone	800-518-4726
NIOSH Address	CDC/NIOSH, 1600 Clifton Road, Atlanta, GA 30329

Positioning Strategy

Recommended Project Title: “Healthcare Worker Safety and Well-Being: Systems Approaches to Protecting the Healthcare Workforce at the 2026 World Patient Safety Summit”

NORA Alignment: Position the Summit sessions under the Healthcare and Social Assistance sector, one of NIOSH’s priority areas under the National Occupational Research Agenda.

Key Messaging Points:

1. Healthcare worker safety and patient safety are interconnected outcomes
2. Systems-based approaches protect both staff and patients
3. The Summit convenes global leaders who can disseminate best practices
4. PSMF’s 4,700+ hospital network ensures broad implementation

Proposed Session Topics:

- “Preventing Healthcare Worker Injuries Through Systems Design”
- “Second Victim Phenomenon: Supporting Clinicians After Adverse Events”
- “Burnout Prevention as a Safety Strategy”
- “Safe Patient Handling and Mobility Programs”

Funder Intelligence

What NIOSH Looks For:

- Clear connection to occupational safety and health
- Scientific rigor and evidence-based content
- Diverse speaker representation (geographic, institutional, disciplinary)
- Clear dissemination plan for conference outputs
- Measurable outcomes

Recent Conference Topics Funded:

- Workplace violence prevention in healthcare
- Respiratory protection in healthcare settings
- Healthcare worker mental health
- Total Worker Health initiatives

Application Tips

1. **Apply Early:** Submit at least 6 months before the Summit date

2. **Occupational Focus:** Frame all content around healthcare worker safety, not just patient outcomes
3. **Dissemination:** Include plan for publishing proceedings or white papers
4. **Budget:** No indirect costs allowed - allocate all \$20,000 to direct costs
5. **Diversity:** Demonstrate broad representation in speakers and attendees

Estimated Time to Complete

Task	Hours	Personnel
Program Officer Contact	2	Grants Manager
LOI/Concept Development	8	Program Director
Application Forms	6	Grants Manager
Narrative Writing	16	Program Director + ED
Budget Development	4	Finance
Document Compilation	4	Grants Manager
Review and Revision	8	All
Total	48 hours	3-4 staff over 3 weeks

Opportunity #2: Commonwealth Fund

Why This Opportunity

The Commonwealth Fund is one of the nation's oldest and most respected private foundations focused on healthcare improvement. With an average grant of \$178,699 and a strong focus on healthcare quality, data transparency, and systems improvement, Commonwealth Fund represents an excellent strategic fit for PSMF. Their rolling LOI process allows flexible timing for a well-crafted submission.

Funder Overview

Attribute	Details
Funder	The Commonwealth Fund
Amount	Average \$178,699 (range: \$50,000 - \$200,000+)
Duration	Average 11 months
Deadline	Rolling LOI submissions
Portal	cmwf.my.site.com
Website	commonwealthfund.org/grants

Application Process

Step 1: Portal Registration (By November 30)

- [] Create account at cmwf.my.site.com
- [] Complete organizational profile
- [] Verify 501(c)(3) status

Step 2: LOI Development (December 1-31)

- [] Draft project description (3 pages maximum, ~2,500 words)
- [] Align with Commonwealth Fund priority areas
- [] Identify key personnel and their qualifications
- [] No budget required at LOI stage

Step 3: LOI Submission (January 2026)

- [] Format: 12-point font, Word document
- [] Submit via portal
- [] Expected response: 6 weeks (often sooner)

Step 4: Full Proposal (If Invited)

- [] Collaborative development with Commonwealth Fund staff
- [] Complete budget and scope of work
- [] Letter of Agreement (LOA) prepared by Fund

Required Documents Checklist**LOI Stage:**

- [] Project description (3 pages max, 12-point font)
- [] Organizational information
- [] Key personnel list
- [] Contact information

Full Proposal (If Invited):

