Allan Khariton, PMP

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in LinkedIn Profile   GitHub Profile   Data Science Portfolio   Construction Management Portfolio

EXPERIENCE

Assistant Project Manager, Commodore Builders, Boston MA   **February 2020 – Present**

- Project Site Experience:
  - Successfully leading project status meetings to senior executives, resulting in positive client rapport and quick issue resolution
  - Leading daily standup meetings, ensuring team members make consistent progress and have no blockers
  - Managing change orders, ensuring timely submission of proposals and minimizing risk of scope creep
  - Writing scope of work statements for vendors, and managing contractors throughout the project lifecycle
- Business Intelligence Analyst – Internal Operations
  - Creating financial, safety, and quality KPIs/dashboards, allowing leaders to assess progress on goals in minutes rather than weeks
  - Developed a Power BI punch list dashboard, which helped the team efficiently track and close punch list items in 6 days on average
  - Developed a Power BI contractor dashboard, which will allow teams to quantify subcontractor performance based on project-level data

Engineer, Clark Construction, Washington DC   **February 2018 – January 2020**

- Origin Ballston – Interior Finishes Manager
  - Directed interior finish work for 406 apartments, ensuring resources were allocated efficiently and avoiding over $100,000 in fees.
  - Led semi-weekly meetings with stakeholders to ensure on-time completion of work totaling $100,000,000
  - Helped develop monthly invoices, leading to on-time project payment
- Strategy, Research and Development - Engineer
  - Developed a research plan to optimize the change order process and save millions of dollars annually
  - Created and presented to C-suite executives, resulting in quick project approval and positive rapport
  - Led app vision development, gathering executive and user requirements for enterprise deployment
  - Created mySQL scripts to analyze manpower, and deployed to a Tableau dashboard for project executives

Recent Data-Driven Projects

- Developed a heart disease classification model using Python that predicted the target with 96% accuracy. See link to full project here.
- Developed a customer churn model using Pandas and Seaborn that predicted churn with 79% accuracy. See link to full project here.

EDUCATION

Carnegie Mellon University, Pittsburgh, PA   **Graduated: December 2017**

Bachelor of Science in Civil Engineering

SKILLS

- Proficient in: Python, Power BI, mySQL, SQL, MS Office, Plotly Dash, Oracle Primavera, MS Project
- Intermediate in: Tableau, JavaScript
- Languages Spoken: English, Russian
- Certifications: PMP, OSHA 10 & 30, EIT, LEAN CM
- Project Management Skills: team and stakeholder management, risk mitigation, scheduling, public speaking