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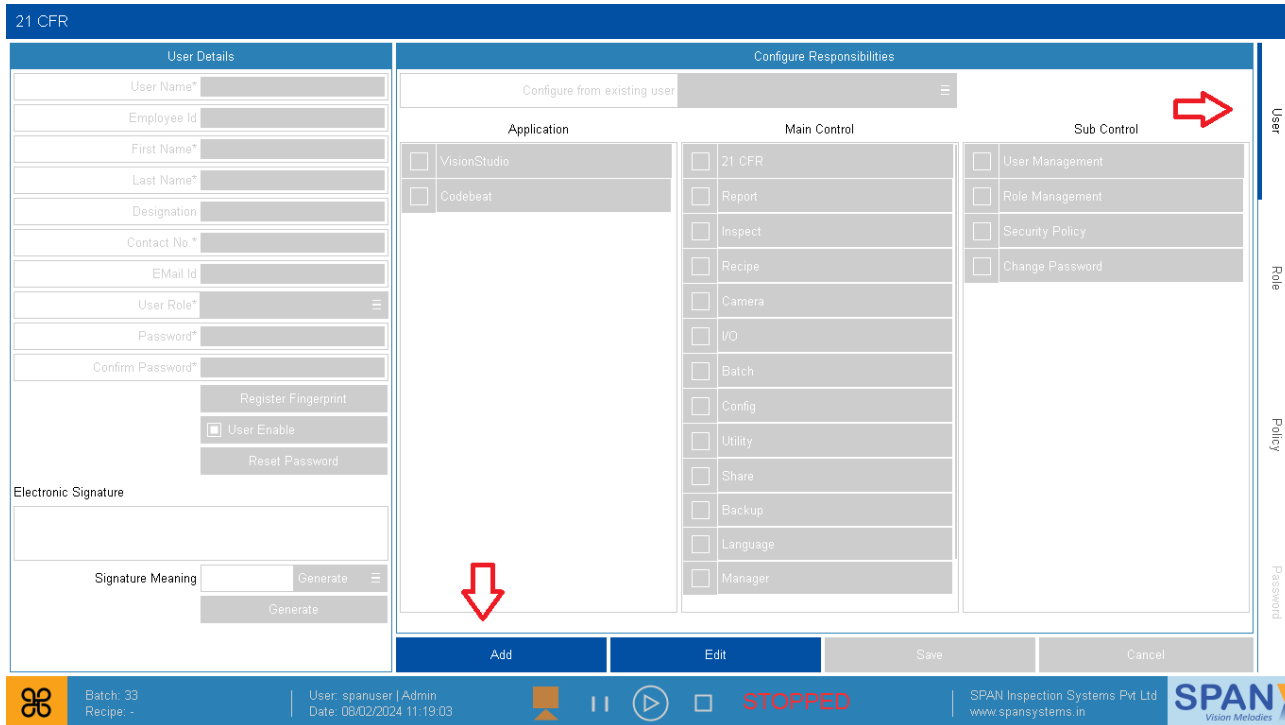
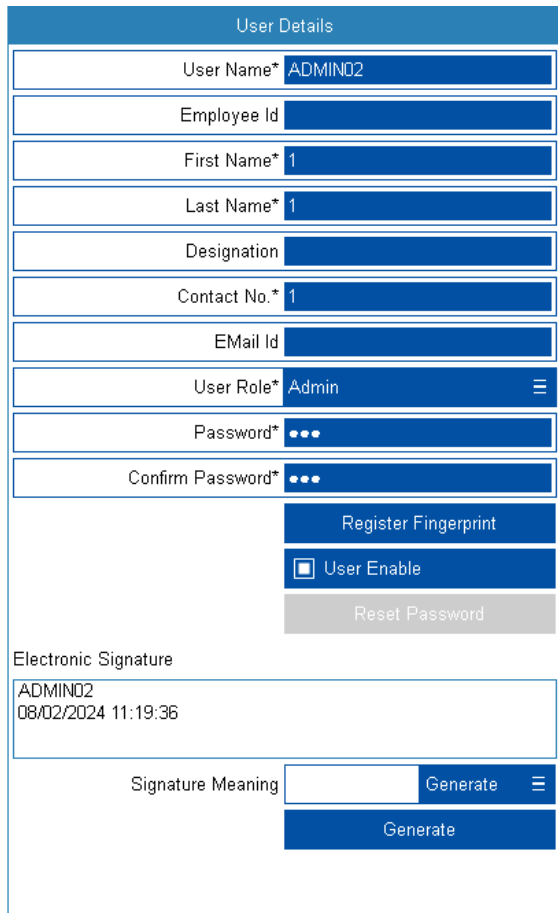
HOW TO ENTER 21CFR MODULE

- Start the SPAN Vision Studio Software. If it is operated for first time, login using
Username: spanuser
Password: Take password form the SPAN team
- Once logged in using spanuser - administrator has to create his / her own user to login next time.
- Click 21CFR button as displayed in below image to enter 21CFR.

