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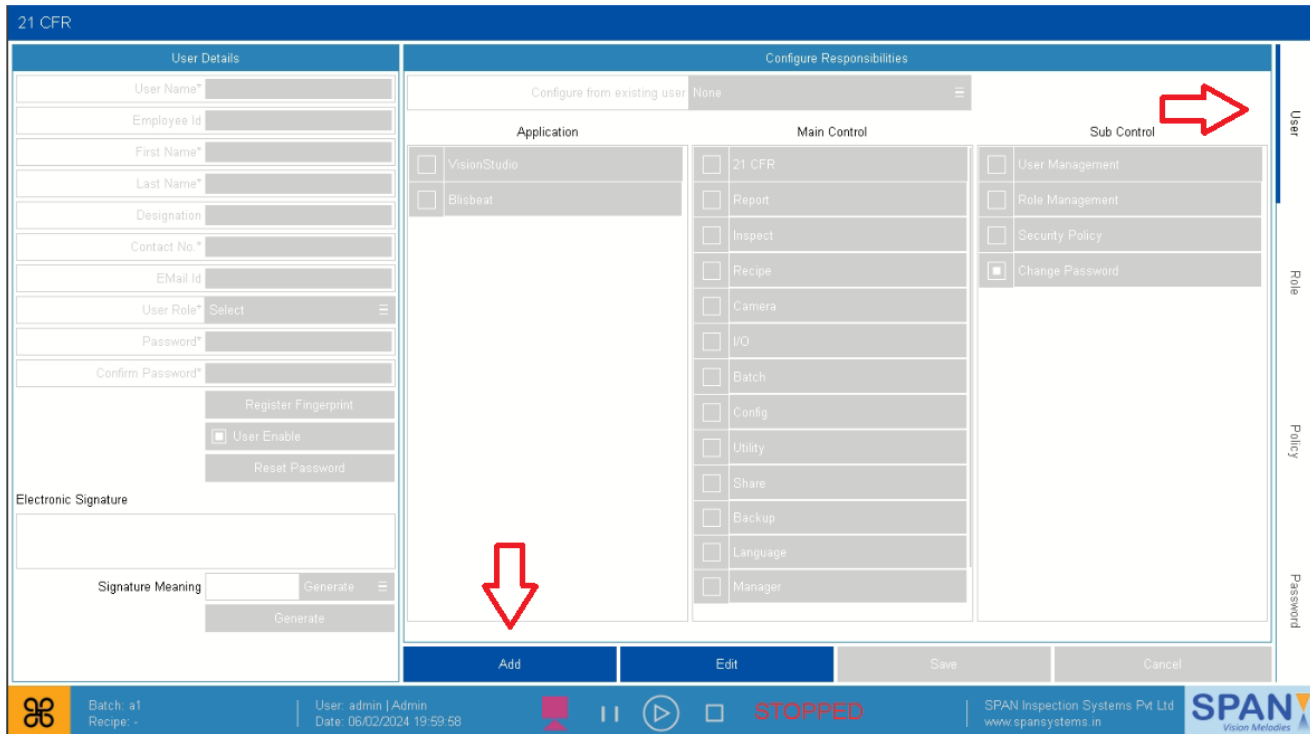
## HOW TO ENTER 21CFR MODULE

- Start the SPAN Vision Studio Software. If it is operated for first time, login using  
Username: spanuser  
Password: Take password form the SPAN team
- Once logged in using spanuser - administrator has to create his / her own user to login next time.
- Click 21CFR button as displayed in below image to enter 21CFR.

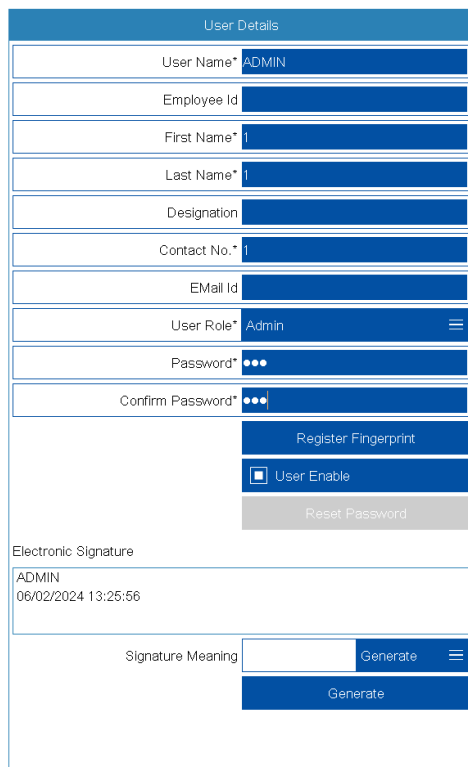


## HOW TO ADD USER

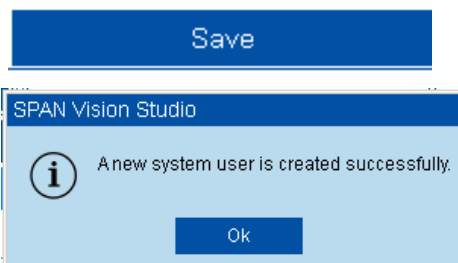
- On entering 21CFR, click on “User” tab on top right side of the screen.



- Click Add button on bottom side of the screen to add user.



