

# Amanda Knight

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## Objective

To find a career at a company where I can grow and learn. To find a position with opportunities to learn new skills and cultivate the skills I already possess.

## Skills

- |                 |                       |
|-----------------|-----------------------|
| ❖ C#            | ❖ Angular Materials   |
| ❖ ASP.Net       | ❖ ASP.NET Razor       |
| ❖ HTML          | ❖ GitHub              |
| ❖ CSS           | ❖ Slack               |
| ❖ REST          | ❖ ASP.NET MVC         |
| ❖ Visual Studio | ❖ Agile Methodologies |
| ❖ SQL           | ❖ Azure               |
| ❖ Bootstrap     | ❖ Heroku              |
| ❖ Angular       |                       |

## Experience

### **ACCOUNT MANAGER | HERFF JONES | JANUARY 2019 - MARCH 2019 (TEMP)**

- Support California Colleges for all diploma orders
- Maintained physical files, and email correspondence of the schools and sales reps.
- Utilize Oracle system on a daily basis to gather information and to investigate issues on current orders.

### **REAL-TIME ANALYST | RCI | FEBRUARY 2016 - DECEMBER 2018**

- Analyze data of call flow for all call center locations.
- Ran bi-hourly reports and wrote daily wrap up reports for immediate department and company as a whole.

### **CUSTOMER CARE REPRESENTATIVE | RCI | SEPTEMBER 2014 – FEBRUARY 2016**

- Handled inbound calls providing personal customer service
- Met daily production, schedule adherence, and attendance goals.

### **HIRING AND TRAINING ADMINISTRATIVE ASSISTANT | RGIS | NOVEMBER 2013 – SEPTEMBER 2014**

- Managed interviews, hiring, training, and the onboarding process
- Coordinated with supervisors for new hire placement

## Education

### **.NET PROGRAM | AUGUST 2019 | ELEVEN FIFTY ACADEMY**

- 500+ hours of coding
- 3 personal projects completed
- 1 group project completed - assigned team lead by instructor

### **AWARDS AND RECOGNITION**

- Leadership award- 2019- Eleven Fifty Academy

## Projects

- Story Board App (current project) - started 8/29
  - Structure to be determined. Currently in planning stages
- BudgeApp - started 7/31- Group Project
  - Budging application.
  - Version 1.0 was completed in a 3-week deadline
  - API backend built-in Visual Studio Community, Angular frontend built-in visual studio community
  - GitHub Links
    - [Frontend](#)
    - [Backend](#)
- TatTrack - started 6/27
  - An application where a user can upload a photo of a tattoo and have it linked to an artist and tattoo shop
  - Version 1.0 was completed in a 3-week deadline
  - .NET Framework MVC 5 Web Application using an n-tier architecture
  - [GitHub Link](#)