

## Rent Receipt

Receipt No :

Receipt Dt :

Received from M/s. \_\_\_\_\_ a sum of

Rupees \_\_\_\_\_ (in words) being rent for the

month of \_\_\_\_\_ for the premises (address): \_\_\_\_\_

Please affix  
Rs 1  
Revenue  
Stamp

Rs: \_\_\_\_\_

Signature \_\_\_\_\_

Name of the Landlord : \_\_\_\_\_

Address of the Landlord: \_\_\_\_\_

Pan No of Landlord (Please attach copy of Pan Card) \_\_\_\_\_  
( If per month rent is Rs. 8,333 or more )

This is to certify that the above rent has been paid by me

\_\_\_\_\_  
Name of Employee

\_\_\_\_\_  
Signature of employee