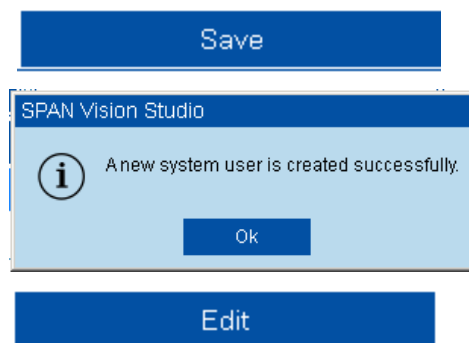


HOW TO ADD USER

- On entering 21CFR, click on “User” tab on top right side of the screen.
- Click Add button on bottom side of the screen to add user.

- Enter the required information in “User Details” section.
- All the fields marked with asterisk are compulsory.
- Select User Role as Admin for first user.
- After all the information is entered, click “Generate” button to Generate Electronic Signature.
- Click Save Button to save newly created User.

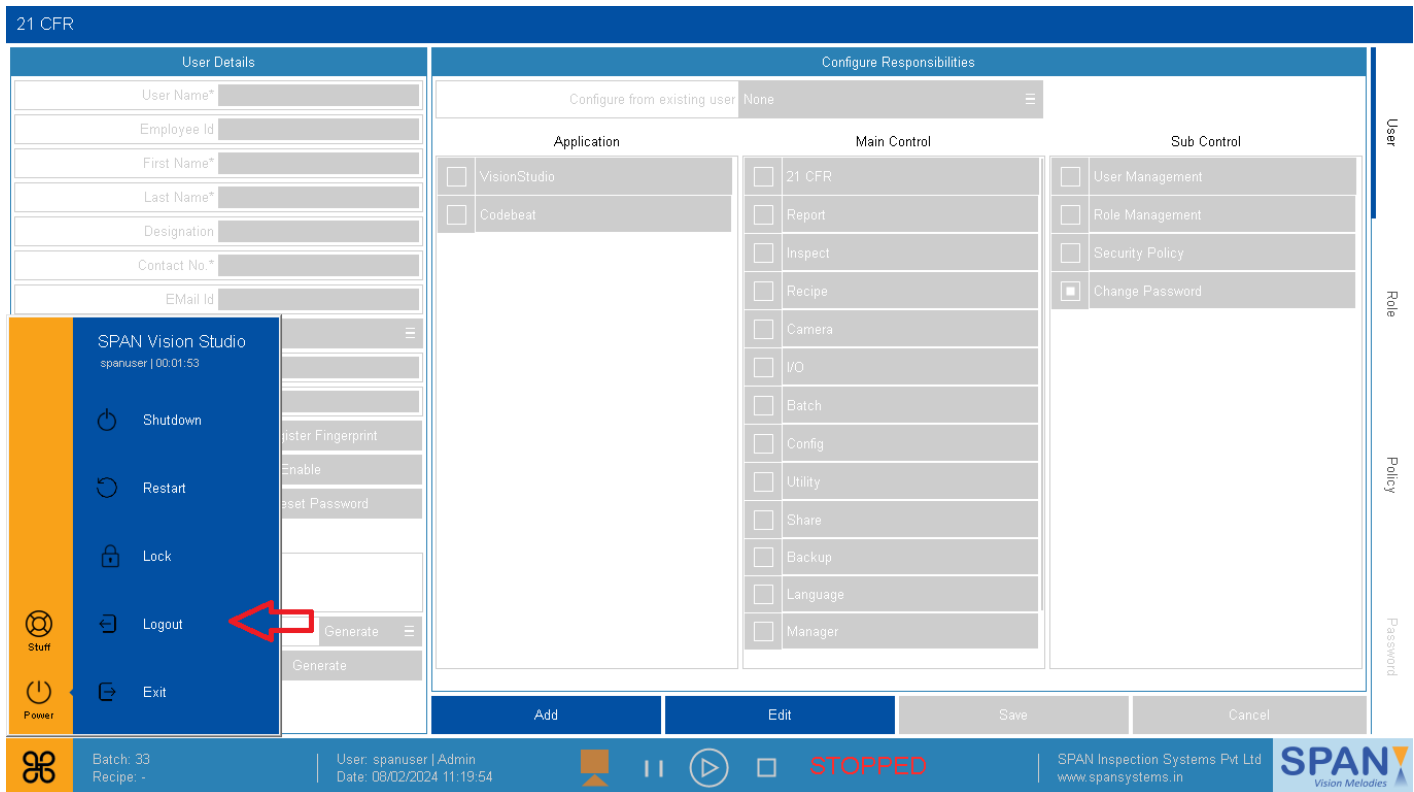


by click on.