- Enter the required information in “User Details” section.
- All the fields marked with asterisk are compulsory.
- Select User Role as Admin for first user.
- After all the information is entered, click “Generate” button to Generate Electronic Signature.
- Click Save Button to save newly created User.



- User details and rights can also be edited by click on.



## RELOGIN USING ADMIN USER

- Logout from current user, by clicking on Logout Button as shown below.

The screenshot displays the SPAN 21 CFR application interface. On the left, a sidebar contains a 'User Details' section with fields for User Name, Employee Id, First Name, Last Name, Designation, Contact No., and Email Id. Below this is a 'SPAN Vision Studio' section with a status bar showing 'admin | 00:07:36'. The sidebar also includes buttons for Shutdown, Restart, Lock, Logout (highlighted with a red arrow), and Exit. The main area is titled 'Configure Responsibilities' and features a table with columns for Application, Main Control, and Sub Control. The 'Application' column lists VisionStudio and Blisbeat. The 'Main Control' column lists 21 CFR, Report, Inspect, Recipe, Camera, I/O, Batch, Config, Utility, Share, Backup, Language, and Manager. The 'Sub Control' column lists User Management, Role Management, Security Policy, and Change Password. At the bottom, there is a status bar with a 'STOPPED' indicator and the SPAN logo.

- Re-login with new user which you have created.

## HOW TO EDIT DEFAULT RIGHTS TO VARIOUS USER ROLES

- 6

21 CFR

Role

=

Application

☐ VisionStudio  
☐ Blisbeat

Main Control

☐ 21 CFR  
☐ Report  
☐ Inspect  
☐ Recipe  
☐ Camera  
☐ I/O  
☐ Batch  
☐ Config  
☐ Utility  
☐ Share  
☐ Backup  
☐ Language  
☐ Manager

Sub Control

☐ User Management  
☐ Role Management  
☐ Security Policy  
☐ Change Password

Edit

Add

Rename

Save

Cancel

- Select Role to be edited.
- Select / Deselect the desired rights to the selected role of user.
- Click save button once finished selecting rights. Now, whenever new user is created here after these new roles will be applied by default (however customization of rights is even possible during user management).

21 CFR

Role

Supervisor

=

Application

☒ VisionStudio  
☒ Blisbeat

Main Control

☒ 21 CFR  
☒ Report  
☒ Inspect  
☒ Recipe  
☒ Camera  
☒ I/O  
☒ Batch  
☒ Config  
☒ Utility  
☒ Share  
☒ Backup  
☒ Language  
☒ Manager

Sub Control

☐ User Management  
☐ Role Management  
☐ Security Policy  
☒ Change Password

Edit

Add

Rename

Save

Cancel

<input checked="" type="checkbox"/>	21 CFR
<input checked="" type="checkbox"/>	Report
<input checked="" type="checkbox"/>	Inspect
<input checked="" type="checkbox"/>	Recipe
<input checked="" type="checkbox"/>	Camera
<input type="checkbox"/>	I/O
<input checked="" type="checkbox"/>	Batch
<input checked="" type="checkbox"/>	Config
<input type="checkbox"/>	Utility
<input type="checkbox"/>	Share
<input type="checkbox"/>	Backup
<input type="checkbox"/>	Language
<input checked="" type="checkbox"/>	Manager

- Add: Click on add to create another user role with customize rights.

Edit	Add	Rename	Save	Cancel
------	-----	--------	------	--------

21 CFR

Configure Responsibilities

Role: Supervisor

Application

☐ VisionStudio  
☐ Blisbeat

Main Control

☐ 21 CFR  
☐ Report  
☐ Inspect

Sub Control

☐ User Management  
☐ Role Management  
☐ Security Policy  
☐ Change Password

Enter new role name

1 2 3 4 5 6 7 8 9 0

q w e r t y u i o p

a s d f g h j k l

⬆ z x c v b n m ⬇

+?= - space / ↵

Edit

Add

Rename

Save

Cancel

User

Role

Policy

Password

 Batch: a1  
Recipe: -

User: ADMIN1 | Admin  
Date: 06/02/2024 20:16:05

 STOPPED

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21 CFR

Configure Responsibilities

Role: Supervisor

Role

Supervisor

QA

Operator

IT

Main Control

Sub Control

21 CFR

Report

Inspect

Recipe

Camera

I/O

Batch

Config

Utility

Share

Backup

Language

Manager

User Management

Role Management

Security Policy

Change Password

Edit

Add

Rename

Save

Cancel

Batch: a1  
Recipe: -

User: ADMIN1 | Admin  
Date: 06/02/2024 20:17:12

STOPPED

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SPAN  
Vision Melodies

- Rename: click on Rename button to change the role name.

Edit

Add

Rename

Save

Cancel

21 CFR

Configure Responsibilities

Role: IT

Application	Main Control	Sub Control
<input type="checkbox"/> VisionStudio	<input type="checkbox"/> 21 CFR	<input type="checkbox"/> User Management
<input type="checkbox"/> Blissbeat	<input type="checkbox"/> Report	<input type="checkbox"/> Role Management
	<input type="checkbox"/> Inspect	<input type="checkbox"/> Security Policy
		<input type="checkbox"/> Change Password

Enter new role name

IT

1 2 3 4 5 6 7 8 9 0

q w e r t y u i o p

a s d f g h j k l

z x c v b n m .

