

CURRICULUM VITAE

SACHIN VIJAYRAO MULEY

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CAREER OBJECTIVE:

Looking to obtain a challenging position in an organization that will enable me to use strong organizational skills, educational background, and ability to work well with people. Intend to build a career with leading corporate of hi-tech environment with committed and dedicated people, which will help me to example myself fully and realize my potential.

SKILLS & PROFICIENCIES:

Adroit and agile professional with over 7+ years of experience in Stores and Inventory management, Supply chain Management, MIS Analysis and Warehouse & Floor Operations, conceptually strong with a pioneering and logical approach to the work with an eye for details. Coherent with proven expertise in time/people management, multitasking and problem-solving abilities.

PROFESSIONAL WORK EXPERIENCE:

BLG PAREKH LOGISTICS PVT. LTD. Aurangabad for Bajaj Auto Limited

EXPERIENCE: Jan-2015 to Nov-2022, Sep'23 to Till Date

DESIGNATION: ASSISTANT MANAGER

BLG PAREKH LOGISTICS PVT. LTD.: The joint venture of the BLG GROUP of Germany and PAREKH GROUP of INDIA. This venture provides integrated automotive solutions for end-to-end supply chain management and specialization in 3PL (Third Party Logistics) plant logistics, In-bound-Out-Bound logistics yard management. Services mainly focus on industry requirements.

Expertized in:

- Customize Solution
- Good receipt and UnloadingPacking Optimization
- Picking, Kitting and Packaging CKD (Completely knocked down)SKD (Semi knocked down)
- Part-by-part Packaging
- Stores Activity
- Inventory Management
- Consolidation
- Storage Optimization
- Auto parts Logistics
- Warehouse Management
- Sub-Assemblies

➤ Job Description – Stores and Inventory In charge

- ❖ Responsible for arresting & correcting the inventory mismatches in system as well as physical right from inward, Issuance and dispatches till customer end.
- ❖ Responsible for monitoring all material transactions for assigned area.
- ❖ Responsible for identifying, resolving, and finding the root cause of discrepancies and other related inventory errors.
- ❖ Recommend the changes that will eliminate or greatly reduce future inaccuracies from reoccurring.
- ❖ Issue of Raw Material as per the customer requirement.
- ❖ Ensuring minimum pendency of documentation (Child part invoices & finished goods invoices).
- ❖ Conducting daily perpetual inventory verification of “**A Class**” & “**B Class**” components & matching inventory with proper reconciliation statement to ensure lesser inventory differences & Inventory debits.
- ❖ Keeping a detailed eye on every single movement of child parts within the plant and at the customer end.
- ❖ Commencing various **Internal Audits** decided by the company as per the standard operating procedures of the company.
- ❖ Responsible for **BOM** creations in **ERP** for new FG assemblies.
- ❖ Generating & circulating **Daily, Weekly and Monthly & Yearly MIS** to all departments.
- ❖ Preparation of all store's documents related to Returnable, Gate Pass Entry, Non-Returnable, **Goods Receipt Note**
And Shortage Report.
- ❖ Physical Verification of material on monthly basis and report on variances observed to costing department for adjustment purpose.
- ❖ Maintaining accurate stock level through **ERP System**.
- ❖ **Stock Reconciliation** Daily, Monthly, Quarterly, Half yearly and yearly and maintaining ZERO Error.
- ❖ Managing warehouse as per location master i.e., **Slow Moving, Fast Moving and Non-moving child parts** displaying and share with Reports with concern HOD's.

SPARE PARTS DIVISION OF BAJAJ AUTO LIMITED:

Handling Accounting Works like:

- 1) Contractors Bills Verification
- 2) Quarterly Billing Submission
- 3) Adhoc Manpower approval & Bill submission to BAL.
- 4) Monthly MIS Report updating.
- 5) Daily P and L Report Updating.

MIS REPORTS:

Daily / Weekly Reports:

- Daily **Material Arrival / Receipt** reports
- Department wise material **consumption Report.**
- Reconciliation of Gate Inward Register & SAP inward
- **Reconciliation of RGP Register** on weekly basis.
- Preparation of **Yield File** on Weekly Basis.
- Weekly Vehicle Halting Report.
- **Weekly Manpower Utilization Report.**
- ERP Problems solving as a play an ERP coordinator role in back-end system
- Inward GRN Processing on daily basis monitoring & submit the Invoices to BAL CTR
- Production Booking process monitoring & fulfill the requirement as per BAL plan
- FG invoicing creation
- **SALES Order creation**
- Rate Amendment
- Sales and MIS report also submitting generation.