- User details and rights can also be edited

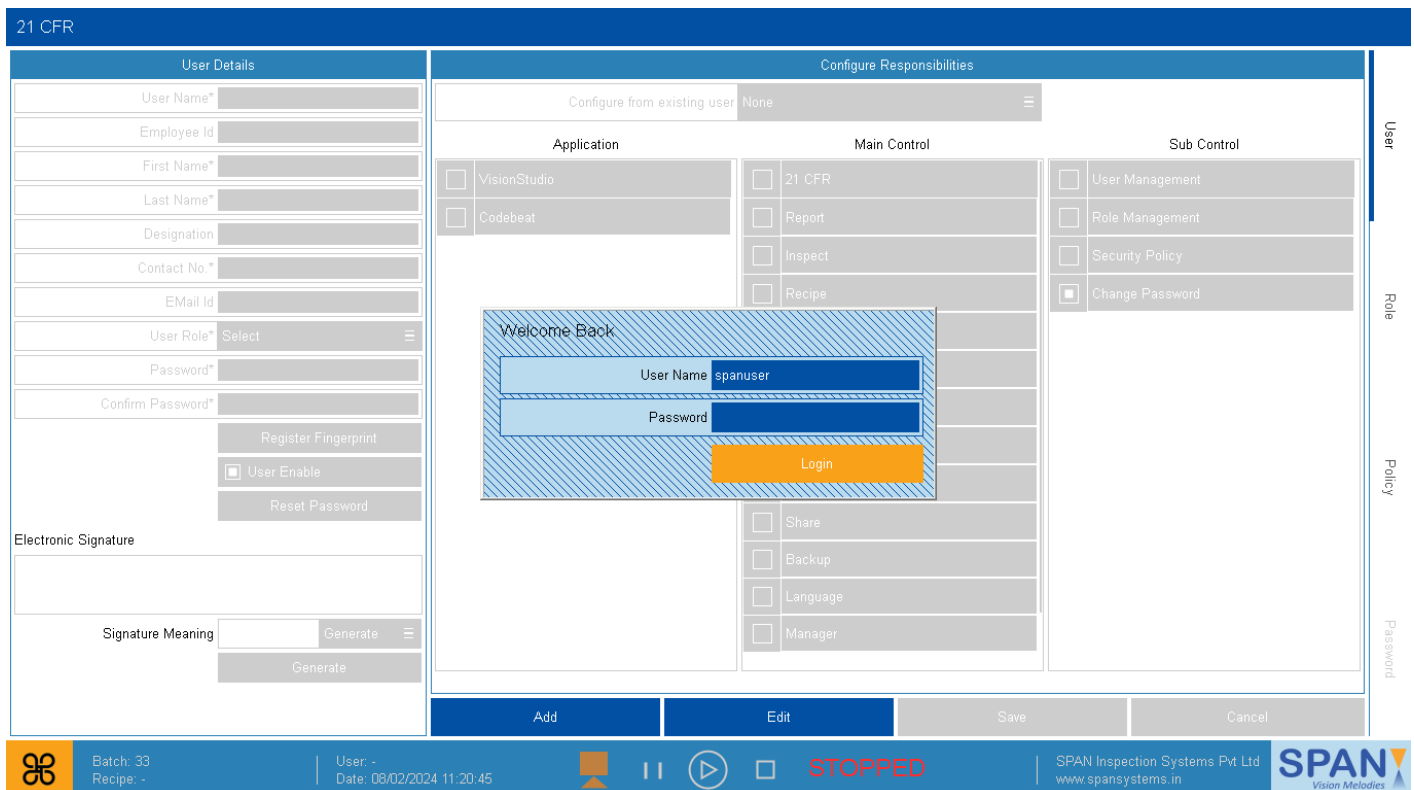
RELOGIN USING ADMIN USER

- Logout from current user, by clicking on Logout Button as shown below.