+?= - space /

Edit Add Rename Save Cancel

Batch: a1  
Recipe: -

User: ADMIN1 | Admin  
Date: 06/02/2024 20:18:37

STOPPED

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21 CFR

Configure Responsibilities

Role: Supervisor

Application	Main Control	Sub Control
<input type="checkbox"/> VisionStudio	<input type="checkbox"/> 21 CFR	<input type="checkbox"/> User Management
<input type="checkbox"/> Blissbeat	<input type="checkbox"/> Report	<input type="checkbox"/> Role Management
	<input type="checkbox"/> Inspect	<input type="checkbox"/> Security Policy
	<input type="checkbox"/> Recipe	<input type="checkbox"/> Change Password
	<input type="checkbox"/> Utility	
	<input type="checkbox"/> Share	
	<input type="checkbox"/> Backup	
	<input type="checkbox"/> Language	
	<input type="checkbox"/> Manager	

SPAN

<MANAGER> role name updated successfully!

Ok

Edit Add Rename Save Cancel

Batch: a1  
Recipe: -

User: ADMIN1 | Admin  
Date: 06/02/2024 20:19:46

STOPPED

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21 CFR

Configure Responsibilities

Role: Supervisor

Role

Supervisor

QA

Operator

MANAGER

Main Control

Sub Control

21 CFR

Report

Inspect

Recipe

Camera

I/O

Batch

Config

Utility

Share

Backup

Language

Manager

User Management

Role Management

Security Policy

Change Password

Edit

Add

Rename

Save

Cancel

Batch: a1  
Recipe: -

User: ADMIN1 | Admin  
Date: 05/02/2024 20:20:42

STOPPED

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User

Role

Policy

Password

## HOW TO EDIT SECURITY POLICY

- Click on Security Policy tab.
- Edit the required fields and click “Save”.
- Note that this setting will be applicable to all the users.

21 CFR

Configure Security Policy					
Minimum Password Length	1	1	45	No. of characters	User
Lockout Attempts	3	3	10	0 means never lockout	
*Password Expiry	0	4	365	No. of days, 0 means never expire	
*Password Expiry Prompt	0	2	365	No. of days	
Lock Application	3	60	60	In Minutes, 0 means no lockout	Role
Complex Password	On Off				
Password History	On Off			Remembers last 5 passwords	
Change Password	On Off			Ask on first time login	Policy
Save					


Batch: test2  
Recipe: T1

User: ADMIN | Admin  
Date: 06/02/2024 13:44:37



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## HOW TO CHANGE PASSWORD

- Click Change Password tab.
- Enter Old Password and New Password.
- Note that the new password complies with the password property set in security policy.

21 CFR

Configure New Password

Old Password

New Password

Confirm Password

Save

User

Role

Policy

Password



Batch: test2  
Recipe: T1

User: ADMIN | Admin  
Date: 08/02/2024 13:45:21



STOPPED

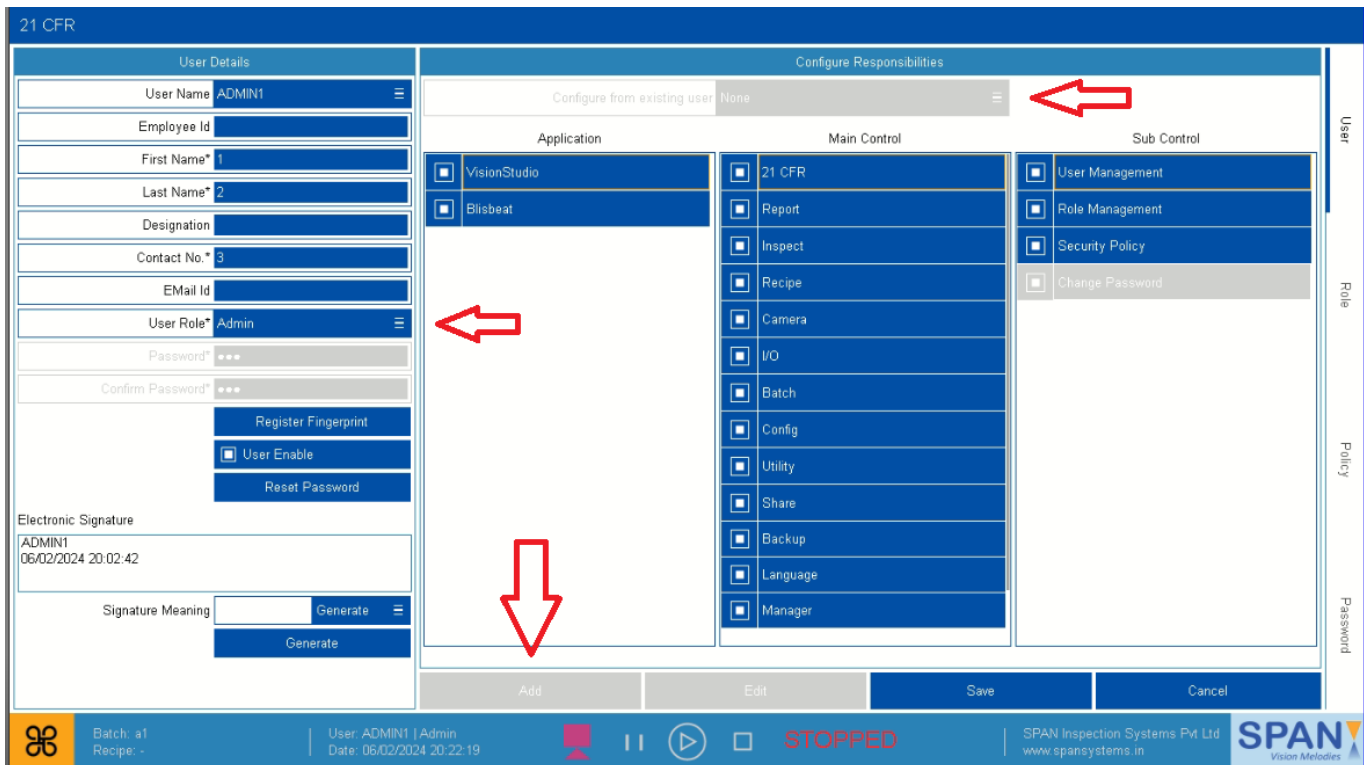
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## ADD SUPERVISOR / OPERATOR / QA USER

