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***BADAN PUSAT STATISTIK***

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SURAT PERINTAH/SURAT TUGAS

NOMOR ${nomor\_naskah}

|  |  |  |
| --- | --- | --- |
| Menimbang | : | ${menimbang} |
|  |  |  |
| Mengingat | : | ${mengingat} |
|  |  |  |

Memberi Perintah/Memberi Tugas

|  |  |  |
| --- | --- | --- |
| Kepada | : | Daftar pegawai yang ditugaskan terlampir |
| Untuk | : | ${untuk} |

Nama Tempat, ${tanggal\_naskah}

${jabatan\_pengirim},

${ttd\_pengirim}

${nama\_pengirim}

**Lampiran Surat Tugas**

|  |  |  |
| --- | --- | --- |
| Nomor | **:** | ${nomor\_naskah} |
| Tanggal | **:** | ${tangga\_naskah} |

**DAFTAR PEGAWAI YANG DITUGASKAN**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **Nama** | **Pangkat** | **NIP** | **Jabatan** | **Ket** |
| ${no} | ${nama} | ${pangkat} | ${nip} | ${jabatan} | ${keterangan} |

Nama Tempat, ${tanggal\_naskah}

${jabatan\_pengirim},

${ttd\_pengirim}

${nama\_pengirim}