- [] Complete budget with justification
- [] Detailed scope of work
- [] Project timeline
- [] Evaluation methodology
- [] Organizational capacity documentation
- [] Letters of support (if applicable)

Key Contacts

Contact	Details
Grants Portal Questions	grantsmgmt@cmwf.org

Contact	Details
General Inquiries	info@cmwf.org
Phone	(212) 606-3800
Payments	grants-finance@cmwf.org
Address	1 East 75th Street, New York, NY 10021

Positioning Strategy

Recommended LOI Title: “Innovative Systems Approach to Reducing Preventable Patient Harm: Data Transparency and Evidence-Based Practice Implementation”

LOI Structure:

1. **Problem Statement** (1/2 page)
 - Preventable patient deaths remain unacceptably high
 - Current safety systems lack transparency and standardization
 - Equity gaps in patient safety outcomes
2. **PSMF’s Unique Position** (1/2 page)
 - 4,700+ committed hospitals internationally
 - Evidence-based APSS toolkits
 - Convening power through World Patient Safety Summit
3. **Proposed Project** (1 page)
 - Specific initiative (e.g., regional safety improvement collaborative)
 - Implementation approach
 - Partnership strategy
4. **Expected Outcomes** (1/2 page)
 - Measurable reduction in preventable harm
 - Data transparency improvements
 - Policy implications
5. **Evaluation Approach** (1/2 page)
 - Data-driven with transparent reporting
 - Independent evaluation component

Funder Intelligence

Commonwealth Fund Priorities (2024-2025):

- Healthcare quality improvement and measurement
- Health equity advancement
- Healthcare affordability and access
- State health system performance
- International healthcare comparison

Recent Focus Areas:

- Mirror, Mirror international healthcare comparison
- State health system performance scorecards
- Primary care transformation
- Healthcare affordability

What Resonates:

- Data-driven approaches
- Policy implications
- Scalable interventions
- Equity focus
- Independent research components

Application Tips

1. **Data Emphasis:** Highlight measurement and data transparency capabilities
2. **Policy Angle:** Show how work informs healthcare policy
3. **National Scope:** Demonstrate relevance beyond single institution
4. **Equity Frame:** Address disparities in patient safety outcomes
5. **Independence:** Propose rigorous evaluation methodology

Estimated Time to Complete

Task	Hours	Personnel
Portal Registration	2	Grants Manager
Priority Area Research	4	Program Director
LOI Drafting	16	Program Director + ED
Internal Review	4	Leadership Team
Revision	8	Program Director
Submission	1	Grants Manager
Total	35 hours	3-4 staff over 4 weeks

Opportunity #3: Josiah Macy Jr. Foundation**Why This Opportunity**

The Josiah Macy Jr. Foundation is the only national foundation dedicated solely to improving the education of health professionals. With a strong focus on interprofessional collaboration, curriculum development, and emerging topics like AI in medical education, Macy Foundation represents an excellent fit for PSMF's educational mission and fellowship programs.

Funder Overview

Attribute	Details
Funder	Josiah Macy Jr. Foundation
Program	President's Grants
Amount	Up to \$25,000 (including up to 10% indirect)
Duration	1 year or less
Deadline	Rolling basis; RFAs typically issued in January
Website	macyfoundation.org/our-grantees/apply

Application Process

Step 1: Mailing List Registration (By November 30)

- [] Email grants@macyfoundation.org to express interest
- [] Sign up for mailing list at macyfoundation.org
- [] Monitor for January 2026 RFA announcements

Step 2: RFA Review (January 2026)

- [] Review specific RFA requirements when issued
- [] Identify alignment with PSMF programs
- [] Identify academic partner (required for curriculum grants)

Step 3: Application Development (January-February 2026)

- [] Develop project concept with academic partner
- [] Draft application per RFA specifications
- [] Prepare budget (up to \$25,000 including 10% indirect)

