BLINK DESIGN STUDIO

official customer invoice

DATE ISSUED	INVOICE #	ISSUED TO
27 August 2019	002829	Angela Moss

Qty	Item No.	Description	Cost
1	0092380	Selfish Birthday Card	\$10.00
1	0023892	"Go Do" Tote Bag	\$20.00
1	0018293	World on Fire Tee	\$25.00
1	0082938	Blink Sticker Pack	\$15.00
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Subtot	al		\$70.00

Payment Terms

Payment terms are usually stated on the invoice. These may specify that the buyer has a maximum number of days in which to pay and is sometimes offered a discount if paid before the due date.

The buyer could have already paid for the products or services listed on the invoice.

In the rental industry, an invoice must include a specific reference to the duration of the time being billed. So in addition to quantity, price, and discount, the invoice amount is also based on duration. Generally, each line of a rental invoice will refer to the actual hours, days, weeks, months, etc., being billed.

THANK YOU!