Monthly Reports:

- Daily Child parts Audit reports.
- Inactive / Slow moving / Non-moving Inventory report
- Scrap Sale Reconciliation Report.
- Material Loading & Unloading Cost Analysis Report.

Quarterly Reports:

- Internal Performance Efficiency Measurement Reports.
- Physical verification report of Inventory of High Value items.
- ABC Analysis

M/S. DHL SUPPLY CHAIN INDIA PRIVATE LTD- DHL Supply chain, part of the DPDHL Group, is the world's leading logistics provider. Combining management and value-added services with our customized, integrated logistics solution drives resilience, efficiency, improves quality and creates competitive advantage.

Project- JCB INDIA LIMITED:

Product – Manufacturer for JCB Excavators, Wheel Loaders Shovels (WLS), Compactors.

- Project: JCB India Implant Operation of Earth Movers & Perpetual Inventory & Inventory Control.
- Client: JCB India Limited
- Period: **From Dec-2022 to Aug-2023**
- Locations: Talegaon, Maharashtra, West of India
- Product Earth Mover Parts and managing the Stores, Perpetual Inventory & Inventory Control operations of materials at Pune India Plant

- Skilled in SAP (SD, WMS & MM Modules)
- Expertise in Perpetual Inventory and Inventory control.
- Expertise in BOM Make in SAP, BOM Error analysis in SAP Vs. physical usage, COGI analysis, Material discrepancy analysis and discrepancy posted in system.
- Expertise in daily 75 to 95 Parts PI and Analysis & after analysis found discrepancy parts posted with reason.

➤ Job Description – Stores, Perpetual Inventory & Inventory Controller

- ➔ Managing the inventory and warehouse operations involving material issues, accounting, bill passing, maintaining FIFO System and defining document series for the inventory module while analyzing & identifying the problems for the creation of Item Master.
- ➔ Imparting training to the teams and providing technical & functional expertise on inventory.
- ➔ Compiling timely MIS & database reflecting the trends & developments of the company regarding supply chain & logistics process, project development, vendor reconciliation, etc.
- ➔ Maintaining KRA (Key Responsibilities Area) Report for team members on daily & monthly basis by coordinating with top management to understand performance and productivity of each team member.
- ➔ Organizing training programs as per training needs, gaps and requirements to enhance operational efficiency of the entire team, encouraging and implementing internal movements of employees.
- ➔ Ensured smooth movement of stock/ raw material from the store by taking Space utilization, Non/Slow moving materials separation, Materials classification (ABCDE Category), Ageing Analysis, Replenishments of materials.
- ➔ Handling the Year End Stock Take inventory and Internal & External Audit.
- ➔ Handling the China & Brazil Production Parts dispatch as per schedule with line loss.
- ➔ Continuously follow-up new part introduction for PI-Cut-In and BOM change.

EDUCATIONAL CREDENTIALS:

Sr. No.	Name Of Examination	Institution	Passing Year
1	MBA in SCM	Dr. B. A. M. University, Aurangabad	Pursuing
2	B. Com.	Dr. B. A. M. University, Aurangabad	2013
3	HSC	S.B.E.S Arts & Commerce College, Aurangabad	2009
4	SSC	Shri Sainath Vidyalaya, Waluj	2007

STRENGTH:

- Coherent with proven expertise in time/people management, multi-tasking, problem-solving abilities. Exceptional communication skills, verbal and written with the ability to perform unmatched expectations.

COMPUTER PROFICIENCY:

- Microsoft Office, Windows, and Internet applications
- Have a Good knowledge of **ERP System, SAP (MM), BAL Portal (SAP)**
- Complete MS-CIT with 82% in 2007
- Complete **Tally with 85%** in 2010

➤ **Personal Details:**

Languages Known	: Marathi, Hindi & English
Marital Status	: Married
Date of Birth	: 10 th April 1991
Religion	: Hindu (Brahmin)
Nationality	: Indian
Gender	: Male
Permanent Address	: Row House No.15, Deluxe Park, Bidkin-431105

I hereby declare that all the statements which are given above are true, complete, and correct in the best of knowledge and belief.

Date:

Place: Aurangabad

Signature

(Sachin Vijayrao
Muley)