

# Maason Kao

## Current Address

1300 E. Grand River Ave., Apt 2  
East Lansing, MI 48823

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(248) 525-4145

## Permanent Address

48687 Stone Ridge Rd  
Northville, MI 48168

## EDUCATION

### Michigan State University

Bachelor of Science: Media and Information

### East Lansing, MI

Sep 2013 – Dec 2016

### Tianjin International School

High School Diploma

### Tianjin, China

2009 – 2013

## EXPERIENCE

### Summer Camp Support Staff

Camp Greenwood

### Gowen, MI

June 2011 – Aug 2011

- Assisted the food service manager and cooks in preparing and serving meals.
- Maintained cleanliness and sanitation of the camp.
- Assisted with managing the campers when needed.

### Recycling Sort Line Employee

MSU Recycling Center

### East Lansing, MI

Sep 2013 – Apr 2014

- Identified and handled recyclable materials.

### IT Consultant

MSU Computer Help and Repair

### East Lansing, MI

May 2014 – May 2015

- Responsible for solving software and hardware problems, with hands on experience.
- Customer service experience to a diverse user-base, including international students, faculty, and alumni.

### IT Student Systems Administrator

MSU Infrastructure Planning & Facilities

### East Lansing, MI

May 2015 – Present

- Imaged and deployed computers and software using Group Policy.
- Oversaw and provided support for the computers of multiple departments within IPF.
- Experience with Outlook and server management.

## SKILLS AND LANGUAGES

- Python
- Adobe Photoshop
- Adobe Lightroom
- Microsoft Office Suite
- Final Cut Pro
- Video and DSLR Cameras
- English, Mandarin Chinese
- HTML/CSS

## EXTRACURRICULAR ACTIVITIES

### MSU Multicultural Apprenticeship Program

Research Assistant

June 2012 – July 2012

### MSU Asian Christian Intervarsity

Visual and Audio Support

Aug 2013 – May 2015

### Tianjin International Fellowship

Sound Technician Assistant

Sep 2012 – May 2013

### Cicada Magazine

Photographer

July 2013