Step 4: Submission

- [] Submit via online portal
- [] Expected decision: Within 2 months

Required Documents Checklist

- ☐ Project description aligned with Macy priority areas
- ☐ Budget narrative (up to \$25,000 total)
- ☐ 501(c)(3) determination letter
- ☐ Organizational overview
- ☐ Key personnel qualifications
- ☐ Academic partner letter of commitment (for curriculum projects)

Key Contacts

Contact Details

Email grants@macysfoundation.org
Phone (212) 486-2424
Address 44 East 64th Street, New York, NY 10065

Positioning Strategy

Recommended Project Concept: “Integrating Patient Safety Competencies into Interprofessional Health Professions Education”

Alignment with Macy Priorities:

1. **Diversity, Equity, and Belonging:** Frame patient safety as an equity issue - preventable deaths disproportionately affect underserved populations
2. **Interprofessional Collaboration:** Highlight PSMF’s interprofessional fellowship program and team-based safety approaches
3. **Ethical Dilemmas:** Position patient safety decision-making as ethical training opportunity
4. **AI in Medical Education:** Connect APSS implementation to emerging AI safety tools

Partnership Strategy:

- Partner with a nursing or medical school (required for curriculum grants)
- Develop patient safety curriculum modules using APSS toolkits
- Include evaluation component measuring behavior change

Funder Intelligence

Recent Similar Awards (2024):

Recipient	Project	Amount
Johns Hopkins School of Nursing	Disability Inclusion in Nursing	Part of \$1.2M program
Case Western Reserve	Catalyst Award - GME Safety Culture	\$50,000
University of Wisconsin	Surgical Ethics Curriculum	Board Grant

What Macy Foundation Values:

- Curriculum innovation in health professions education
- Interprofessional team training
- Scalability beyond single institution
- Measurable educational outcomes
- Student and trainee engagement

Application Tips

1. **Academic Partnership:** Partner with medical or nursing school (required)
2. **Measurable Outcomes:** Focus on behavior change, not just knowledge
3. **Scalability:** Demonstrate how curriculum can spread
4. **Current Priorities:** Align with AI in Medical Education initiative
5. **Interprofessional:** Emphasize team-based approaches

Estimated Time to Complete

Task	Hours	Personnel
Mailing List/Outreach	2	Grants Manager
Partner Identification	8	ED/Program Director
RFA Review	4	Grants Manager
Concept Development	12	Program Team
Application Writing	12	Program Director
Partner Coordination	8	ED
Total	46 hours	3-4 staff over 6 weeks

Opportunity #4: ABIM Foundation

Why This Opportunity

The ABIM Foundation focuses on medical professionalism, trust-building, and combating healthcare misinformation. Their Building Trust program represents an excellent strategic fit for PSMF's work on patient safety systems and transparency - safety culture is fundamentally about building trust between healthcare systems and patients.

Funder Overview

Attribute	Details
Funder	ABIM Foundation
Amount	\$10,000 - \$75,000
Programs	Building Trust, Misinformation Challenge, DEI Grants
Deadline	July 15, 2026 (anticipated based on 2025 cycle)
Website	abimfoundation.org/what-we-do/grants

Application Process

Step 1: Cultivation (Now - June 2026)

- [] Email info@abimfoundation.org to introduce PSMF
- [] Monitor for 2026 RFA announcement (typically spring)
- [] Draft LOI concept for Building Trust program

Step 2: LOI Development (May-June 2026)

- ☐ Prepare brief project description
- ☐ Document alignment with ABIM Foundation mission
- ☐ Outline expected outcomes

Step 3: LOI Submission (July 15, 2026)

- ☐ Submit LOI by deadline
- ☐ Committee review: July-August 2026

Step 4: Full Proposal (If Invited - August-September 2026)

- ☐ Detailed project plan
- ☐ Complete budget with justification
- ☐ Evaluation methodology
- ☐ Dissemination plan