The screenshot shows the SPAN Vision Studio interface. On the left, the 'User Details' section contains fields for User Name, Employee Id, First Name, Last Name, Designation, Contact No., and EMail Id. Below these fields is a 'Logout' button, which is highlighted with a red arrow. The main area of the interface is titled 'Configure Responsibilities' and contains three columns: 'Application', 'Main Control', and 'Sub Control'. The 'Main Control' column lists various functions like 21 CFR, Report, Inspect, Recipe, Camera, I/O, Batch, Config, Utility, Share, Backup, Language, and Manager. The 'Sub Control' column lists 'User Management', 'Role Management', 'Security Policy', and 'Change Password'. At the bottom of the interface, there is a status bar showing 'Batch: 33', 'Recipe: -', 'User: spanuser | Admin', 'Date: 08/02/2024 11:19:54', and a 'STOPPED' status indicator.

- Re-login with new user which you have created.



The screenshot shows the SPAN Vision Studio interface. On the left, the 'User Details' section contains fields for User Name, Employee Id, First Name, Last Name, Designation, Contact No., and EMail Id. Below these fields is a 'Login' button, which is highlighted with a red arrow. The main area of the interface is titled 'Configure Responsibilities' and contains three columns: 'Application', 'Main Control', and 'Sub Control'. The 'Main Control' column lists various functions like 21 CFR, Report, Inspect, Recipe, Camera, I/O, Batch, Config, Utility, Share, Backup, Language, and Manager. The 'Sub Control' column lists 'User Management', 'Role Management', 'Security Policy', and 'Change Password'. At the bottom of the interface, there is a status bar showing 'Batch: 33', 'Recipe: -', 'User: -', 'Date: 08/02/2024 11:20:45', and a 'STOPPED' status indicator.

HOW TO EDIT DEFAULT RIGHTS TO VARIOUS USER ROLES

- Again go to 21CFR, click on Role tab.
- Click “Edit” button for role editing.

21 CFR

Role

Application

☐ VisionStudio
☐ Codebeat

Main Control

☐ 21 CFR
☐ Report
☐ Inspect
☐ Recipe
☐ Camera
☐ I/O
☐ Batch
☐ Config
☐ Utility
☐ Share
☐ Backup
☐ Language
☐ Manager

Sub Control

☐ User Management
☐ Role Management
☐ Security Policy
☐ Change Password

21 CFR

Report

Inspect

Recipe

Camera

I/O

Batch

Config

Utility

Share

Backup

Language

Manager

User Management

Role Management

Security Policy

Change Password

Edit

Add

Rename

Save

Cancel

Batch: 33
Recipe: -

User: ADMIN02 | Admin
Date: 08/02/2024 11:21:42

STOPPED

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- Select Role to be edited.
- Select / Deselect the desired rights to the selected role of user.
- Click save button once finished selecting rights. Now, whenever new user is created here after these new roles will be applied by default (however customization of rights is even possible during user management).

21 CFR

Role

Application

☒ VisionStudio
☒ Codebeat

Main Control

☒ 21 CFR
☒ Report
☒ Inspect
☒ Recipe
☒ Camera
☐ I/O
☒ Batch
☒ Config
☐ Utility
☐ Share
☐ Backup
☐ Language
☒ Manager

Sub Control

☐ User Management
☐ Role Management
☐ Security Policy
☒ Change Password

21 CFR

Report

Inspect

Recipe

Camera

I/O

Batch

Config

Utility

Share

Backup

Language

Manager

User Management

Role Management

Security Policy

Change Password

Edit

Add

Rename

Save

Cancel

☒ 21 CFR
☒ Report
☒ Inspect
☒ Recipe
☒ Camera
☐ I/O
☒ Batch
☒ Config
☐ Utility
☐ Share
☐ Backup
☐ Language
☒ Manager

Batch: 33
Recipe: -

User: ADMIN02 | Admin
Date: 08/02/2024 11:21:57

STOPPED

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- Add: Click on add to create another user role with customize rights.

Edit	Add	Rename	Save	Cancel
------	-----	--------	------	--------

21 CFR

Configure Responsibilities

Role Supervisor

Application

☐ VisionStudio
 ☐ Codebeat

Main Control

☐ 21 CFR
 ☐ Report
 ☐ Inspect

Sub Control

☐ User Management
 ☐ Role Management
 ☐ Security Policy
 ☐ Change Password

Enter new role name

1 2 3 4 5 6 7 8 9 0

q w e r t y u i o p

a s d f g h j k l

z x c v b n m

+?=

-

space

/

↩

Edit

Add

Rename

Save

Cancel

Batch: 33
Recipe: -

User: ADMIN02 | Admin
Date: 08/02/2024 11:22:15

STOPPED

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21 CFR

Configure Responsibilities

Role Supervisor

Role

Supervisor

QA

Operator

MANAGER

MAINTENANCE

ADMINISTRATOR

Main Control

☒ 21 CFR
 ☒ Report
 ☒ Inspect
 ☒ Recipe
 ☒ Camera
 ☒ I/O
 ☒ Batch
 ☒ Config
 ☐ Utility
 ☐ Share
 ☐ Backup
 ☐ Language
 ☒ Manager

