

C2IT – CONNECT TO IT: (WEB APPLICATION) systems is a IT Service Management.

Which is a process-based approach to aligning the delivery of information technology (IT) services with the needs of the organization.

C2IT involves a paradigm shift from managing IT as stacks of individual hardware and software components to managing the delivery of support and employee-facing services that help an organization achieve its goals.

Their goal is to track, record, store in databases, and then data mine the information in a way that increases employee relations .C2IT codifies the interactions between System admin, Office admin, software developer and employee, So that you can minimize problem and maximize profits using analytics, IT executive, office admin and software developer from various location sends there reports via mail to respective location IT Manager/General Manager/Branch Manager through this software. C2IT – IT service management now with smart IT, revolutionizes IT-SUPPORT service by minimizing paper work.

C2IT - Process Director empowers business users and IT professionals by providing a connection to IT that encompasses workflow, document management, smart forms and business rules to make lifecycle management and collaboration efficient and effortless. Embedded within C2IT workflow software is a highly collaborative, intuitive, web-based content management system. That system provides the functionality an organization needs to manage and secure both documents and digital content, supporting users in all stages of the document lifecycle.

Dash Board

- ✓ Dash board - shows the status carried out by the System admin, Office Admin and software developer activities.
- ✓ Recognize different types of Problem/Issues.
- ✓ Describe recent complaints with resolved/pending stage, with the total pending complaints.
- ✓ Higher authority can monitor/motivate by seeing the records of the particular activities.
- ✓ Hyperlink to know the status and resend and escalation the mail if not resolved.

C2IT Service Support

- **Configuration Management** - physical and logical perspective of the IT infrastructure and the IT services being provided
- **Change Management** - standard methods and procedures for effective managing of all changes
- **Release Management** - testing, verification, and release of changes to the IT environment
- **Ticketing:** Help desk software to help you raise tickets, resolve issues and assign tasks seamlessly.
- **Automation:** Service desk automation features to create tasks and tickets when required. Reduce your workload and save time with Fresh service's automation features.

- **Incident Management:** Keep track of incidents, assign them to relevant agents, document progress and resolve them.
- **Problem Management:** Check root cause analysis, impact analysis and symptoms to diagnose. Add solutions and create a Knowledge base for future reference.
- **Change Management:** Plan out a proper solution for any changes required. Define and distinguish the reason for the change; prepare rollout and blackout plans.
- **Asset Management:** Have all your CI's in one place, making it easier to find assets & details. Which means that everything is just a click away?
- **Release Management:** Build a plan, & test plan's impact on other changes & processes before releasing.

Application Form Management

- **Speeds Internal Routing Processes:** Reduces paper handling and manual routing; eliminates errors and reduces the lifecycle of document, content and forms processing
- **Automates Business Processes:** The workflow engine automates business processes by giving business users easy-to-use workflow tools. It allows existing processes to be mapped into powerful, predefined workflows. **Workflow reporter** give users control over their workflows.
- **Shortens Projects:** Time-to-market is critical for all branches. Business process automation and **tracking** accelerate the approval of internal projects. All members of a group or team can simultaneously perform tasks as part of the workflow process. Automatic email notifications alert members when a task is assigned to them with detail.
- **Eliminates Errors and Miscommunications:** Ensures process consistency, eliminating errors and problems due to lost or mishandled requests. Pre-defined workflow definitions guarantee that the same process is followed for each project or request. The products provide efficient tracking, management and reporting on all running processes.

