



MAHESH BATHNA, KISHANGANJ, BIHAR – 855107

APPLICATION FORM FOR HOSTEL

1. Name of the Student :
2. Branch & Sem :
3. Reg. No. :
4. BCECE Merit Serial/UGEAC Ranking (Only For Fresher) :
5. C.G.P.A of Last Semester University Exam. :
6. Name and Address of Parent/Guardian (With Telephone No.):

Name: -

Address: -

..... Phone: -

7. Category :
8. Email ID of the Student :
9. Medical History :
(Please mention health problems, if any and blood group)

Mobile No.:

10. Contact Person in Emergency :

Name: -

Relation:-

Mobile No.-

11. Name of Hostel and Room No. residing at present : (I) Name of Hostel :
(Only for Hostellers not for Fresher) (II) Room No.

Deceleration of Student & Parent

I S/o- declare that all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required. I will agree to abide the hostel rules.

Signature of the students

Date:

I request that my ward _____ be admitted to the GEC, Kishanganj hostel. I undertake to see that my ward pays the hostel fee on time. I undertake to ensure her/his good conduct throughout her/his stay in the hostel. I understand that indiscipline misconduct and ragging attracts disciplinary action and punishment as per in provisions made in disciplinary rules of students code of conduct of the department of Science & Technology and prevent & ragging act Per (Available Website). Which may include fine/expulsion from Hostel/University.

Date: _____

Signature of the Parent/Guardian

For Hostel Superintendent's / Warden's Office Use

Name of Hostel Allotted:

Allotment Date:

Allotted Room No.:

Seal:

(Signature of Authority with date)

GENERAL RULES AND REGULATIONS FOR HOSTELS:-

1. Hostel priority will be provided to students who are from outside of District Head quarter/seniority basis/ CGPA basis.
2. Hostel allotment is done for one year and no student is permitted to cancel their allotment during that year. If they do so they have to pay hostel fee for the whole year. The hostel fee and mess fee will be collected for Jan to June and July to December, in January & July respectively and hostel fee non-refundable.
3. Girl students are not allowed to go outside hostel campus after 7.00 PM. For any emergency prior permission from hostel warden in written is required to leave the hostel.
4. Students involved in any illegal, unfairness or indisciplinary activity within campus or outside campus will debar from the allotment at any point of time and strict action to be taken.
5. Any equipment provided in the hostel is not supposed to be dislocate without the permission of hostel warden or hostel in charge. If found guilty, shall be liable for fine.
6. All the Students have to provide complete details of their parents/ guardian including their address and mobile number.
7. Discrimination on the basis of caste and raising of comment on caste or religion ground will be delt with severely. If anyone is involved in such activity then strict action will be taken against them.
8. Students are advised to share their complaints in written to their concern hostel warden.
9. PH candidate get accommodation on priority basis.
10. Any type of complaint regarding Mess and Maintenance will be entertained by HMC.
11. Mess menu will be decided through student committee & mess contractor in the presence of hostel committee and it will effective for at least one month.
12. Any type of Physical damage in room will be charged to student/students residing in that particular room. But toilet and other collective facilities will be charged collectively to the boarders residing in that particular lobby.
13. Students are advised not to play music-system/ equipment's in loud volume to create problems for other students. If such complaints come in written from any student then it may leads to fine or they may be debarred from the hostel.
14. NO-DUES is required before leaving the hostel or before appear for semester Exam.
15. Use of heavy power consuming appliances like Heater, Press, Kettle , Induction etc. and cooking in hostel room is strictly prohibited. Student involved in such activity will be debar from the hostel and fined.
16. Some room can be allotted on the medical ground or recommendation of the Principal.
17. Hostel superintendent or Principal can cancel the allotment at any time with the consent from hostel in charge in any situation.
18. College administration can change any rules and regulation in the favour of Institute.
19. The defaulter will have to pay a fine decided by discipline committee/ HMC.
20. Mutual shifting is strictly prohibited in hostel rooms, without the permission of discipline committee/ HMC.
21. Hostel rooms are equipped with furniture and fittings of appliances. Student occupying the room will sign for the receipt of items in Inventory Register. He will be responsible to hand over the items in their original serviceable condition to hostel authorities while leaving the rooms before end of the academic session.
22. The hostellers themselves are personally responsible to safeguard their belongings. They are advised) not to keep large amounts of cash or valuables like gold ring, costly wristwatch etc., in their rooms. They should also take care of their Purse Calculators, Cell Phones, Laptops, Computers and Books. In case of theft or loss of any item the hostel authorities/institute will not be responsible for such loss. The hostellers are advised to keep their rooms, boxes, suitcases, cupboards, etc., securely locked with good quality locks.
23. Hostellers are not allowed to keep private electrical equipment and will not tamper with electrical fittings provided in rooms. Unauthorized possession will lead to confiscation of the goods.