Sub Control

☐ User Management
 ☐ Role Management
 ☐ Security Policy
 ☒ Change Password

Edit

Add

Rename

Save

Cancel

Batch: 33
Recipe: -

User: ADMIN02 | Admin
Date: 08/02/2024 11:23:22

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- Rename: click on Rename button to change the role name.

Edit	Add	Rename	Save	Cancel
------	-----	--------	------	--------

21 CFR

Configure Responsibilities

Role ADMINISTRATOR

Application

☒ VisionStudio

☒ Codebeat

Main Control

☒ 21 CFR

☒ Report

☒ Inspect

Sub Control

☐ User Management

☐ Role Management

☐ Security Policy

☐ Change Password

Enter new role name

ADMINISTRATOR

1

2

3

4

5

6

7

8

9

0

q

w

e

r

t

y

u

i

o

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a

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+?=

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space

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↩

Edit

Add

Rename

Save

Cancel

User

Role

Policy

Password

Batch: 33 Recipe: -	User: ADMIN02 Admin Date: 08/02/2024 11:24:06		SPAN Inspection Systems Pvt Ltd www.spansystems.in	
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21 CFR

Configure Responsibilities

Role Supervisor

Application

☐ VisionStudio

☐ Codebeat

Main Control

☐ 21 CFR

☐ Report

☐ Inspect

☐ Recipe

Sub Control

☐ User Management

☐ Role Management

☐ Security Policy

☒ Change Password

SPAN

i

<HEAD> role name updated successfully!

Ok

Edit

Add

Rename

Save

Cancel

User

Role

Policy

Password

Batch: 33 Recipe: -	User: ADMIN02 Admin Date: 08/02/2024 11:24:36		SPAN Inspection Systems Pvt Ltd www.spansystems.in	
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Configure Responsibilities

Role	Main Control	Sub Control
Supervisor	<input checked="" type="checkbox"/> 21 CFR	<input type="checkbox"/> User Management
QA	<input checked="" type="checkbox"/> Report	<input type="checkbox"/> Role Management
Operator	<input checked="" type="checkbox"/> Inspect	<input type="checkbox"/> Security Policy
MANAGER	<input checked="" type="checkbox"/> Recipe	<input checked="" type="checkbox"/> Change Password
MAINTENANCE	<input checked="" type="checkbox"/> Camera	
HEAD	<input type="checkbox"/> I/O	
	<input checked="" type="checkbox"/> Batch	
	<input checked="" type="checkbox"/> Config	
	<input type="checkbox"/> Utility	
	<input type="checkbox"/> Share	
	<input type="checkbox"/> Backup	
	<input type="checkbox"/> Language	
	<input checked="" type="checkbox"/> Manager	

Edit
Add
Rename
Save
Cancel

User

Role

Policy

Password



Batch: 33
Recipe: -

User: ADMIN02 | Admin
Date: 08/02/2024 11:24:53



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HOW TO EDIT SECURITY POLICY

- Click on Security Policy tab.
- Edit the required fields and click “Save”.
- Note that this setting will be applicable to all the users.

21 CFR

Configure Security Policy					
Minimum Password Length	1	1	45	No. of characters	User
Lockout Attempts	3	3	10	0 means never lockout	
*Password Expiry	0	4	365	No. of days, 0 means never expire	
*Password Expiry Prompt	0	2	365	No. of days	
Lock Application	3	3	60	In Minutes, 0 means no lockout	Role
Complex Password	On Off				
Password History	On Off			Remembers last 5 passwords	
Change Password	On Off			Ask on first time login	Policy
				Save	Password



Batch: 33
Recipe: -

User: ADMIN02 | Admin
Date: 08/02/2024 11:25:14



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HOW TO CHANGE PASSWORD

- Click Change Password tab.
- Enter Old Password and New Password.
- Note that the new password complies with the password property set in security policy.

21 CFR

Configure New Password	
Old Password	...
New Password	...
Confirm Password	...
<div>  <input type="button" value="Save"/> </div>	

User
Role
Policy
Password



Batch: 33
Recipe: -

User: ADMIN02 | Admin
Date: 08/02/2024 11:25:33



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ADD SUPERVISOR / OPERATOR / QA USER

- Click User Management tab.
- Click “Add” button.
- Enter all the information in User Details.
- Select User Role as Supervisor / Operator / QA from drop down list.
- Click “Generate” button to generate Electronic Signature. This is allowed only to supervisor, QA and Admin users only.
- You can select any of the previous users from “Configure from existing user”, this will help you to exactly assign rights as selected user.

