

Risk	Risk Statement	Response strategy	Objectives	Likelihood	Impact	Risk Level
Passwords	Weak passwords can easily be guessed and hacked into. Hackers can get hold of private information and do whatever they want with it for example changing your password which means you cannot access your account and information.	To avoid this, use a combination of uppercase and lowercase letters, symbols and numbers. With that being said do not use repeated numbers such as 111 or easily guessed 123. Also make sure your password is not the same as your username. It is recommended to change your password regularly.	Reduce the chance of getting hacked.	Medium	High	Medium-to-High
Lack of technical skills	The reason why lack of technical skills can be a potential risk is because you may not be able to complete the assigned work due to no knowledge of understanding and what is needed of you. Resulting in not completing the work to its full potential.	To overcome this risk, when struggling to do a certain task, do some intense research or ask a team member for some help.	Better your knowledge and understand what the task is expecting you to do.	Low	High	Low-High
Poor management skills	A project like this requires more than 1 task being completed in a short period of time. Therefore setting a good schedule is important to ensure all tasks are completed by the deadline. If one does not have a set timetable, this could result in not getting the project done within the time set and resulting in failure of delivering the finished	To make sure you have completed all tasks before or on the deadline; prioritise tasks based on how important they are and how long it may take to complete. Set time limits/ mini deadlines for each task to be accomplished. Take breaks in between tasks so you are not overworking yourself. Take as and when you feel you need it.	To better your time management skills and deliver the project on time.	Low	Medium	Low-Medium

	product.					
Natural disasters	Not all risks are something you can control. Natural disaster such as a fire or flooding may occur. The outcomes could affect your ability to work. For instance trauma. Not being able to concentrate on work because of what happened. Need time to recover. Loosing services you need in order to work such as Wi-Fi, losing equipment like laptop, computers and so on	This is not something you can control. However the best way to go about it is to make sure computers/laptops are stored in safe place.		Low	High	Low-High
Eye strains for long period of work time	Staring at a screen for a long period of time can strain your eyes and get headache which can affect the quality of work.	To prevent this from happening take breaks as when needed, adjust the brightness of your screen so it is easier on your eyes. Limit screen time as much as you can. Try not to over work yourself.	Do things which improve your health.	Low	Medium	Low-Medium

Poor internet connection	Having a good internet connect is vital. If you have poor internet connect this could prevent you from completing the work you are assigned to. Your network could become slow which could result in your system crashing.	To avoid this situation, you could get a Wi-Fi extender or speak to your broadband provider and look into getting a faster broadband. Or you can move closer to your router.	To prevent your desktop crashing	Low	Medium	Low-Medium
Being covid positive	Being covid positive will affect your mental health and well as physical. Due to this you may not have the energy to complete certain tasks.	As this is something you cannot control the only thing you can do is be safe and keep a distance when going out for essential shopping. If you are positive, make sure to self-isolate for 7-14 days in order to get back to yourself.	Maintain your wellbeing	Low	Medium	Low-Medium