- Click User Management tab.
- Click “Add” button.
- Enter all the information in User Details.
- Select User Role as Supervisor / Operator / QA from drop down list.
- Click “Generate” button to generate Electronic Signature. This is allowed only to supervisor, QA and Admin users only.
- You can select any of the previous users from “Configure from existing user”, this will help you to exactly assign rights as selected user.

USER B = USER A (Can be easily done, you don’t need to remember the rights given to USER A)



**21 CFR**

User Details		Configure Responsibilities		
User Name	ADMIN1	Configure from existing user: None		
Employee Id				
First Name	1	Application	Main Control	Sub Control
Last Name	2	<input type="checkbox"/> VisionStudio	<input type="checkbox"/> 21 CFR	<input type="checkbox"/> User Management
Designation		<input type="checkbox"/> Blisbeat	<input type="checkbox"/> Report	<input type="checkbox"/> Role Management
Contact No.	3		<input type="checkbox"/> Inspect	<input type="checkbox"/> Security Policy
Email Id			<input type="checkbox"/> Recipe	<input type="checkbox"/> Change Password
User Role	Admin		<input type="checkbox"/> Camera	
Password	...		<input type="checkbox"/> I/O	
Confirm Password	...		<input type="checkbox"/> Batch	
<input type="button" value="Register Fingerprint"/> <input type="button" value="User Enable"/> <input type="button" value="Reset Password"/>			<input type="checkbox"/> Config	
Electronic Signature ADMIN1 06/02/2024 20:02:42			<input type="checkbox"/> Utility	
Signature Meaning: <input type="text"/> <input type="button" value="Generate"/>			<input type="checkbox"/> Share	
<input type="button" value="Generate"/>			<input type="checkbox"/> Backup	
			<input type="checkbox"/> Language	
			<input type="checkbox"/> Manager	
		<input type="button" value="Add"/>	<input type="button" value="Edit"/>	<input type="button" value="Save"/>
		<input type="button" value="Cancel"/>		

Batch: a1  
Recipe: -

User: ADMIN1 | Admin  
Date: 06/02/2024 20:22:19

STOPPED

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## HOW TO RESET PASSWORD?

- Click on Rest Password.

21 CFR

User Details		Configure Responsibilities		
User Name	supervisor	Configure from existing user: None		
Employee Id				
First Name*	123			
Last Name*	456			
Designation				
Contact No.*	1234567899			
E-Mail Id				
User Role*	Supervisor			
Password*	...			
Confirm Password*	...			
<input type="button" value="Register Fingerprint"/> <input checked="" type="button" value="User Enable"/> <input type="button" value="Reset Password"/>				
Electronic Signature				
Signature Meaning: None				
<input type="button" value="Generate"/>				

Application	Main Control	Sub Control
<input checked="" type="checkbox"/> VisionStudio	<input checked="" type="checkbox"/> 21 CFR	<input type="checkbox"/> User Management
<input checked="" type="checkbox"/> Blisbeat	<input checked="" type="checkbox"/> Report	<input type="checkbox"/> Role Management
	<input checked="" type="checkbox"/> Inspect	<input type="checkbox"/> Security Policy
	<input checked="" type="checkbox"/> Recipe	<input checked="" type="checkbox"/> Change Password
	<input checked="" type="checkbox"/> Camera	
	<input type="checkbox"/> I/O	
	<input checked="" type="checkbox"/> Batch	
	<input checked="" type="checkbox"/> Config	
	<input type="checkbox"/> Utility	
	<input type="checkbox"/> Share	
	<input type="checkbox"/> Backup	
	<input type="checkbox"/> Language	
	<input checked="" type="checkbox"/> Manager	

Batch: test recipe45 | User: admin | Admin | Date: 28/08/24 10:40:47 | SPAN Inspection Systems Pvt Ltd | www.spansystems.in

- Click on Yes.