24. It is mandatory for students residing in the Hostel to join the mess attached to the hostel. Hostellers are required to dine in the dining hall. No hosteller is permitted to take food in the room except for those reported sick with prior permission of hostel warden. Indoor cooking including making of tea/coffee in the rooms is strictly prohibited. The hostellers shall not waste food, electricity & water.
25. Chewing tobacco, Pan masala, Smoking, Gambling in any form such as Playing Cards (money at stake), consumption of alcohol use of drugs and narcotics and even possession of such things are prohibited. Anyone found indulging in the use of such things will be asked to vacate the hostel and also be rusticated from the University.
26. Writing anywhere in the room, furniture, corridor or in the wash room and spitting in room, corridor, wall, doors & windows are strictly prohibited and punishable.
27. No student shall leave the hostel without prior permission of the hostel warden.
28. The Institute/Hostel authorities will conduct surprise checks periodically and if anyone is found violating the above rules, disciplinary action will be taken against him. The hostel rooms are subject to inspection by the Institute/Hostel authorities to make sure that they are kept neat and tidy and no unauthorized items like liquor, drugs, lethal weapons etc., are kept in the room.
29. Lights and fans must be switched off when not in used.
30. Female visitors and girl students are not permitted to visit the boys hostel and male visitors and boys students are not permitted to visit the girls hostel.
31. No one other than hosteller are allowed to study in hostel after 07:00 PM and before 07:00 AM.

Signature of the Student

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Signature of the Parent/Guardian

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**MAKE HAPPY AND HEALTHY ATMOSPHERE IN OUR CAMPUS
IT'S OUR INSTITUTE**

Asst. Superintendent (Boys Hostel)
G.E.C. Kishanganj

Asst. Superintendent (Girls Hostel)
G.E.C. Kishanganj

Superintendent ((Boys Hostel)
G.E.C. Kishanganj

Superintendent (Girls Hostel)
G.E.C. Kishanganj

Chief Warden
G.E.C. Kishanganj

Principal
G.E.C. Kishanganj



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HOSTEL

UNDERTAKING BY THE STUDENT (Anti-ragging)

Paste
Photograph
here

I Son/Daughter of Ms./Mr.
during B.Tech do hereby undertake that I shall not indulge in or abet any kind of ragging student of the
College on or Outside the campus. I shall not indulge in any kind of indiscipline and shall abide by the
Rules and Regulations of the College and Hostel during the course of my study in the University.

Date:

Signature of the Students

Name:-

Roll/Reg. No. –

Mobile No.-

Aadhaar No.-

UNDERTAKING BY THE PARENT/GUARDIAN (Anti-ragging)

I Parent/Guardian of Ms./Mr.
during B.Tech, am aware of the rules of the College/Hostel regarding general code of conduct and
prohibition of ragging. I understand clearly that violating any Rules/Regulation/Discipline carry
mandatory punishment and assure further that my ward shall not indulge in any of such violation/ acts of
indiscipline and shall not indulge in or abetting ragging/sexual harassment on or outside the campus
during the course of his/her stay in the college.

Date:

Signature of the Parent/Guardian

Name:-

Mobile No. :-

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Note. : The above undertake is a mandatory requirement as per the guidelines issued vide letter no. F.No.
37-3/Legal/AICTE/2009 dated 01.07.2009 issued by the All India Council for Technical Education, New
Delhi in compliance with the direction given by the Honourable Supreme Court of India in Writ Petition
(civil) No. 656 of 1998 regarding menace of ragging in the educational institution all over India.

Enclosures:-

1. Photocopy of Aadhaar Card.
2. Photocopy of College Identify Card.
3. Photocopy of last semester marks-sheet.
4. Photocopy of Parents Identify Proof & Pan Card.
5. Pathological proof of Blood Group.



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HOSTEL UNDERTAKING FORM

(By Student and Parent)

I declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I have read rules and shall by the rules and regulations of the Hostel in force during the course of my stay, and I understand that the authority reserves every right to cancel my hostel admission at any time upon violation of the rules.

1. At the time of hostel admission, I will pay total hostel fees and deposit as per the institute norms.
2. I will not indulge in any kind of ragging. I am aware that my involvement in any ragging activity will lead to direct FIR against me, and I will be expelled immediately from the institute.
3. I hereby agree to abide by the rules and regulations of the Hostels, if admitted, and I will be liable for punishment, in case I am found guilty. I voluntarily agree to be a member of hostel mess and agree to pay the necessary charges and abide by the relevant rules.
4. I will keep my room & promised clean and maintain discipline&decorum.
5. I am aware that, hostel authorities do not accord permission for non-academic picnics/ excursions.
6. Institute/Hostel authority will not be responsible for any untoward incident that happens to me/my ward outside the institute premises.
7. I don't have any kind of chronic or communicable disease. During the period of stay in hostel, unfortunately if I will suffer such type of disease must inform to the hostel authority.

Place: _____

1) Signature of the Student

Date: _____

Name:

2) Signature of the Parent

Name:

Permanent Address:-

Parents Email: - _____

Contact Phone No. (Incase of emergency)

Parents Telephone/Mobile No. with STD code _____