Required Documents Checklist**LOI Stage:**

- ☐ Brief project description
- ☐ Alignment statement with ABIM Foundation mission
- ☐ Expected outcomes summary
- ☐ Key personnel overview

Full Proposal (If Invited):

- ☐ Detailed project plan
- ☐ Budget and budget justification
- ☐ Key personnel qualifications
- ☐ Evaluation methodology
- ☐ Dissemination plan
- ☐ Letters of support

Key Contacts**Contact Details**

Email info@abimfoundation.org
Phone 215-446-3500

Contact Details**Address** 510 Walnut Street, Suite 1700, Philadelphia, PA 19106**Positioning Strategy****Recommended LOI Concept:** “Building Patient Trust Through Safety Systems: Transparency and Accountability in Healthcare”**Alignment with ABIM Foundation Priorities:**

1. **Medical Professionalism:** Frame patient safety as core professional responsibility
2. **Trust Building:** Position safety culture as trust-building infrastructure
3. **Health Equity:** Highlight how safety gaps disproportionately affect underserved populations
4. **Countering Misinformation:** Show how evidence-based safety practices combat harmful misinformation

Key Messaging:

- Patient safety systems build trust between patients and healthcare providers
- Physician leadership in safety culture is essential
- Data transparency enables accountability and trust
- Connect to Choosing Wisely campaign principles

Funder Intelligence**Recent Awards (2024):**

Recipient	Focus	Amount
Sidney Kimmel Medical College	Uncertainty Communication	Part of \$360K
Kaiser Permanente School of Medicine	Competency Curriculum	Part of \$360K
Multiple Internal Medicine Programs	Building Trust in IM Training	\$400K total (16 projects)

Partner Organizations:

- Gordon and Betty Moore Foundation
- Josiah Macy Jr. Foundation
- Alliance for Academic Internal Medicine (AAIM)
- American College of Physicians (ACP)

What ABIM Foundation Values:

- Medical professionalism advancement

- Trust between physicians and patients
- Trainee education and development
- Dissemination beyond single institution
- Measurable trust outcomes

Application Tips

1. **Internal Medicine Focus:** Partner with internal medicine training programs
2. **Trust Metrics:** Include measurable trust outcomes
3. **Equity Explicit:** Address health equity directly
4. **Dissemination:** Plan for spread beyond single institution
5. **Professionalism Frame:** Position patient safety as professional responsibility

Estimated Time to Complete

Task	Hours	Personnel
Initial Outreach	2	Grants Manager
RFA Monitoring	2	Grants Manager
Concept Development	8	Program Director
LOI Writing	8	Program Director
Full Proposal (if invited)	24	Program Team
Total	44 hours	2-3 staff over 8 months

Opportunity #5: AHRQ R18 Patient Safety

Why This Opportunity

The Agency for Healthcare Research and Quality (AHRQ) is the federal government's primary agency for patient safety research. The R18 mechanism provides substantial multi-year funding (up to \$500,000/year for 2-5 years) for demonstration and dissemination projects - exactly the kind of implementation work that PSMF's APSS toolkits enable. This represents PSMF's highest potential funding opportunity.

Funder Overview

Attribute	Details
Funder	Agency for Healthcare Research and Quality (AHRQ)
Program	Health Services Research Demonstration and Dissemination Grants
FOA Number	PA-24-156
Amount	Up to \$500,000 annually (total costs)
Duration	2-5 years
Next Deadline	February 5, 2026 (Standard NIH due date)
Portal	Grants.gov

Attribute	Details
Website	ahrq.gov/funding

Application Process

Step 1: Preparation (December 2025 - January 2026)

- ☐ Verify Grants.gov registration is current
- ☐ Review PA-24-156 in detail
- ☐ Identify clinical partner organization(s)
- ☐ Develop project concept aligned with AHRQ priorities

Step 2: Application Development (January 2026)

- ☐ Complete SF 424 forms
- ☐ Write Specific Aims (1 page)
- ☐ Develop Research Strategy
- ☐ Prepare detailed budget
- ☐ Compile NIH Biosketches