21 CFR

User Details		Configure Responsibilities		
User Name	supervisor	Configure from existing user: None		
Employee Id				
First Name*	123			
Last Name*	456			
Designation				
Contact No.*	1234567899			
E-Mail Id				
User Role*	Supervisor			
Password*	...			
Confirm Password*	...			
<input type="button" value="Register Fingerprint"/> <input checked="" type="button" value="User Enable"/> <input type="button" value="Reset Password"/>				
Electronic Signature				
Signature Meaning: None				
<input type="button" value="Generate"/>				

Application	Main Control	Sub Control
<input checked="" type="checkbox"/> VisionStudio	<input checked="" type="checkbox"/> 21 CFR	<input type="checkbox"/> User Management
<input checked="" type="checkbox"/> Blisbeat	<input checked="" type="checkbox"/> Report	<input type="checkbox"/> Role Management
	<input checked="" type="checkbox"/> Inspect	<input type="checkbox"/> Security Policy
	<input checked="" type="checkbox"/> Recipe	<input checked="" type="checkbox"/> Change Password
	<input checked="" type="checkbox"/> Camera	
	<input type="checkbox"/> I/O	
	<input checked="" type="checkbox"/> Batch	
	<input checked="" type="checkbox"/> Config	
	<input type="checkbox"/> Utility	
	<input type="checkbox"/> Share	
	<input type="checkbox"/> Backup	
	<input type="checkbox"/> Language	
	<input checked="" type="checkbox"/> Manager	

Batch: test recipe45 | User: admin | Admin | Date: 28/08/24 10:41:17 | SPAN Inspection Systems Pvt Ltd | www.spansystems.in

SPAN

? <supervisor> Are you sure you want to reset the password?

- Remember the OTP shown on the screen and then click on OK.

21 CFR

User Details	Configure Responsibilities																											
User Name: supervisor Employee Id: First Name: 123 Last Name: 456 Designation: Contact No.: 1234567899 Email Id: User Role: Supervisor Password: Confirm Password: Register Fingerprint <input type="checkbox"/> User Enable Reset Password Electronic Signature Signature Meaning: None Generate	Configure from existing user: None <table border="1"> <thead> <tr> <th>Application</th> <th>Main Control</th> <th>Sub Control</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/> VisionStudio</td> <td><input checked="" type="checkbox"/> 21 CFR</td> <td><input type="checkbox"/> User Management</td> </tr> <tr> <td><input checked="" type="checkbox"/> Blisbeat</td> <td><input checked="" type="checkbox"/> Report</td> <td><input type="checkbox"/> Role Management</td> </tr> <tr> <td></td> <td><input checked="" type="checkbox"/> Inspect</td> <td><input type="checkbox"/> Security Policy</td> </tr> <tr> <td></td> <td><input checked="" type="checkbox"/> Recipe</td> <td><input checked="" type="checkbox"/> Change Password</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Share</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/> Backup</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/> Language</td> <td></td> </tr> <tr> <td></td> <td><input checked="" type="checkbox"/> Manager</td> <td></td> </tr> </tbody> </table>	Application	Main Control	Sub Control	<input checked="" type="checkbox"/> VisionStudio	<input checked="" type="checkbox"/> 21 CFR	<input type="checkbox"/> User Management	<input checked="" type="checkbox"/> Blisbeat	<input checked="" type="checkbox"/> Report	<input type="checkbox"/> Role Management		<input checked="" type="checkbox"/> Inspect	<input type="checkbox"/> Security Policy		<input checked="" type="checkbox"/> Recipe	<input checked="" type="checkbox"/> Change Password		<input type="checkbox"/> Share			<input type="checkbox"/> Backup			<input type="checkbox"/> Language			<input checked="" type="checkbox"/> Manager	
Application	Main Control	Sub Control																										
<input checked="" type="checkbox"/> VisionStudio	<input checked="" type="checkbox"/> 21 CFR	<input type="checkbox"/> User Management																										
<input checked="" type="checkbox"/> Blisbeat	<input checked="" type="checkbox"/> Report	<input type="checkbox"/> Role Management																										
	<input checked="" type="checkbox"/> Inspect	<input type="checkbox"/> Security Policy																										
	<input checked="" type="checkbox"/> Recipe	<input checked="" type="checkbox"/> Change Password																										
	<input type="checkbox"/> Share																											
	<input type="checkbox"/> Backup																											
	<input type="checkbox"/> Language																											
	<input checked="" type="checkbox"/> Manager																											

Add Edit Save Cancel

Batch: test recipe45 | User: admin | Admin | Date: 28/08/24 10:41:36 | STOPPED | SPAN Inspection Systems Pvt Ltd | www.spansystems.in | SPAN Vision Melodies

- Log-out the Admin user and log in the user which we had currently done the rest password using OTP .