Benefits of Application Forms

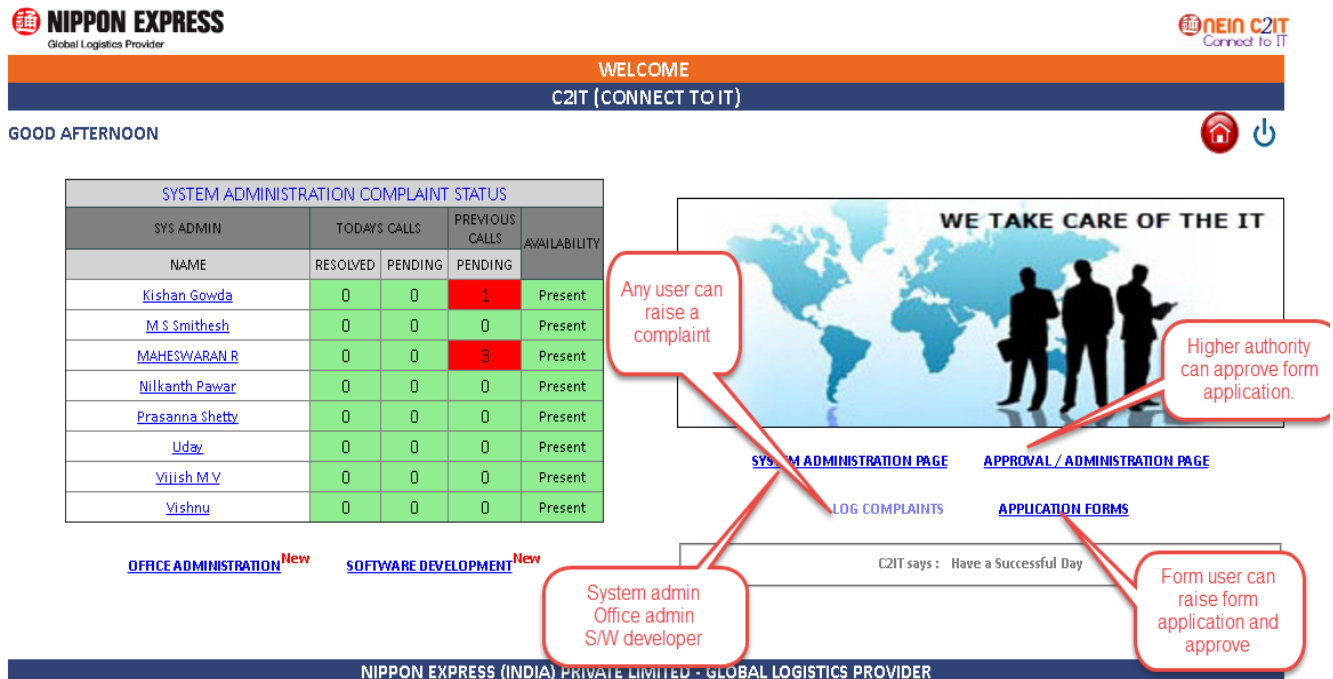
- **Reduce Costly Paper Handling and Manual Routing.** Paper-based forms are costly to print, store, distribute, mail, and process. Automation of form processing ensures there is no disconnect between a form and the business process required for that form.
- **Tracking, Auditing, and Process Awareness.** Instant access to current and prior activity, including completed forms and processes, ensures that authorized users have immediate access to the information they need. Having visibility into a form's complete lifecycle reduces cost, improves quality, and ensures access to vital business information.
- **Accelerate the Delivery of Form-Based Information.** The **Connect to IT software** – Application form automatically routes completed forms to appropriate users for review/approval. The routing provides automated email notifications and personalized task lists for users who must review or approve a form.

- **Reduce Errors and Improve Accuracy.** Pre-populating form fields from external sources and form segment isolation enable users to input only the data required of them. This results in fewer areas to complete, reducing errors and ensuring greater accuracy.
- **Expedite Collection of Quality Information.** Presenting users with Smart Forms that appear similar to their paper-based predecessor eases the transition to the form completion process and improves the quality of information collected. Integrated form help, field pre-population and instant validation improve the end user experience and reduce expensive support calls.

Benefits of IT Management

- **Maintain Document Integrity and Security.** C2IT stores documents securely on the server, giving authorized users access to the most current version of each document. By assigning roles and granting permission, you can ensure secure access to all documents stored on the server.
- **Locate Documents Faster.** Integrated [knowledge management \(KM\)](#) features provide users with rapid access to documents based on their classification. Advanced search, indexing and categorization allow documents to be located quickly and easily so users can make timely business decisions.
- **Reduce Software and Training Costs.** The Process Director interface is 100% web-based; native authoring applications are not required to review or approve documents. Documents are viewed inside your browser making the interface easy to use. No additional training is required.
- **Eliminate Errors and Miscommunication.** Efficiently communicate and collaborate on documents. Eliminate the "print/markup/fax" approach to document and content review, replacing it with easy-to-create. And you can foster real collaboration with members of your team or workgroup.

