

# ROY VINCENT F. GUMBAN

Pasig City, Metro Manila

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## PROFILE

Dedicated IT student with a strong enthusiasm for technology and a desire to flourish. Eager to put academic knowledge into practice and get firsthand experience. Strong problem-solving skills coupled with a proactive approach to learning. Thrives in collaborative surroundings and actively seeks opportunities to contribute to creative initiatives.

## EXPERIENCE

<b>Bureau of Internal Revenue</b> Document Organizer	<b>Pasig City, Metro Manila</b> 2019 - 2020
<ul style="list-style-type: none"><li>Assist with classifying documents based on predetermined criteria such as clients name, and date.</li><li>Sorting incoming papers, including tax returns, financial statements, forms, letters, and other material sent by individuals or corporations.</li><li>Arrange papers in accordance with established protocols, such as tax type, taxpayer identity number, filing period, or other relevant criteria.</li></ul>	
<b>Freelance Web Developer</b> Student Web Development Services	<b>Pasig City, Metro Manila</b> 2023 - Present
<ul style="list-style-type: none"><li>Offer web development services for other students such as creating fully functional websites for their capstone, designing user interface, and creating wireframes.</li></ul>	

## SKILLS

- Programming and Database Administration (Java, JavaScript, HTML & CSS, Tailwind, PHP)
- UI/UX Design and Wireframe Creation (Figma, Balsamiq, WordPress)
- Graphic Design and Video Editing (Adobe Illustrator, Adobe Photoshop, Canva, Filmora)
- Troubleshooting (Hardware and Software)
- Attention to Detail, Team Collaboration, Creativity, Empathy, Adaptability, and Time Management.

## EDUCATION

<b>PAMANTASAN NG LUNGSOD NG PASIG</b> Bachelor of Science in Information Technology	<b>Pasig City, Metro Manila</b> 2020 – Present
<ul style="list-style-type: none"><li>Pasig City Scholarship Program Scholar</li><li>Consistent Dean’s Lister (2020 - Present)</li></ul>	
<b>RIZAL HIGH SCHOOL</b> TVL - Information, Communication and Technology	<b>Pasig City, Metro Manila</b> 2018 – 2020
<ul style="list-style-type: none"><li>Pasig City Scholarship Program Scholar</li><li>Graduated With Honors (2019 – 2020)</li></ul>	
<b>RIZAL HIGH SCHOOL</b> Junior High Student	<b>Pasig City, Metro Manila</b> 2014 – 2018
<b>PINAGBUHATAN ELEMENTARY SCHOOL</b> Elementary Student	<b>Pasig City, Metro Manila</b> 2008 – 2014

## CERTIFICATIONS

- Computer Systems Servicing – National Certificate II
- Development and Validation on Unified Assessment for Senior High School
- Linux Unhatched
- Linux Essentials

**GUMBAN, ROY VINCENT F.**