SPAN Vision Studio

Blisbeat

BlisterTop

BlisterBottom

Welcome Back

User Name: supervisor

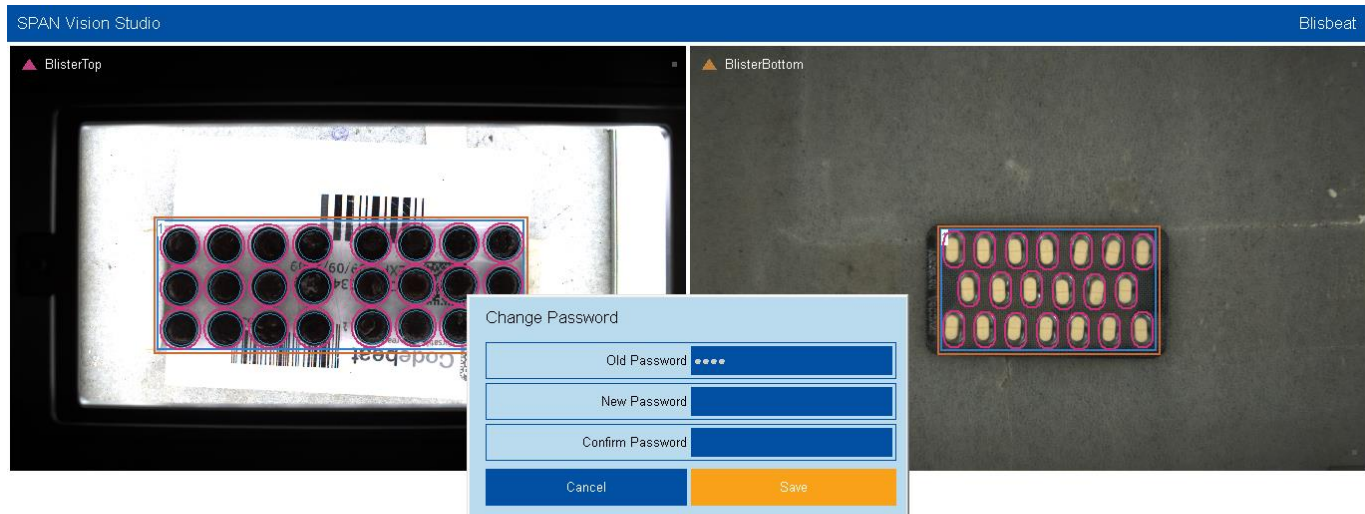
Password:

Login

Batch: test recipe45 | User: - | Date: 28/08/24 10:42:19 | STOPPED | SPAN Inspection Systems Pvt Ltd | www.spansystems.in | SPAN Vision Melodies



- Now enter the password user wants to set in the New Password and Confirm Password.



## REPORTS

- There are two types of 21cfr related reports which user can generate.
- Default accesses to these reports are given to Admin, QA, and Supervisor. If required operator can be given rights to access these reports during user creation.
- Click on “Report” tab.
- Click on “User” to generate the User Responsibility Report.



- Select user for which you want to see his/ her assigned responsibilities and click “Apply”.

User Reports

☒ User  
☐ admin  
☐ ADMIN1

Search

☐ All Dates  
Start 06 / 02 / 2024  
End 06 / 02 / 2024

Apply

Batch: a1  
Recipe: -

User: ADMIN1 | Admin  
Date: 07/02/2024 09:45:28

STOPPED

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SPAN Inspection System: Pvt Ltd		User Responsibility Report	
-Odhar-			
Ahmedabad, Gujarat, India			
Machine Id	01	Generated By	admin
Machine Type	02	Generated Date & Time	07/10/2024 11:24:50
User Details			
User Name	admin		
Employee Id	001		
First Name	admin		
Last Name	admin		
Designation	admin		
Contact Number	8781234356		
Email Id	admin@gmail.com		
User Role	Admin		
Signature Name	None		
User Creation Date	07/10/2024 11:23:46		
Is Enable	True		
Created By	bl		
Last Password Update Date	07/10/2024 11:23:46		
Is Password Expired	False		
Blisbeat			
Inspect			
<input checked="" type="checkbox"/> Alarm			
<input checked="" type="checkbox"/> Machine			
<input checked="" type="checkbox"/> Learn			
<input checked="" type="checkbox"/> Segment			
<input checked="" type="checkbox"/> Tolerances			
<input checked="" type="checkbox"/> Blister			
<input checked="" type="checkbox"/> Grid Shift			

Reviewed By

Approved By

Authorized By

1 of 2

SPAN Inspection Systems Pvt Ltd		User Responsibility Report	
-Odhar-			
Ahmedabad, Gujarat, India			
Machine Id	01	Generated By	admin
Machine Type	02	Generated Date & Time	07/10/2024 11:24:50
VisionStudio			
21CFR	Recipe	Inspect	
<input checked="" type="checkbox"/> User Management	<input checked="" type="checkbox"/> Load	<input checked="" type="checkbox"/> Start Stop	
<input checked="" type="checkbox"/> Role Management	<input checked="" type="checkbox"/> Rename	<input checked="" type="checkbox"/> Reset Counters	
<input checked="" type="checkbox"/> Security Policy	<input checked="" type="checkbox"/> Delete	<input checked="" type="checkbox"/> Batch Number	
<input checked="" type="checkbox"/> Change Password	<input checked="" type="checkbox"/> New	<input checked="" type="checkbox"/> Image Bank	
	<input checked="" type="checkbox"/> Edit	<input checked="" type="checkbox"/> Analysis	
	<input checked="" type="checkbox"/> Copy		
Manager	Camera	I/O	
<input checked="" type="checkbox"/> Manager	<input checked="" type="checkbox"/> Camera Settings	<input checked="" type="checkbox"/> I/O Settings	
	<input checked="" type="checkbox"/> Camera Utility	<input checked="" type="checkbox"/> I/O Troubleshoot	
Config	Batch	Backup	
<input checked="" type="checkbox"/> Config	<input checked="" type="checkbox"/> Batch	<input checked="" type="checkbox"/> Backup	
Share	Utility	Language	
<input checked="" type="checkbox"/> Share	<input checked="" type="checkbox"/> Process	<input checked="" type="checkbox"/> Language	
	<input checked="" type="checkbox"/> Company		
Print Screen	Power		
<input checked="" type="checkbox"/> Print Screen	<input checked="" type="checkbox"/> Shutdown		
	<input checked="" type="checkbox"/> Restart		
	<input checked="" type="checkbox"/> Unlock		
Report			
<input checked="" type="checkbox"/> Audit Trail			
<input checked="" type="checkbox"/> Production			
<input checked="" type="checkbox"/> Recipe			
<input checked="" type="checkbox"/> User			