HOME PAGE:



NIPPON EXPRESS
Global Logistics Provider

WELCOME
C2IT (CONNECT TO IT)

GOOD AFTERNOON

SYSTEM ADMINISTRATION COMPLAINT STATUS

SYS ADMIN	TODAY'S CALLS		PREVIOUS CALLS	AVAILABILITY
NAME	RESOLVED	PENDING	PENDING	
Kishan Gowda	0	0	1	Present
M.S. Smithesh	0	0	0	Present
MAHESWARAN R	0	0	3	Present
Nilkanth Pawar	0	0	0	Present
Prasanna Shetty	0	0	0	Present
Uday	0	0	0	Present
Vijish M V	0	0	0	Present
Vishnu	0	0	0	Present

[OFFICE ADMINISTRATION](#) ^{New} [SOFTWARE DEVELOPMENT](#) ^{New}

WE TAKE CARE OF THE IT

[SYSTEM ADMINISTRATION PAGE](#) [APPROVAL / ADMINISTRATION PAGE](#)

[LOG COMPLAINTS](#) [APPLICATION FORMS](#)

C2IT says : Have a Successful Day

Any user can raise a complaint

Higher authority can approve form application.

System admin
Office admin
S/W developer

Form user can raise form application and approve

NIPPON EXPRESS (INDIA) PRIVATE LIMITED - GLOBAL LOGISTICS PROVIDER

Complaint Page

- **Raising a ticket (complaint):** Any user can raise the ticket and send the concern person to resolve that, wait for the responses are else clicking resend to remind.
- Fill appropriate text boxes and selection boxes.
- Report To: option plays a very important role in complaint module.
- IT SUPPORT/Office Administrator/Software developer: System admin is assigned to respective locations, location wise system admin will resolve the problems/issues.
- Click on resend button if not resolved on time.
- User can select option of priority.
- A copy of mail will be sent to user id.
- Escalation option if not resolved.

How to raise Complaint

Complaint might be regarding :Software,hardware,Internet,network,photocopier,printer,Fax machine,VPN,Telephone,Lotus,Newins etc.

COMMON LINK: <http://neinsoft.nittsu.co.in:8185/NEIN/>

C2IT LINK: <http://neinsoft.nittsu.co.in:8185/NEIN-C2IT/HOME.jsp>

Follow Steps:

- 1) Click on Log complaint hyper link:

Complain No. will be created randomly.

All fields are mandatory.

Enter Required Fields, User Name, User Mail ID, Report To, User Location, Type of Problem, and Category, sub category, Report Problem and priority.

User Name: Your full name

User Mail ID: your valid mail id (you will get a copy of mail to this mail id).

Report To: Select radio button, category option will change as per Report-to.

User Location: your location, Admin is assigned location wise.

Type of Problem: Enter problem you are facing

Report Problem: Enter detail of your problem

Priority: Select Priority

Re-select Report to and sent to options, if you are not getting desired mail id.

Once Complain is raised

Concern Person will once resolves, you can see on click on concern IT support hyperlink

Complain ID will show you complete detail of your complain (Resolved/Pending)

User can re-send complaint to same system administrator / reminder by clicking re-send button. A copy of mail will be re directed to IT MANAGER

NOTE:

Complain will be shown and raised on same day

Complain No. hyper link will show you complete detail

Complain will be resolved by concern person to whom user have sent mail

Priority: Based on priority System admin will resolve problem.

If System administrator not exists for particular location, you will not get system administrator name in send to field.

Now User can ESCALATE problem/issue to next level.

Once click on link, you will be navigated to new Page,

- 2) Fill all the fields and click on send.
- 3) Mail will be sent to respective location system admin to resolve your issue and a copy of mail will be sent to you.
- 4) RESEND: In case System admin did not resolved your issue, you can resend same complaint by click resent on your complaint.
- 5) Once System admin resolves your issue , you will get confirmation mail .

