

## UW Police Department



**URL:** uwpolicedept.toppromotions.com/store

**PMS or Hex color scheme:** navy and red

**Vector Files for Logo's:** in drop box

**Banner:** in drop box

**Footer:** same as all other stores with the Top logo and contact info

### **Home Page Text**

ABOVE the categories: None needed

BELOW the categories we'd like the text:

Apparel Orders placed between the XXX and XXX will be shipped by XXX

Each item is custom made for your order so we appreciate your understanding that returns/exchanges are not available except in the case of an item defect.

### **Info for "Help" Page**

#### Customer Service

If you have any questions about your order, please contact Top Promotions at: 608-826-6990 or via e-mail at [webservices@toppromotions.com](mailto:webservices@toppromotions.com). Office hours are Monday-Friday 8am-5pm CST.

#### Product Delivery

Items will be delivered to the main office.

For questions regarding the website or an existing order please contact Top Promotions Customer Service at [webservices@toppromotions.com](mailto:webservices@toppromotions.com) or 608-826-6990

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#### Returns/Exchanges

Each item is custom made for your order so we appreciate your understanding that returns/exchanges are not available except in the case of an item defect.

### **Payment**

#### **Credit Card Purchases**

Please provide as the billing address the address where your credit card statement is received.

A pre-authorization will occur on your credit card at the time the order is placed. Your card will be charged on the day that the order ships.

**Other Custom Text Required:**

**View Cart Page: none**

**Login Page: none**

### **Billing Page**

#### **Credit Card Purchases**

Please provide as the billing address the address where your credit card statement is received.

A pre-authorization will occur on your credit card at the time the order is placed. Your card will be charged on the day that the order ships or the day that the order is picked up.

**Password Protected? NO**