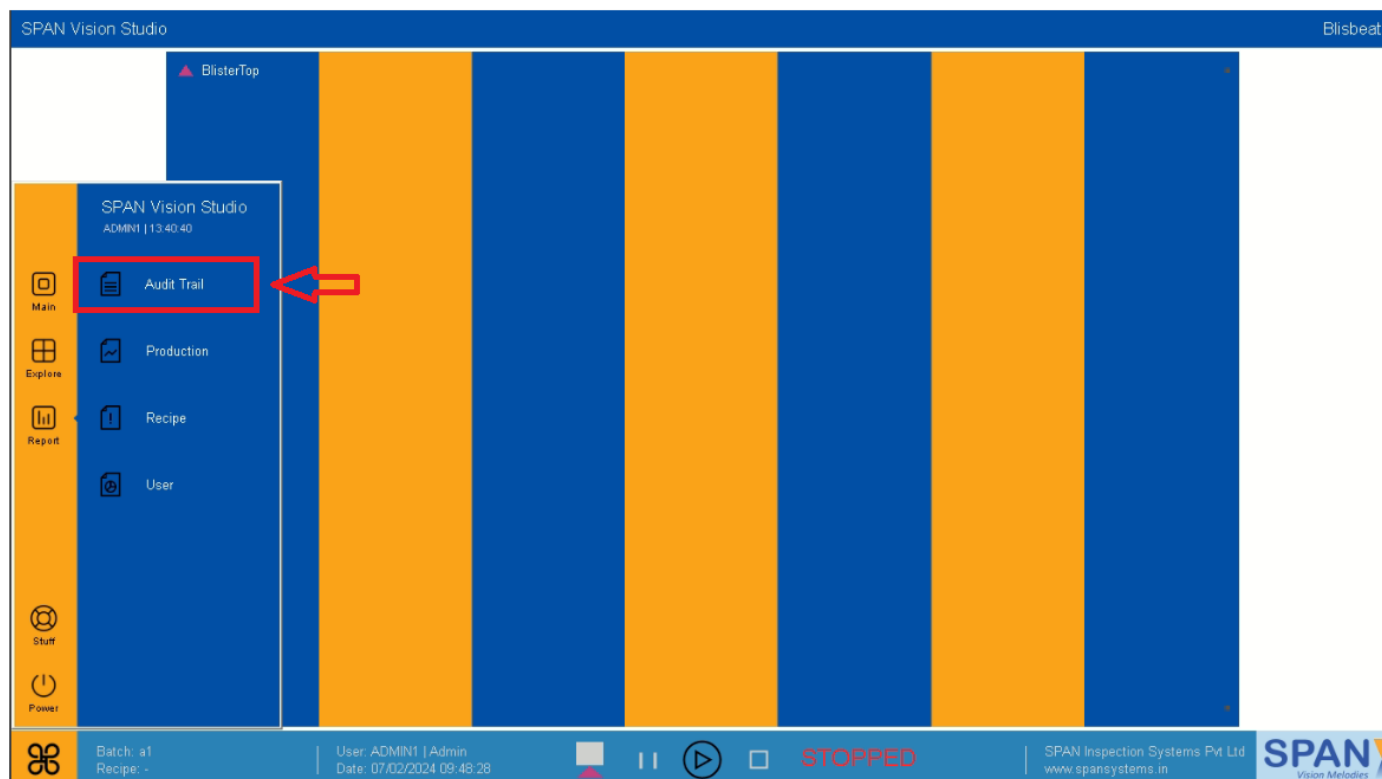
Reviewed By

Approved By

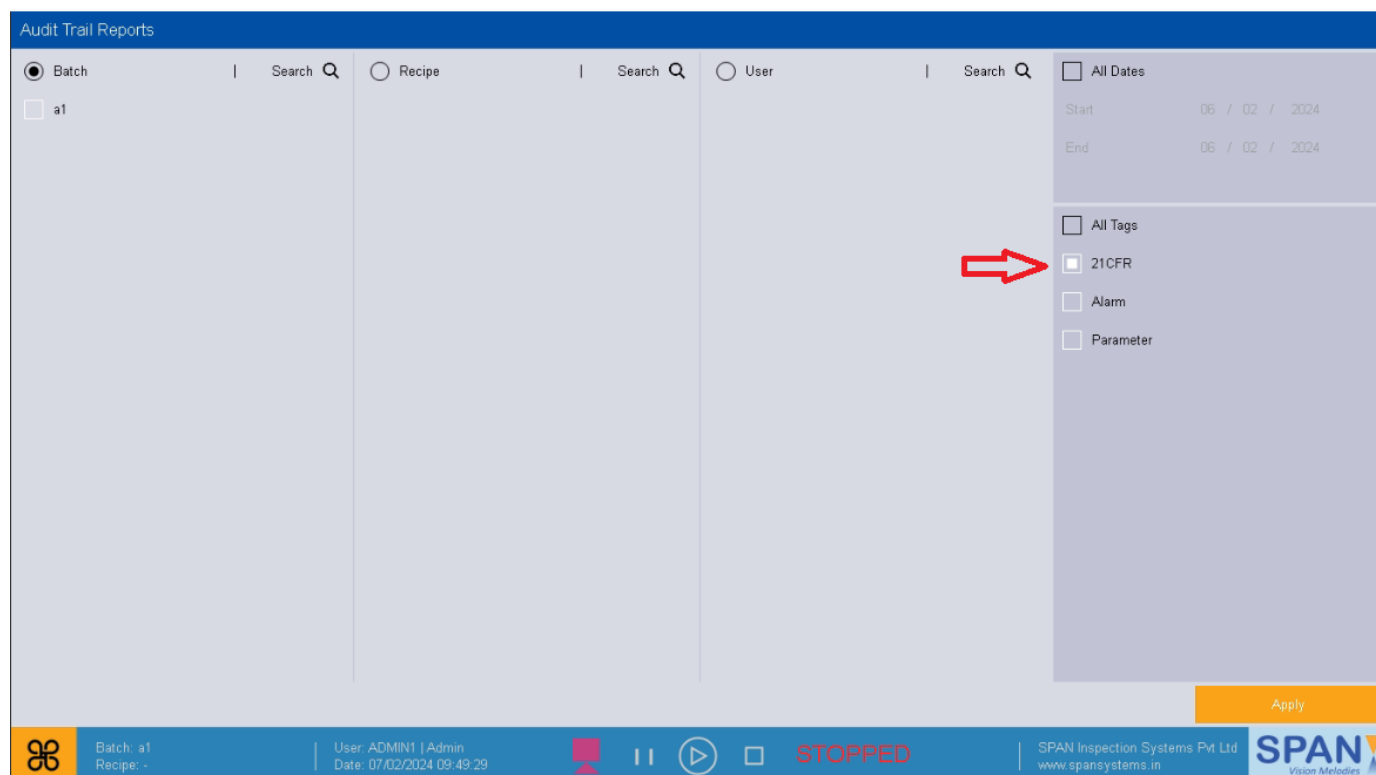
Authorized By

2 of 2

- To see the audits of user creation and the changes done in security policy in the above steps, user has to generate the Audit Trail report.



- Click on 21CFR to check the audits of 21CFR.



Audit Trail Reports

Machine ID: \_\_\_\_\_ Printed By: \_\_\_\_\_  
 Tag: ☒ 21CFR ☐ Alarm ☐ Parameter ☐ Parameter  
 Report Date & Time: 07/02/2024 09:51:48

Date & Time	Description	User	Remarks
2/6/2024 6:19:44 PM	FUNCTION: Role ManagementACTION: Role name changed: OM-IT, New:MANAGER	ADMIN1	
2/6/2024 6:17:05 PM	FUNCTION: Role ManagementACTION: <IT> role is added successfully!	ADMIN1	
2/6/2024 6:02:44 PM	FUNCTION: User ManagementACTION: New system user with User Name <ADMIN1> and User Role <Admin> is created	admin	
2/6/2024 4:38:16 PM	FUNZIONE: Politica di sicurezzaAZIONE: Lunghezza minima della password cambiato: Vecchio:1, Nuovo:0	admin	
2/6/2024 4:38:16 PM	FUNZIONE: Politica di sicurezzaAZIONE: Tentativi di blocco cambiato: Vecchio:3, Nuovo:0	admin	