NIPPON EXPRESS (INDIA) PRIVATE LIMITED

COMPLAINT/ISSUE

Creation Date	17/10/2016
Time:	16:45:05

1	USER NAME	USER NAME
2	USER MAIL ID	farooq.s@nittsu.co.in
3	REPORT TO	<input type="radio"/> IT SUPPORT <input type="radio"/> OFFICE ADMINISTRATION <input checked="" type="radio"/> SOFTWARE DEVELOPMENT
4	LOCATION	Head Office
5	TYPE	PROJECT
6	CATEGORY	C2IT
7	SUB CATEGORY	C2 IT login and password not working
8	REPORT PROBLEM	C2IT login and password not working
9	PRIORITY	LOW - 1 day

SEND TO:

Select - MOHAMMED FAROOQ

FAROOQ SHAIKH
farooq.s@nittsu.co.in

SEND RESET HELP HOME

Confirmation

neinsoft.nittsu.co.in:8185 says:
MAIL SENT SUCCESSFULLY TO MOHAMMEDFAROOQ

OK

Creation Date	17/10/2016
Time:	17:06:26


1	USER NAME	Chintu Kumar
2	USER MAIL ID	chintu.kumar@nittsu.co.in
3	REPORT TO	<input type="radio"/> IT SUPPORT <input type="radio"/> OFFICE ADMINISTRATION <input checked="" type="radio"/> SOFTWARE DEVELOPMENT

User Can View his Complaint




WELCOME
C2IT (CONNECT TO IT)


GOOD EVENING

Click on hyper link to view

SOFTWARE DEVELOPMENT COMPLAINT STATUS					
ADMIN	TODAYS CALLS		PREVIOUS CALLS	AVAILABILITY	
NAME	RESOLVED	PENDING	PENDING		
CHINTU KUMAR	0	0	0	Present	
MOHAMMED FAROOQ	0	1	0	Present	
SPOORTHY BASAPPA	0	0	0	Present	

[OFFICE ADMINISTRATION](#)
[SYSTEM ADMINISTRATION](#)



[SOFTWARE DEVELOPER PAGE](#)
[APPROVAL / ADMINISTRATION PAGE](#)

[LOG COMPLAINTS](#)
[APPLICATION FORMS](#)

C2IT says : Have a Successful Day

NIPPON EXPRESS (INDIA) PRIVATE LIMITED - GLOBAL LOGISTICS PROVIDER

Resend / Escalate:

COMPLAINT STATUS

COMPLAINT ID	SENDER	LOCATION	PROBLEM TYPE	PROBLEM DESCRIPTION	RAISED ON	PROBLEM STATUS	COMPLAINT TO	RE-SENT COUNT	RE-SEND MAIL	ESCALATE
NEIN/CM-4416	Chintu Kumar	Head Office	C2IT	C2IT login and password not working	17/10/2016,05:06	Pending	MOHAMMED FAROOQ	0	RE-SEND MAIL	NEIN/CM-4416

[Back To Home Page](#)

Click here if complaint not resolved

Click here to resolve

Software Developer received mail.



NEIN-C2IT Complaint No. : NEIN/CM-4416
 Chintu Kumar to: farooq.s

Chintu Kumar request you to Resolve [NEIN/CM-4416](#)

Priority: **URGENT**

Open the following URL

C2IT LINK - <http://neinsoft.nitsu.co.in:8185/NEIN-C2IT/HOME.jsp>

COMMON LINK - <http://neinsoft.nitsu.co.in:8185/NEIN>

COMPLAINT PAGE		
Complaint No. : NEIN/CM-4416		Date : 17 October 2016
1	USER NAME	Chintu Kumar
2	LOCATION	Head Office
3	TYPE	C2IT
4	REMARKS	C2IT login and password not working
5	COMPLAINT TO	MOHAMMED FAROOQ
6	COMPLAINT DATE AND TIME	October 17, 2016 05:06 PM
7	SOFTWARE DEVELOPMENT REMARKS	Pending

System administrator / Office Administrator / Software developer page:



ADMIN LOGIN PAGE



USER LOGIN

User Login

User Id :

Password :

If you forgot your password, please contact administrator



BACK

CONNECT TO IT(C2IT)
HEAD OFFICE

NAME: MOHAMMED FAROOQ BRANCH: HEAD OFFICE-90

[Feedback](#) [Availability](#) [Message](#) [Change Password](#) [Help](#) [Logout](#)

IMS REPORT

COMPLAINTS

To resolve complaint and send a response mail to user.

To resolve complaints and send daily report to RO

If not available for particular day, can update this to get on dash board.