USER B = USER A (Can be easily done, you don’t need to remember the rights given to USER A)

21 CFR

User Details		Configure Responsibilities		
User Name	ADMIN02	Configure from existing user: None		
Employee Id				
First Name*	1			
Last Name*	1			
Designation				
Contact No.*	1			
E-Mail Id				
User Role*	Admin			
Password*	...			
Confirm Password*	...			
<input type="button" value="Register Fingerprint"/> <input type="checkbox"/> User Enable				
<input type="button" value="Reset Password"/>				
Electronic Signature ADMIN02 08/02/2024 11:19:36				
Signature Meaning: <input type="text"/> <input type="button" value="Generate"/>				
<input type="button" value="Generate"/>				
		Application <input type="checkbox"/> VisionStudio <input type="checkbox"/> Codebeat	Main Control <input type="checkbox"/> 21 CFR <input type="checkbox"/> Report <input type="checkbox"/> Inspect <input type="checkbox"/> Recipe <input type="checkbox"/> Camera <input type="checkbox"/> I/O <input type="checkbox"/> Batch <input type="checkbox"/> Config <input type="checkbox"/> Utility <input type="checkbox"/> Share <input type="checkbox"/> Backup <input type="checkbox"/> Language <input type="checkbox"/> Manager	Sub Control <input type="checkbox"/> User Management <input type="checkbox"/> Role Management <input type="checkbox"/> Security Policy <input type="checkbox"/> Change Password
		<div> <div>Add</div> <div>Edit</div> <div>Save</div> <div>Cancel</div> </div>		

Batch: 33
Recipe: -

User: ADMIN02 | Admin
Date: 08/02/2024 11:25:52

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REPORTS

- There are two types of 21cfr related reports which user can generate.
- Default accesses to these reports are given to Admin, QA, and Supervisor. If required operator can be given rights to access these reports during user creation.
- Click on “Report” tab.
- Click on “User” to generate the User Responsibility Report.



- Select user for which you want to see his/ her assigned responsibilities and click “Apply”.

The screenshot displays the 'User Reports' section of the SPAN Vision Melodies software. The interface is divided into several sections:

- Top Navigation Bar:** Contains the text 'User Reports' on the left and a 'Search' icon on the right.
- Main Content Area:** A large, empty light blue space intended for displaying reports.
- User Selection Panel:** Located on the right side of the main content area, it includes a 'User' section with a radio button and a list of users: 'admin', 'ADMIN1', '1', 'ADMIN01', and 'ADMIN02'. Each user name is preceded by a checkbox.
- Date Selection Panel:** Located on the right side of the user selection panel, it includes an 'All Dates' section with a checkbox and a date range selector showing 'Start' and 'End' dates as '06 / 02 / 2024'.
- Bottom Status Bar:** A dark blue bar at the bottom of the screen. It contains the SPAN logo on the left, followed by 'Batch: 33' and 'Recipe: -'. In the center, there are icons for a monitor, a play button, and a square, followed by the word 'STOPPED' in red. On the right, it displays 'SPAN Inspection Systems Pvt Ltd' and 'www.spansystems.in', along with the SPAN logo and the tagline 'Vision Melodies'.

User Reports

Save

Print

Zoom Out

Zoom In

Previous

Back

Forward

Next

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-08h4v

User Responsibility Report

March 10	1	Printed By	ADMIN02
		Report Date & Time	08-03-2024 11:06:03
User Data			
User Name		ADMIN02	
Employee ID		1	
First Name		1	
Last Name			
Designation			
Current Location		1	
Serial ID			
Role		Admin	
Enrollment Status		Enroll	
Enrollment Signature		Onscreen	
User Creation Date		18-02-24 11:04:04	
Password Update Date		18-02-24 11:04:04	
Password Expiry Date		None	
Created By		system	
Clipboard			
Images			
<input checked="" type="checkbox"/> None			
<input checked="" type="checkbox"/> Machine			
<input checked="" type="checkbox"/> Lines			
<input checked="" type="checkbox"/> Black Property			
<input checked="" type="checkbox"/> Mirror			
<input checked="" type="checkbox"/> Text			

