

Offer Letter

Date - 30th December 2022

Dear Ankit Mishra,

Based on our recent discussion, we are pleased to offer you the position of **Software Trainee**. You will report to our Indore based office. Your appointment will be governed by the terms and conditions mentioned in the employee policy & NDA.

We extend this offer and the opportunity it represents, with great confidence in your abilities. You have made a very favorable impression with everyone you met and we are excited with the prospect of you joining our organization on **19th January 2023**

Your employment is subject to the satisfactory completion of a probationary period of six months. The probationary period is designed to grant the employer time to assess whether you are able to fulfill your role with the employer. During the probationary period your employment may be terminated by either you or the employer upon providing 1 week written notice.

Your Compensation for 6 months will be **90,000 & after 6 months based on your performance it will be revised to 4,00,000 (3 lac fixed and 1 Lac variable)**

Note - 1 Lac variable pay will be paid after successfully completion of 2 years with the company on quarterly basis based on your performance.

Your compensation details are confidential and you may discuss it only with the undersigned in case of any clarification.

Your office hours will be 11.00 AM to 8.00PM, office offers may differ on the basis of work assigned to you. As a full time employee you will devote substantially the whole of your time and attention during the employers business hours to the performance of your under this agreement.

After receiving your acceptance of this offer, the company reserves the right to communicate with your college to confirm your availability to join as agreed and to conduct professional reference checks and background verification.

In case, your background verification fails, Golden Eagle IT Technologies Pvt LTD has the right to terminate your employment with immediate effect.

You are required to sign an agreement for Three years effective from your date of joining. (Three Year Agreement with Golden Eagle. Bank cheque for security pre-filled with 2 Lakh).

On your date of joining you are expected to complete the necessary joining formalities and submit below listed documents (Scan copies) -

- 1) All Educational Certificates
- 2) Copy of Aadhar card
- 3) Copy of Pan Card
- 4) 3 passport Size photographs.

Please note :

- This appointment is subject to satisfactory professional reference checks.
- This offer from Golden Eagle is valid for 2 days only from the date of offer, any extension said validity shall be at the discretion of the company and shall be communicated to you in writing.

It is our hope that your acceptance of our offer will be just the beginning of a mutually beneficial relationship with our organization. This letter and Golden Eagle IT Technologies Pvt LTD employment application are intended to be final. To accept the offer and the terms of this letter, please revert with your acceptance.

Ankit, everyone you have interviewed with joins me in extending to you congratulations and warm regards.

We look forward to you joining our team. If you wish to discuss any details of this offer, please feel free to contact us.

Best Regards,

Anshita Airan

Anshita Airan

Head of Recruitment & operations

Golden Eagle IT Technologies Pvt LTD



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