MOHAMMED FAROOQ : Dear System admin's,
Request u to inform the same to users. **P2P changes**
New radio button (Send for clarification) is added in MR

HOME BACK

NIPPON EXPRESS (INDIA) PRIVATE LIMITED

How to resolve complaint:

IMS DAILY REPORT										
SYS ADMIN: MOHAMMED FAROOQ				Location Name: HEAD OFFICE-			DATE: 17/10/2016			
SlNo	Complain ID	User Name	Module	Problem Type	Problem Description	Report Time	Completed Time	Total Duration	Current status	Had Assign To
1	NEIN/CM-4416	Chintu Kumar	Head Office	C2IT	C2IT login and password not working	17:06:24	17:06:24	D:0 H:0 M:0	Pending update	MOHAMM
<div style="display: flex; justify-content: space-between; align-items: center;"> New Complaint? <div style="border: 1px solid red; padding: 5px; border-radius: 10px;">Select RO</div> <div style="border: 1px solid red; padding: 5px; border-radius: 10px;">GM related to that branch</div> <div style="border: 1px solid red; padding: 5px; border-radius: 10px;">Click to update</div> </div>										
Send To: <input type="checkbox"/> Prasanna Kumar - prasanna.v@nittsu.co.in <input type="checkbox"/> BIJU - biju.m@nittsu.co.in <input type="checkbox"/> UMESHA S - umesha.s@nittsu.co.in <input type="checkbox"/> SREENIVAS V - sreenivas.v@nittsu.co.in <input type="checkbox"/> Viswanathan G - viswanathan.g@nittsulogistics.co.in										
<div style="display: flex; justify-content: center; gap: 10px;"> <input type="button" value="SEND REPORT"/> <input type="button" value="HELP?"/> <input type="button" value="BACK"/> </div>										

IMS Report Contains

System Admin Name, Location and present date will be captured auto.
Daily Complaint are displayed in the Module

System Admin need to resolve complaints, till then status will be Pending, Number of Resolved/Pending will appear in dash board in home page, by clicking update link System Admin can change status



Resolve Complaints only if you are raising it. (Which might be from phone call?)

Update link, contains complete information about complaint of specific complaint, system Admin need to select if he resolved with remarks, click on save.

To enter New Complaint if any
Click New Complaint link
Fill the required fields.
Click on save button.


Daily Work log will be appear on the screen

Location wise IT Manager, Admin/IT in charge, General Manager, Branch Manager will appear.
Click required higher authority check box to SEND IMS daily Report. Mail will be sent with attachment of IMS report to required Higher Authority.
Had Assigned to column is been assigned to other but u have taken initiative and resolved it, mail will go behalf of your name and mail id.

SYSTEM ADMINISTRATOR

NEIN C2IT (CONNECT TO IT)


 [Logout](#)

Welcome : MOHAMMED FAROOQ SOFTWARE DEVELOPMENT HEAD OFFICE-90 Ahmedabad Branch Office


DASH BOARD

PENDING STATUS OF COMPLAINTS

COMPLAINT NO.	PRIORITY	INITIATOR NAME	FOR LOCATION	PROBLEM TYPE	INITIATED DATE	SENT TO	SENT MAILID	STATUS	REMARKS
NEIN/CM-4416	URGENT	Chintu Kumar	Head Office	C2IT	2016-10-17	MOHAMMED FAROOQ	farooq.s@nittsu.co.in	Pending	C2IT login and


HOME

click to resolve and send
mail confirmation to user



BACK

NIPPON EXPRESS (INDIA) PRIVATE LIMITED


Software developer resolving complaint:

NIPPON EXPRESS (INDIA) PRIVATE LIMITED		
COMPLAINT PAGE		
Complain No.:		NEIN/CM-4416
Creation Date		17/10/2016
1	USER NAME	<input type="text" value="Chintu Kumar"/>
2	LOCATION	<input type="text" value="Head Office"/>
3	TYPE OF PROBLEM	<input type="text" value="C2IT"/>
4	REPORT PROBLEM	C2IT login and password not working
5	REPORT DATED	2016-10-17 17:06:24.0
ADMINISTRATOR:		
Previous Comments: STATUS Pending COMMENTS null		
6	CURRENT STATUS	<input type="text" value="Resolved"/>
7	REMARKS BY ADMIN	Kindly select on forgot password option given on login page , Enter your mail id, hope you received mail
<input type="button" value="SAVE/SEND"/> <input type="button" value="RESET"/> <input type="button" value="HELP"/> <input type="button" value="Cancel"/>		

Application Form user guide:





NIPPON EXPRESS
Global Logistics Provider



NEIN C2IT
Connect to IT

WELCOME
C2IT (CONNECT TO IT)


