RUDRA KUMAR

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OBJECTIVE

Managing and Leading AR team to improve and organise RCM operations for better revenue collection and posting accurate payments and denials. Training and Coaching to motivate and strengthen team. Building better relationship with clients for a smoother operation

EXPERIENCE

2018 - Present -

Team Lead - AR
Sun Knowledge Inc

Reporting and Analysis:

Prepared and presented regular reports on AR metrics, such as aging reports, collection rates, and denial rates. Analyzed financial data to identify trends, areas for improvement, and opportunities for optimization.

Different EMR/EHR systems

Worked extensively in different software systems like Brightree, Kareo, OPIE, AdvancedMD

Team Management and Leadership:

Led, mentored, and supervised the Accounts Receivable (AR) team, ensuring high performance and professional development.
Conducted regular team meetings to review goals, performance metrics, and addressed any issues or updates.

Claims Processing and Submission:

Oversaw the accurate preparation and timely submission of medical claims to insurance companies. Monitored and improved the accuracy of claim submissions to reduce rejections and denials.

Follow-Up on Outstanding Claims:

Implemented effective strategies for tracking and following up on unpaid or denied claims.
Led efforts to contact insurance companies and patients to resolve payment issues and expedite collections.
Monitored accounts receivable aging reports to identify and address overdue balances.

Denial Management:

Analyzed and addressed claim denials or rejections, identifying common issues and trends.
Developed and implemented processes for resubmitting corrected claims and appealing denials.
Trained team members on denial management techniques and best practices.

Process Improvement:

Identified and implemented process improvements to enhance the efficiency and effectiveness of AR operations. Collaborated with other departments, such as coding and patient services, to streamline workflows and reduce billing errors.

13/11/2016 - 4/9/2018	**Technical Associate** Concentrix Daksh Services Pvt Ltd Worked as Technical Associate in a Customer Support domain. Major KRA's were handling customer issues related to ISP, billing, network. Done network tests and Booked engineer to aid the customer.

EDUCATION

	Diploma in Computer Applications National Institute of Information Technology
2018	**Graduation** Netaji Subhash University

SKILLS

Leadership and Team Management

Healthcare Billing and Reimbursement

Accounts Receivable Management

Denial Management

Revenue Cycle Optimization

Data Analysis and Financial Reporting

Microsoft Office and Power BI

Effective client communication

DECLARATION

I hereby declare that all the the mentioned details qre true to the best of my knowledge and belief

RUDRA KUMAR