Step 3: Partner Coordination (January 2026)

- ☐ Obtain letters of support from partner sites
- ☐ Develop consortium agreements (if applicable)
- ☐ Confirm data sharing agreements

Step 4: Submission (February 5, 2026)

- ☐ Final internal review
- ☐ Submit via Grants.gov
- ☐ Save confirmation receipt

Required Documents Checklist

Application Forms:

- ☐ SF 424 (Application for Federal Assistance)
- ☐ SF 424 (R&R) forms (all applicable)
- ☐ PHS 398 forms

Narrative Components:

☐ Project Summary/Abstract

☐ Project Narrative

☐ Specific Aims (1 page)

☐ Research Strategy

☐ Bibliography and References

Budget Documents:

☐ Detailed Budget (all years)

☐ Budget Justification

☐ Consortium budgets (if applicable)

Supporting Documents:

☐ Biographical Sketches (NIH Biosketch format)

☐ Letters of Support

☐ Data Management Plan

☐ Human Subjects Protections documentation

☐ Consortium/Contractual Arrangements

Key Contacts

Contact	Details
Grant Inquiries	Grant_Queries@ahrq.hhs.gov
AHRQ Address	5600 Fishers Lane, Rockville, MD 20857
Grants.gov Help	support@grants.gov / 800-518-4726

Positioning Strategy

Recommended Project Concepts:

Option 1: APSS Implementation Study: “Evaluating Implementation and Outcomes of Actionable Patient Safety Solutions Across Diverse Hospital Settings”

Focus: Dissemination and implementation research

Partners: 10-20 hospitals from PSMF network

Outcomes: Measurable reduction in preventable harm

Option 2: Data Transparency Initiative: “Building a Culture of Safety Through Data Transparency: A Multi-Site Demonstration Project”

Focus: Systems change through transparent reporting

Partners: Hospitals committed to data transparency goal

Outcomes: Improved safety culture metrics

Option 3: Diagnostic Safety Enhancement: “Reducing Diagnostic Errors Through Interprofessional Team-Based Approaches”

Alignment: AHRQ’s diagnostic safety priority area

Partners: Academic medical centers

Outcomes: Reduced diagnostic error rates

Funder Intelligence

AHRQ Patient Safety Priorities:

- Healthcare quality and patient safety improvement
- Healthcare delivery and practice improvement
- Whole-person healthcare delivery
- Diagnostic safety
- Medication safety
- AI and patient safety
- Healthcare-associated infection prevention

Related AHRQ Programs:

Program	Focus	Status
IDEAS Project	Diagnostic safety tools	Active through Sept 2025
HAI Prevention	Healthcare-associated infections	Rolling out 2025-2026
AI & Patient Safety	AI safety implementation	Active research priority

Success Factors:

- Strong implementation science framework
- Clear partnership with healthcare delivery organizations
- Measurable patient safety outcomes
- Health equity and disparities focus
- Broad dissemination plan

Application Tips

1. **Partner Early:** Identify healthcare delivery partners now
2. **Implementation Science:** Use established frameworks (CFIR, RE-AIM)

3. **Measurable Outcomes:** Define specific patient safety metrics
4. **Equity Focus:** Address disparities in safety outcomes
5. **Dissemination:** Plan beyond publication - real-world spread

Estimated Time to Complete

Task	Hours	Personnel
FOA Review	8	Grants Manager
Concept Development	24	Program Director + ED
Partner Recruitment	16	ED
Specific Aims	8	Program Director
Research Strategy	40	Research Team
Budget Development	16	Finance + Grants
Forms Completion	12	Grants Manager
Biosketch Collection	8	Grants Manager
Letters of Support	8	ED
Review and Revision	24	All
Total	164 hours	5-6 staff over 10 weeks

Comprehensive Timeline

60-Day Action Calendar (November 22, 2025 - January 20, 2026)