GOOD AFTERNOON

SYSTEM ADMINISTRATION COMPLAINT STATUS				
SYS ADMIN	TODAYS CALLS		PREVIOUS CALLS	AVAILABILITY
	RESOLVED	PENDING	PENDING	
Kishan Gowda	0	0	1	Present
M.S. Smithesh	0	0	0	Present
MAHESWARAN R	0	0	3	Present
Nilkanth Pawar	0	0	0	Present
Prasanna Shetty	0	0	0	Present
Uday	0	0	0	Present
Vijish M.V	0	0	0	Present
Vishnu	0	0	0	Present

[OFFICE ADMINISTRATION](#) New
[SOFTWARE DEVELOPMENT](#) New

WE TAKE CARE OF THE IT



[SYSTEM ADMINISTRATION PAGE](#)

[LOG COMPLAINTS](#)

[APPROVAL / ADMINISTRATION PAGE](#)

[APPLICATION FORMS](#)

C2IT says : Have a Successful Day

Any user can raise complaint

Form user need to use this link to raise and approve Form Application

NIPPON EXPRESS (INDIA) PRIVATE LIMITED - GLOBAL LOGISTICS PROVIDER

Enter the Credentials:

C2IT (CONNECT TO IT) FORM USER LOGIN



FORM USER LOGIN

User Login

Username :

Password :

[Login Here](#)

Enter your credentials

To Create New request

ADMINISTRATOR CHECK SHEET (CS-SOFT)

[LOGOUT](#)

Welcome :Raj Mohan Sharma

all form contains Create,
Pending and View


- Resigned employee IT Check List ▶
- Domain User Request ▶
- Lotus Notes Email Id Request ▶
- Issue of Access Card Request ▶
- Shared Folder Access Request ▶
- Internet/FTP Access Request ▶
- Newin's Users Form ▶


[Change Password](#)

[Feedback](#)



Sub Form for Domain User Request: Create, Pending request and view all.


NIPPON EXPRESS
Global Logistics Provider


NEIN C2IT
Connect to IT

ADMINISTRATOR
CHECK SHEET (CS-SOFT)

[LOGOUT](#)

Welcome :MOHAMMED FAROOQ

Resigned employee IT Check List ▶

DSC Form ▶

Domain User Request ▶

Lotus Notes Email Id Request ▶

Lotus Traveler Request ▶

Issue of Access Card Request ▶

Shared Folder Access Request ▶


Internet/FTP Access Request ▶

Newin's Users Form ▶


Incident Log Form ▶


NEIN internal s/w Registration Form ▶

Create
 Pending Request
 View all / Status



[Change Password](#) [Feedback](#)


 HOME


 BACK

NIPPON EXPRESS (INDIA) PRIVATE LIMITED

To create new form:

DOMAIN USER REQUEST FORM			
MOHAMMED FAROOQ	IT SUPPORT	HEAD OFFICE - 90	17/10/2016
<div style="border: 1px solid black; padding: 2px;">NEIN/CS/Domain/90-41</div>			
Branch : ---Select---		Department : ---Select---	
Full Name : 		Scope Of Work : 	
Designation : ---Select---		Reporting Officer : 	
Employee Code : 		Requested By : 	
Request : <input type="radio"/> New <input type="radio"/> Delete <input type="radio"/> Change <input type="radio"/> Reset			
Remarks/Reason <div style="border: 1px solid black; height: 30px; width: 100%;"></div>			
Send To: <div style="border: 1px solid black; padding: 2px;"> Select ▼ </div>			
<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 5px 10px; background-color: #0056b3; color: white;">SEND</div> <div style="border: 1px solid black; padding: 5px 10px; background-color: #0056b3; color: white;">RESET</div> <div style="border: 1px solid black; padding: 5px 10px; background-color: #0056b3; color: white;">HELP</div> <div style="border: 1px solid black; padding: 5px 10px; background-color: #0056b3; color: white;">BACK</div> </div>			

If you received any request, select pending request button.

NAME : MOHAMMED FAROOQ DESG : IT SUPPORT

SELECT DOMAIN USER FORM NUMBER

SELECT FORM NUMBER

NUMBER:

SUBMIT

If any pending request , will display here



HOME



BACK

NIPPON EXPRESS (INDIA) PRIVATE LIMITED

Form number will appear if you got any request , Select the form number

Request Response : Enter remarks , Approval request and mail id : mail id will be of next approver , if its not present concern to IT support.

