

AL AMIN PABEL

📍 33/19, Mohammadbag, Kadomtali, Dhaka-1362

📞 +880 19640 01336

✉️ mohammad.alamin6505@gmail.com

📘 <https://www.facebook.com/alamin440/>

🌐 <https://linkedin.com/in/al-amin404>

🔗 <https://github.com/al-amin404>



Professional Summary:

Visa & Air ticketing-focused travel professional with 2+ years' experience in visa processing (including Ziyarah and Umrah), Air-ticketing and customized tour packages. Proven track record of cooperating with embassy and airline representatives, ensuring documentation accuracy, and delivering high customer satisfaction in both walk-in and online channels.

Employment History:

1. Executive

(1 Jun 2022 - Continuing)

Limpid Travels

Area of Expertise:

Air Ticketing & Reservation, Visa Processing

Duties/Responsibilities:

- Responding to Air Ticketing, Tour packages and Visa processing related queries to both online or walk-in customers
- Providing customized tour packages as per customer needs, ensuring customer satisfaction.

2. Sales Manager (e-commerce) (2.3 yrs)

(10 Feb 2020 - 1 May 2022)

DadaBhai.shop

Area of Expertise:

Online store handing (2.2 yrs), Online Customer Support, Product Listing (2.2 yrs)

Duties/Responsibilities:

- Managing product inventory for the e-commerce site and handling online orders as well as providing online customer support.
- Also, uploading new products to the website was also part of the job.

3. Lecturer (0.9 yr) Part-time

(1 Jul 2021 - 30 May 2022)

RMS Academy

Area of Expertise:

Biology Department (0.2 yr), Chemistry/ Bio-Chemistry (0.7 yr)

Duties/Responsibilities:

- Delivered engaging lectures in Biology and Chemistry, improving student performance.

Academic Certifications:

Exam Title	Concentration/Major	Institute	Result	Pass. Year
Bachelor of Science (BSc)	Chemistry	University of Dhaka Affiliated 7 college		
HSC	Science	Dania College	GPA: 5 out of 5	2021
SSC	Science	Barnamala Adarsha High School & College	GPA: 4.5 out of 5	2019

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Galileo Basic Reservation	Flight booking & ticketing with Galileo Travelport	Galileo Bangladesh Ltd.	Bangladesh		2022	2Hr
WordPress Theme Customization	WordPress	NACTAR	Bangladesh		2021	2 months
Digital Marketing & SEO	WordPress site SEO optimization with Digital Marketing and Social Media management	ICT Division, Bangladesh	Bangladesh		2020	3 months

Professional Skills:

Certification	Institute	From	To
WordPress Theme Customization	National Academy for Computer Training & Research (NACTAR)	October 31, 2022	November 30, 2022
Digital Marketing	LEDP ICT Division, Bangladesh	September 15, 2020	November 20, 2020

Other Fields of Expertise

- Travelport
- Sabre
- Air Ticketing
- Holiday/Tour Packages
- Tourist visa processing
- KSA visa processing
- Umrah packages
- Word
- PowerPoint
- Excel
- Google Sheets
- WordPress Si Development
- Web Development
- Adobe Illustrator
- Adobe Photoshop
- Video editing

Accomplishment:

Awards/Honors

1. President's Scout Award

Issued On: 10/10/2019

The President Scout Award is the highest award for Scouts in Bangladesh. Every year, followed by a fine selection process extra-ordinary Scouts all over the country are awarded by the most honorable award given by the Honorable President of Bangladesh.

Projects

1. Softunes.com

Issued On: 10/15/2023

URL: <https://Softunes.com>

Softunes.com is an online marketplace for virtual gift cards and online services. They offer authentic virtual gift cards and subscription services for Apple, Amazon, Netflix and many more.

2. DadaBhai.shop

Issued On: 1/25/2020

URL: <https://dadabhai.shop>

Dada Bhai Crockeries is a trusted source for ceramic, melamine, and plastic tableware, kitchenware, and a wide range of household necessities. Established in 1995, they offer competitively priced products. Their commitment to quality and affordability makes them a reliable choice for customers.

Language Proficiency:

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	High	High	Communicative
Hindi	N/A	N/A	Medium

Career and Application Information:

Looking For	: Mid-Level Job
Available For	: Full Time
Present Salary	: Tk. 15000
Expected Salary	: Tk. 20000
Preferred Job Category	: Airlines, OTA, Hospitality/ Travel/ Tourism, IT/Telecommunication, Web Developer, Design/Creative, Graphic Designer
Preferred District	: Dhaka
Preferred Organization Types	: Airlines, OTA, Digital Agency, Software Company, Govt./ Semi Govt./ Autonomous body