Week 1: November 22-28, 2025

Date	Action	Opportunity	Owner
Nov 22	Contact NIOSH program officer	NIOSH R13	Grants Manager
Nov 23	Draft NIOSH project concept	NIOSH R13	Program Director
Nov 24	Register for Commonwealth Fund portal	Commonwealth Fund	Grants Manager
Nov 25	Send email to Macy Foundation	Josiah Macy	ED
Nov 26	Compile speaker list for NIOSH	NIOSH R13	Summit Team
Nov 27	Holiday - Thanksgiving	—	—
Nov 28	Review NIOSH LOI draft	NIOSH R13	Leadership

Week 2: November 29 - December 5, 2025

Date	Action	Opportunity	Owner
Nov 29	Finalize NIOSH LOI	NIOSH R13	Program Director
Nov 30	Sign up for Macy Foundation mailing list	Josiah Macy	Grants Manager
Dec 1	Begin NIOSH application forms	NIOSH R13	Grants Manager
Dec 2	Draft NIOSH Project Narrative	NIOSH R13	Program Director
Dec 3	Request letters of support for NIOSH	NIOSH R13	ED

Date	Action	Opportunity	Owner
Dec 4	Develop NIOSH budget	NIOSH R13	Finance
Dec 5	Review NIOSH draft application	NIOSH R13	Leadership

Week 3: December 6-12, 2025

Date	Action	Opportunity	Owner
Dec 6	Collect biographical sketches	NIOSH R13	Grants Manager
Dec 7	Compile NIOSH supporting documents	NIOSH R13	Grants Manager
Dec 8	Final NIOSH narrative review	NIOSH R13	ED
Dec 9	Address reviewer feedback	NIOSH R13	Program Director
Dec 10	Final NIOSH application review	NIOSH R13	Leadership
Dec 11	Upload to Grants.gov	NIOSH R13	Grants Manager
Dec 12	SUBMIT NIOSH R13	NIOSH R13	Grants Manager

Week 4: December 13-19, 2025

Date	Action	Opportunity	Owner
Dec 13	Confirm NIOSH submission receipt	NIOSH R13	Grants Manager
Dec 14	Begin Commonwealth Fund LOI draft	Commonwealth Fund	Program Director
Dec 15	Research Commonwealth Fund priorities	Commonwealth Fund	Grants Manager
Dec 16	Email ABIM Foundation introduction	ABIM Foundation	ED
Dec 17	Review AHRQ PA-24-156	AHRQ R18	Program Director
Dec 18	Draft Commonwealth Fund problem statement	Commonwealth Fund	Program Director
Dec 19	Identify AHRQ potential partners	AHRQ R18	ED

Week 5: December 20-26, 2025

Date	Action	Opportunity	Owner
Dec 20	Continue Commonwealth Fund LOI	Commonwealth Fund	Program Director
Dec 21	Holiday break planning	All	All
Dec 22	Draft Commonwealth Fund project description	Commonwealth Fund	Program Director
Dec 23	Holiday break	—	—
Dec 24	Holiday break	—	—
Dec 25	Holiday - Christmas	—	—
Dec 26	Holiday break	—	—

Week 6: December 27 - January 2, 2026

Date	Action	Opportunity	Owner
Dec 27	Continue Commonwealth Fund LOI	Commonwealth Fund	Program Director
Dec 28	Review Commonwealth Fund draft	Commonwealth Fund	ED
Dec 29	Revise Commonwealth Fund LOI	Commonwealth Fund	Program Director

Date	Action	Opportunity	Owner
Dec 30	Prepare Q1 grant calendar	All	Grants Manager
Dec 31	Final Commonwealth Fund review	Commonwealth Fund	Leadership
Jan 1	Holiday - New Year's	—	—
Jan 2	Monitor Macy Foundation for RFA	Josiah Macy	Grants Manager