4	Newins Id :	<input type="text"/>	Remarks :	<input type="text"/>
5	Domain User :	<input type="text"/>	Remarks :	<input type="text"/>
6	Mobile Phone Model :	<input type="text"/>	Remarks :	<input type="text"/>
7	Mobile No :	<input type="text"/>	Remarks :	<input type="text"/>
8	Access Card :	<input type="text"/>	Remarks :	<input type="text"/>
9	Hard Disk/Pen Drive :	<input type="text"/>	Remarks :	<input type="text"/>
10	Any Other Asset :	<input type="text"/>	Remarks :	<input type="text"/>

NAME	DESIGNATION	STATUS	REMARKS	DATE	RESND
CHITRA B	HR/ADMIN	<input type="text" value="Initiator"/>	adasdadad	2015-06-26	
Mohan hyderabad	GENERAL MANAGER	<input type="text" value="Approved"/>	asd asad sad	2015-06-26	
CHITRA B	HR/ADMIN	<input type="text" value="Pending"/>	Pending	2015-06-26	

Enter Your Remarks

Am Initiator

HR Department Need to send back to IT local department

☐ Approved
 ☐ Not Approved

Send to : ☐ farooq.s@nitsu.co.in

Previous all status can been seen here.

Enter remarks , approval and send to

Chec box SUBMIT 1

RESET

APPROVAL ROUTINE

HELP

BACK

Summary:



- 1. Mail will be sent to respective approver.**
- 2. Mail id will be of next approver, if it's not present concern to IT support.**
- 3. Approval routine will be strictly followed for IT clearance and NEWINS.**
- 4. Concern department can enter in their fields.**
- 5. Difference in date will calculates at backend.**
- 6. User can see the entire approval request.**
- 7. Pending request will be viewed only by concern approver.**
- 8. Users can see all form respect to their location.**

Super Admin Page:

Contains 4 Links :

- FORM LINK For Approval: It will open with a pop up for Approval Routine.
- Form Link only for IT Manager, which will open with pop up for Remaining reminders.
- Logout: To Logout from Super Admin.
- Change Password: Super Admin Can change password.
- Feedback: Super Admin can give feedback/complaints/Queries regarding Project, which will send a mail to IT Team.
- Master: Shows all Masters, Creating Admin, Super Admin, Form users, Reports, All Forms Details and reports.

HOME PAGE FOR SUPER ADMIN:


ADMINISTRATOR
 NEIN C2IT (CONNECT TO IT)

[Send mail](#)
[Masters](#)
[Change Password](#)
[Logout](#)

Welcome : VANISHREE SENIOR MANAGER

DASH BOARD


PENDING STATUS OF APPLICATION FORMS										
FORM NAME	FORM NO.	REQUEST FOR	REQUEST TYPE	REQUESTED DATE	FOR BRANCH	INITIATOR NAME	INITIATOR DESIGNATION	SENT BY NAME	SENT BY DESIGNATION	SENT BY REMARKS
Resigned Employee IT Check List	NEIN/CS/IT/20-29	MR. PANKAJ KUMAR	Confirmation	04/10/2016	Delhi Branch Office	JUHI SINGH	EXECUTIVE - HR / ADMIN	UMESHA S	ASST. GENERAL MANAGER	ok
Resigned Employee IT Check List	NEIN/CS/IT/30-45	VENKATESH MURTHY V K	Confirmation	05/10/2016	Mumbai Branch Office	RUTIKA HARISHCHANDRA MORE	HR / ADMIN	UMESHA S	ASST. GENERAL MANAGER	OK
Resigned Employee IT Check List	NEIN/CS/IT/40-46	N A KISHORE KUMMAR	Confirmation	09/08/2016	Chennai Branch Office	SIVAKUMAR.S	MANAGER - HR / ADMIN	SIVAKUMAR.S	MANAGER - HR / ADMIN	.



HOME

Click here to view and approve Form

All kind of pending request will be shown here



BACK

NIPPON EXPRESS (INDIA) PRIVATE LIMITED

ON Click On Approval FORM Link :

Admin Will Get A pop up form : of requested Form No. Example of It clearance .Admin Will get An IT CLEARANCE FORM :