**Company Letter Head**

Ref: Annexure I

Date:

To,

The Branch Head

Bank Name

Bank Address

Dear Sir/Madam,

**Sub: Issuance of Authorised Dealer (AD) Code Certificate**

I/We the undersigned, hold a Current/CC/OD account no. \_\_\_\_\_\_\_\_\_\_\_\_\_ with your \_\_\_\_\_\_\_\_\_\_ branch since \_\_\_\_\_\_\_\_\_\_\_.

I/We am/are in the business of import/export of \_(Product Category)\_ and hold Importer Exporter Code (IEC) no. \_\_\_\_\_\_\_\_\_\_\_ allotted by the Director General of Foreign Trade (DGFT).

I/We request you to issue an AD Code Certificate for onward submission to AIRPORT Name, City/State (name of the Customs authority).

I/We declare that I/we am/are not under any investigation by the Enforcement by the Directorate / Directorate of Revenue Intelligence / CBI or any other investigating agency.

Thanking you,

Yours faithfully,

(Sign & Company Stamp)

Sole Proprietor