Week 7: January 3-9, 2026

Date	Action	Opportunity	Owner
Jan 3	Submit Commonwealth Fund LOI	Commonwealth Fund	Grants Manager
Jan 4	Begin AHRQ R18 concept development	AHRQ R18	Program Director
Jan 5	Monitor Macy Foundation RFA status	Josiah Macy	Grants Manager
Jan 6	Contact potential AHRQ partners	AHRQ R18	ED
Jan 7	Draft AHRQ Specific Aims	AHRQ R18	Program Director
Jan 8	Continue partner outreach	AHRQ R18	ED
Jan 9	Review AHRQ concept	AHRQ R18	Leadership

Week 8: January 10-16, 2026

Date	Action	Opportunity	Owner
Jan 10	Develop AHRQ Research Strategy	AHRQ R18	Research Team
Jan 11	Continue AHRQ narrative	AHRQ R18	Research Team
Jan 12	Request partner letters of support	AHRQ R18	ED
Jan 13	Develop AHRQ budget	AHRQ R18	Finance
Jan 14	Review Macy RFA (if issued)	Josiah Macy	Program Director
Jan 15	Begin Macy application (if RFA issued)	Josiah Macy	Program Director
Jan 16	Continue AHRQ development	AHRQ R18	All

Week 9: January 17-20, 2026

Date	Action	Opportunity	Owner
Jan 17	Continue AHRQ application	AHRQ R18	All
Jan 18	Collect AHRQ biosketches	AHRQ R18	Grants Manager
Jan 19	Review AHRQ draft	AHRQ R18	Leadership
Jan 20	Week 9 planning meeting	All	All

Quick Reference Appendix

All Contacts Directory

Federal Agencies

Agency	Contact	Details
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Agency	Contact	Details
AHRQ	Grant_Queries@ahrq.hhs.gov	Grant inquiries
NIOSH	Grant_Queries@ahrq.hhs.gov	Grant inquiries
Grants.gov	support@grants.gov	Technical support
Grants.gov	800-518-4726	Phone support

Private Foundations

Foundation	Contact	Details
Commonwealth Fund	grantsmgmt@cmwf.org	Portal questions
Commonwealth Fund	info@cmwf.org	General inquiries
Commonwealth Fund	(212) 606-3800	Phone
Josiah Macy Jr.	grants@macyfoundation.org	Grant inquiries
Josiah Macy Jr.	(212) 486-2424	Phone
ABIM Foundation	info@abimfoundation.org	General inquiries
ABIM Foundation	215-446-3500	Phone

All Deadlines Summary

Opportunity	Deadline	Portal
NIOSH R13	December 12, 2025	Grants.gov
Commonwealth Fund LOI	Rolling (target January 2026)	cmwf.my.site.com
Josiah Macy Jr.	January 2026 (RFA expected)	macyfoundation.org
AHRQ R18	February 5, 2026	Grants.gov
ABIM Foundation	July 15, 2026 (anticipated)	abimfoundation.org

Common Documents Required

Document	NIOSH	Commonwealth	Macy	ABIM	AHRQ
501(c)(3) Letter	X	X	X	X	X
Organizational Overview	X	X	X	X	X
Project Description	X	X	X	X	X
Budget	X	Later	X	Later	X
Key Personnel	X	X	X	X	X
NIH Biosketch	X	—	—	—	X
Letters of Support	X	—	X	X	X
Data Management Plan	—	—	—	—	X

Portal Links

Funder	Portal URL
Grants.gov	grants.gov
Commonwealth Fund	cmwf.my.site.com

Funder	Portal URL
Josiah Macy Jr.	macyfoundation.org/our-grantees/apply
ABIM Foundation	abimfoundation.org/what-we-do/grants
AHRQ	ahrq.gov/funding

Document Preparation Checklist

Organizational Documents (Prepare Now)