ADMIN02

08/03/2024 11:06:03

Printed By

Checked By

Viewed By

SPAN Inspection Systems Pvt.Ltd

-08h4v

User Responsibility Report

March 10	1	Printed By	ADMIN02
		Report Date & Time	08-03-2024 11:06:03
Vision Studio			
1) CTR		Image	Target
<input checked="" type="checkbox"/> Zero Management		<input checked="" type="checkbox"/> Land	<input checked="" type="checkbox"/> Scan Comp
<input checked="" type="checkbox"/> Zero Management		<input checked="" type="checkbox"/> Rotation	<input checked="" type="checkbox"/> Rotate Camera
<input checked="" type="checkbox"/> Zero Policy		<input checked="" type="checkbox"/> Offset	<input checked="" type="checkbox"/> Bands Number
<input checked="" type="checkbox"/> Change Password		<input checked="" type="checkbox"/> Filter	<input checked="" type="checkbox"/> Image Quality
		<input checked="" type="checkbox"/> Size	<input checked="" type="checkbox"/> Analysis
		<input checked="" type="checkbox"/> Copy	
Manager		Camera	MD
<input checked="" type="checkbox"/> Manager		<input checked="" type="checkbox"/> Camera Storage	<input checked="" type="checkbox"/> VO Storage
		<input checked="" type="checkbox"/> Camera Utility	<input checked="" type="checkbox"/> VO Transcription
Config		Watch	Watch up
<input checked="" type="checkbox"/> Config		<input checked="" type="checkbox"/> Watch	<input checked="" type="checkbox"/> Backup
Share		White	Language
<input checked="" type="checkbox"/> Share		<input checked="" type="checkbox"/> Process	<input checked="" type="checkbox"/> Language
		<input checked="" type="checkbox"/> Company	
Presets		Process	
<input checked="" type="checkbox"/> Presets		<input checked="" type="checkbox"/> Shutdown	
		<input checked="" type="checkbox"/> Rotate	
		<input checked="" type="checkbox"/> Unlink	
Report			
<input checked="" type="checkbox"/> Video Report			
<input checked="" type="checkbox"/> Hardware Report			
<input checked="" type="checkbox"/> Image Report			
<input checked="" type="checkbox"/> Zero Report			

ADMIN02

08/03/2024 11:06:03

Printed By

Checked By

Viewed By

Batch: 33

Recipe: -

User: ADMIN02 | Admin

Date: 08/02/2024 11:27:11

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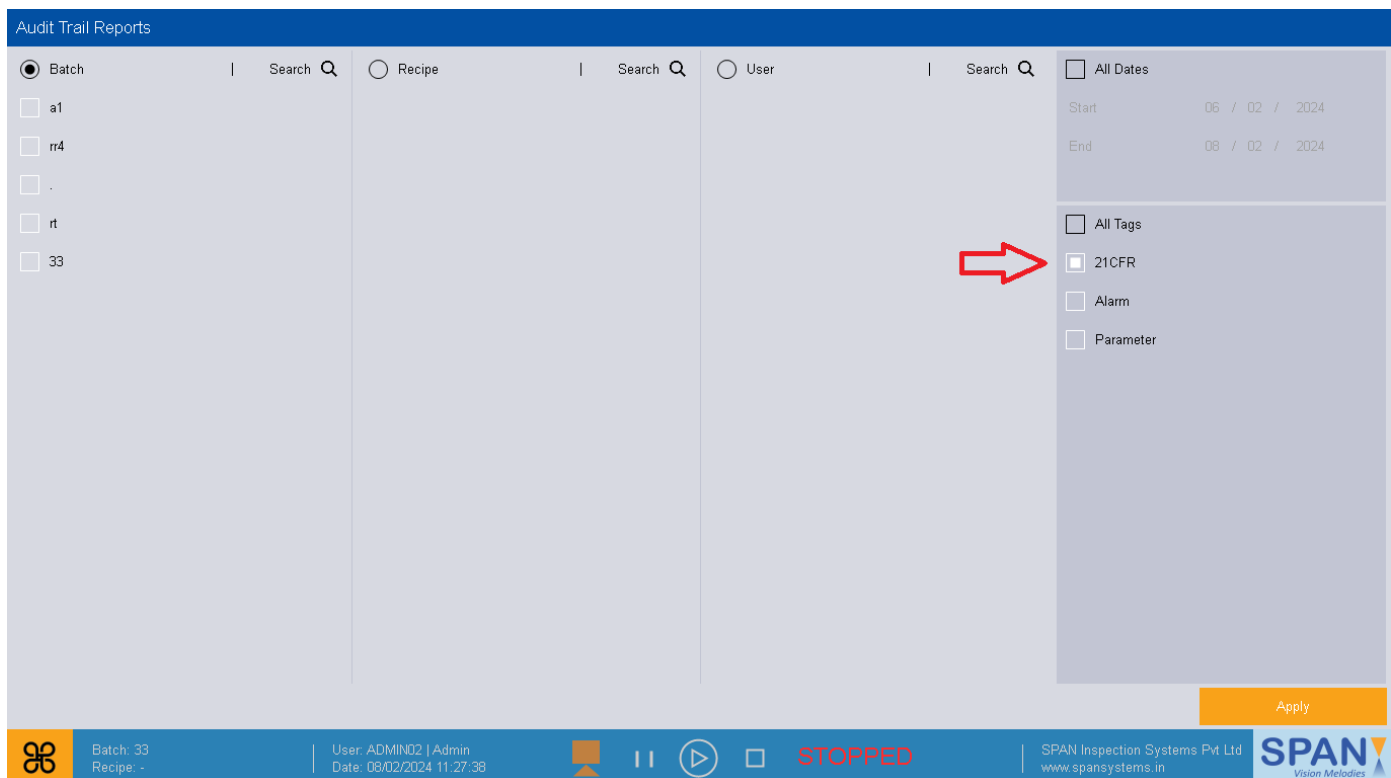
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- To see the audits of user creation and the changes done in security policy in the above steps, user has to generate the Audit Trail report.