2/6/2024 4:38:16 PM	FUNZIONE: Politica di sicurezzaAZIONE: Scadenza della password cambiato: Vecchio:365, Nuovo:0	admin	
2/6/2024 4:38:16 PM	FUNZIONE: Politica di sicurezzaAZIONE: Richiesta di scadenza della password cambiato: Vecchio:1, Nuovo:0	admin	
2/6/2024 4:38:16 PM	FUNZIONE: Politica di sicurezzaAZIONE: Blocco applicazione cambiato: Vecchio:3, Nuovo:0	admin	
2/6/2024 4:38:16 PM	FUNZIONE: Politica di sicurezzaAZIONE: Cambia la password cambiato: Vecchio:Accesso, Nuovo:Spento	admin	
2/6/2024 4:36:14 PM	FUNCTION: Security PolicyACTION: Lock Application changed: Old:0, New:3	spanser	
2/6/2024 4:36:07 PM	FUNCTION: User ManagementACTION: New system user with User Name <admin> and User Role <Admin> is created	spanser	

ADMIN1  
07/02/2024 09:51:48  
Printed By: \_\_\_\_\_ Checked By: \_\_\_\_\_ Verified By: \_\_\_\_\_

Filter

Batch: a1  
Recipe: -

User: ADMIN1 | Admin  
Date: 07/02/2024 09:52:04

STOPPED

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- You can select the user to generate audit report for only that particular user; also, it is possible to generate audit report from specified Start Date to End Date.
- Click “Generate Report” button.