- ☐ **501(c)(3) Determination Letter** - Current IRS letter
- ☐ **Current Year Budget** - Board-approved FY2025 or FY2026
- ☐ **Most Recent Audited Financial Statements** - FY2024 or most recent
- ☐ **Most Recent Form 990** - Filed version
- ☐ **Board of Directors List** - With affiliations
- ☐ **Organizational Chart** - Current
- ☐ **Strategic Plan Summary** - 2-3 pages
- ☐ **Annual Report** - Most recent published

Key Personnel Documents

- ☐ **NIH Biosketch** - Executive Director
- ☐ **NIH Biosketch** - Medical Director (if applicable)
- ☐ **NIH Biosketch** - Key program staff (2-3)
- ☐ **Curriculum Vitae** - All key personnel (for foundation grants)
- ☐ **Key Personnel Qualifications Summary** - 1-2 pages

Program Documents

- ☐ **APSS Toolkit Summary** - 1-2 page overview
- ☐ **Hospital Commitment Program Overview** - 1 page
- ☐ **World Patient Safety Summit Description** - 1-2 pages
- ☐ **Global Interprofessional Fellowship Description** - 1 page
- ☐ **Impact Metrics/Outcomes Data** - Last 3 years

Standard Narrative Elements (Draft)

- ☐ **Organization Background** - 250 words
- ☐ **Mission Statement** - 50 words
- ☐ **Problem Statement** - Patient safety/preventable deaths (500 words)
- ☐ **Theory of Change** - How PSMF approach works (250 words)
- ☐ **Evidence Base** - Research supporting APSS (500 words)
- ☐ **Equity Statement** - Patient safety as equity issue (250 words)

Federal Grant Specific (AHRQ, NIOSH)

- ☐ **SAM.gov UEI Number** - Verified current
- ☐ **SAM.gov Registration** - Active and current
- ☐ **Grants.gov Registration** - Active and current
- ☐ **Indirect Cost Rate Agreement** - If applicable
- ☐ **Data Management Plan Template** - Standard language
- ☐ **Human Subjects Protections** - IRB documentation or exemption

Letters of Support (To Obtain)

- ☐ **Academic Partner** - Medical school or nursing school
- ☐ **Hospital Partner(s)** - 2-3 committed hospitals
- ☐ **Professional Association** - Patient safety organization
- ☐ **ESAIC** - Summit co-convenor
- ☐ **Community Partner** - If equity-focused project

Conclusion and Next Steps

Summary

This Week 1 report identifies five high-priority grant opportunities for the Patient Safety Movement Foundation, with total potential funding of \$655,000 - \$795,000+. The most urgent action is submitting the NIOSH R13 application by December 12, 2025.

Immediate Action Items (Next 7 Days)

Priority	Action	Deadline	Owner
1	Contact NIOSH program officer	Nov 25	Grants Manager
2	Draft NIOSH project concept	Nov 26	Program Director
3	Register Commonwealth Fund portal	Nov 30	Grants Manager
4	Sign up Macy Foundation mailing list	Nov 30	Grants Manager
5	Request speaker letters for NIOSH	Nov 28	Summit Team

Success Metrics for Week 1

- ☐ NIOSH program officer contacted
- ☐ NIOSH concept drafted and approved
- ☐ Commonwealth Fund portal registration complete
- ☐ Macy Foundation mailing list subscription confirmed
- ☐ All standard organizational documents gathered

Looking Ahead

Week 2-3: Focus on NIOSH R13 application completion and submission

Week 4-6: Commonwealth Fund LOI development and submission

Week 7-9: Monitor Macy Foundation RFA; begin AHRQ R18 preparation

Week 10-12: AHRQ R18 development; ABIM Foundation relationship building

Questions or Feedback

Please complete the attached feedback form to help us improve our weekly reports. Your input directly shapes how we serve PSMF.

Report Prepared by: TheGrantScout Research Team

Date: November 22, 2025

Version: Week 1 Beta Deliverable

This report is based on research conducted as of November 22, 2025. Grant deadlines, amounts, and requirements may change. Always verify current information directly with funders before submitting applications.