- Click on 21CFR to check the audits of 21CFR.



Audit Trail Reports

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-Odhav

Audit Report

Machine ID		Printed By	
Tags	<input checked="" type="checkbox"/> 21CFR <input type="checkbox"/> Alarm <input type="checkbox"/> Parameter	Report Date & Time	08/02/2024 11:27:49

Date & Time	Description	User	Remarks
2/8/2024 11:24:34 AM	FUNCTION: Role ManagementACTION: Role name changed: Old:ADMINISTRATOR, New:HEAD	ADMIN02	
2/8/2024 11:23:57 AM	FUNCTION: Role Management-ADMINISTRATORACTION: Codebest Application right is enabled	ADMIN02	
2/8/2024 11:23:57 AM	FUNCTION: Role Management-ADMINISTRATORACTION: VisionStudio Application right is enabled	ADMIN02	
2/8/2024 11:23:18 AM	FUNCTION: Role ManagementACTION: <ADMINISTRATOR> role is added successfully!	ADMIN02	
2/8/2024 11:19:47 AM	FUNCTION: User ManagementACTION: New system user with User Name <ADMIN02> and User Role <Admin> is created	spunser	
2/8/2024 10:03:41 AM	FUNCTION: Role ManagementACTION: Role name changed: Old:IT, New:MAINTENANCE	ADMIN01	
2/8/2024 10:03:09 AM	FUNCTION: Role Management-ITACTION: VisionStudio Application right is enabled	ADMIN01	
2/8/2024 10:03:08 AM	FUNCTION: Role Management-ITACTION: ElibestB Application right is enabled	ADMIN01	
2/8/2024 10:02:29 AM	FUNCTION: Role ManagementACTION: <IT> role is added successfully!	ADMIN01	
2/8/2024 10:00:38 AM	FUNCTION: User ManagementACTION: New system user with User Name <ADMIN01> and User Role <Admin> is created	spunser	
2/7/2024 11:59:32 AM	FUNCTION: User ManagementACTION: New system user with User Name <1> and User Role <Admin> is created	ADMIN	
2/6/2024 9:19:44 PM	FUNCTION: Role ManagementACTION: Role name changed: Old:IT, New:MANAGER	ADMIN01	
2/6/2024 9:17:05 PM	FUNCTION: Role ManagementACTION: <IT> role is added successfully!	ADMIN01	
2/6/2024 9:02:44 PM	FUNCTION: User ManagementACTION: New system user with User Name <ADMIN01> and User Role <Admin> is created	admin	
2/6/2024 4:59:16 PM	FUNZIONE: Politica di sicurezza-AZIONE: Lunghezza minima della password cambiato: Vecchio:1, Nuovo:0	admin	
2/6/2024 4:59:16 PM	FUNZIONE: Politica di sicurezza-AZIONE: Tentativi di blocco cambiato: Vecchio:3, Nuovo:0	admin	

ADMIN02

08/02/2024 11:27:49

Printed By

Checked By

Verified By

Batch: 33
Recipe: -

User: ADMIN02 | Admin
Date: 08/02/2024 11:28:01

STOPPED

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- You can select the user to generate audit report for only that particular user; also it is possible to generate audit report from specified Start Date to End Date.
- Click “Generate Report” button.