- Sprint burn down chart: Daily progress for a Sprint over the sprint's length.
- (User) Story: A feature added to the backlog is commonly referred to as a story; has a specific suggested structure.
- Done so development team can identify user, action and required result in a request; simple way of writing requests anyone can understand.
- Example: As a wiki user I want a tools menu on the edit screen so that I can easily apply

- · A story is an
  - independent,
  - negotiable,
  - valuable,
  - estimatable,
  - small,
  - testable requirement
- Despite being independent, stories have no direct dependencies with other requirements.
- Stories may be clustered into epics (a group of related stories) when represented on a product roadmap or further down in the backlog.

- Tasks: Added to story at beginning of a sprint and broken down into hours.
  - Each task should not exceed 12 hours, but it's common for teams to insist that a task take no more than a day to finish.
- Definition of Done (DoD): The exit-criteria used to determine whether a product backlog item is complete.
- In many cases the DoD requires that all regression tests should be successful.

- Velocity: The total effort a team is capable of in a sprint. The number is derived by adding all the story points from the last sprint's stories/features.
- This is a guideline for the team and assists them in understanding how many stories they can do in a sprint.
- Impediment: Anything that prevents a team member from performing work as efficiently as possible.