

How to Prepare My CV and Portfolio?

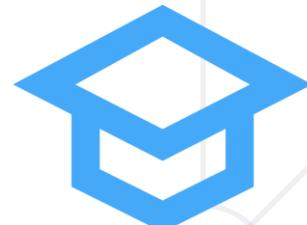
Guide for Your First CV and Portfolio



SoftUni Team

Technical Trainers

 Software University



SoftUni



Software University
<https://softuni.bg>

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Communication During the Live Session



sli.do

#Career-SoftUni



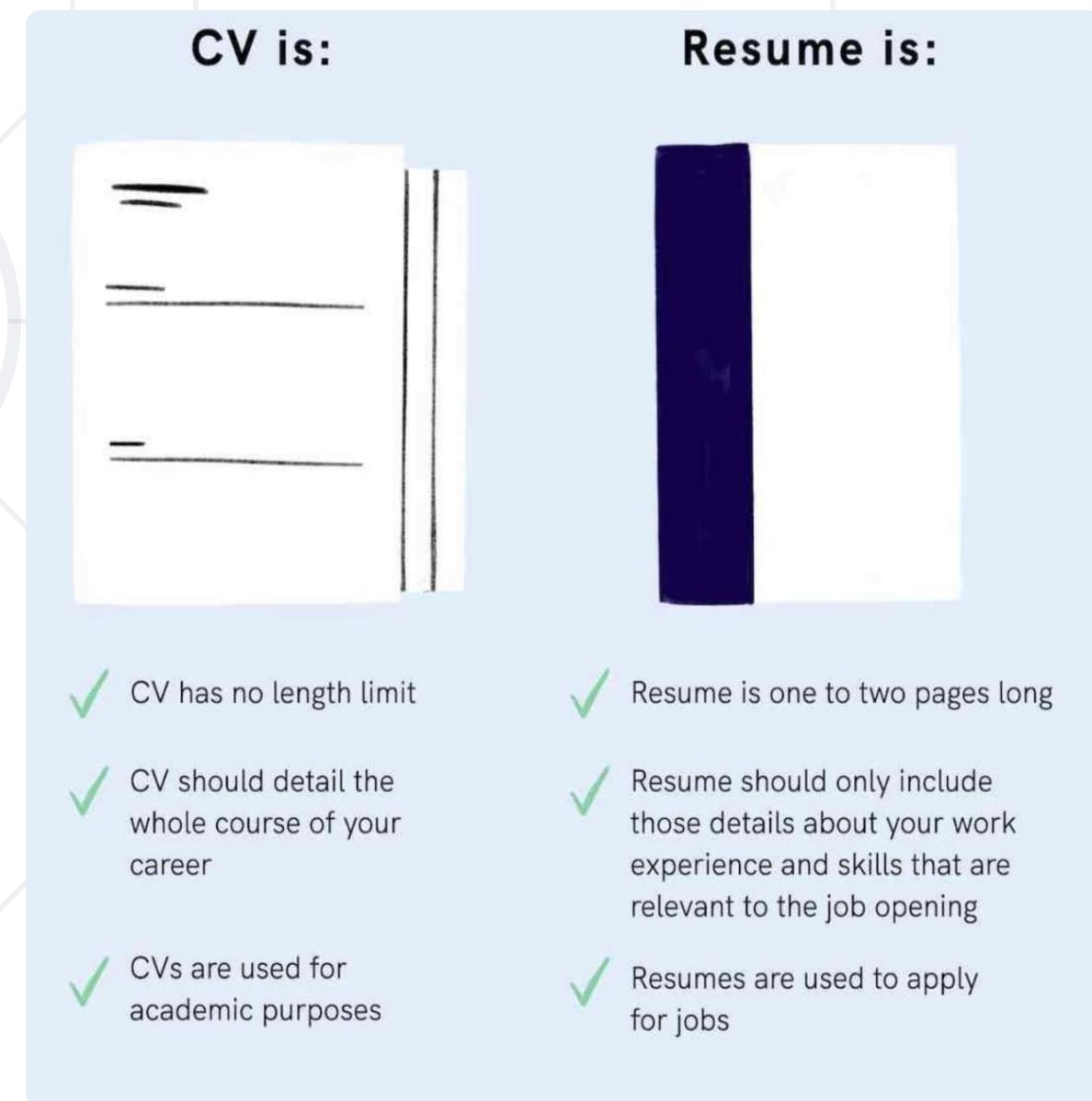
How to Build a Professional CV?

The Key-Elements of the Winning CV

Differences Between CV and Resume



- In Bulgaria, a **CV** is often considered as a **Resume**
- The CV usually **outlines** the individual's:
 - Professional background
 - Accomplishments
 - Publications
- The **Resume** on the other hand is a brief summary of the individual's **work experience, education and skills**



Curriculum Vitae – The Most Important Job Document

- Your **CV** (Curriculum Vitae) is the **most important** document when applying for a job
- Take your time when creating a CV (at least a **couple of days**)
- Customize your CV with **job-specific keywords** to get past applicant tracking systems
- Optimal CV length should not exceed **one page**



Structuring Your CV

- A good structured CV should have the following sections:
 - **Contacts**
 - **Summary**
 - **Work experience**
 - **Education**
 - **Skillset (soft / technical skills)**
 - **Languages**
 - **Projects**
 - **Certificates (optional)**
 - **Hobbies (optional)**



CV EXAMPLE

EXPERIENCE

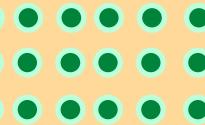
EDUCATION

PROJECTS

Photo

Profile

Skills



Languages

- Include the technologies you have used
- Put only relevant experience for the position
- Order positions by date

Include your links on GitHub and LinkedIn

Rate your best technical and soft skills

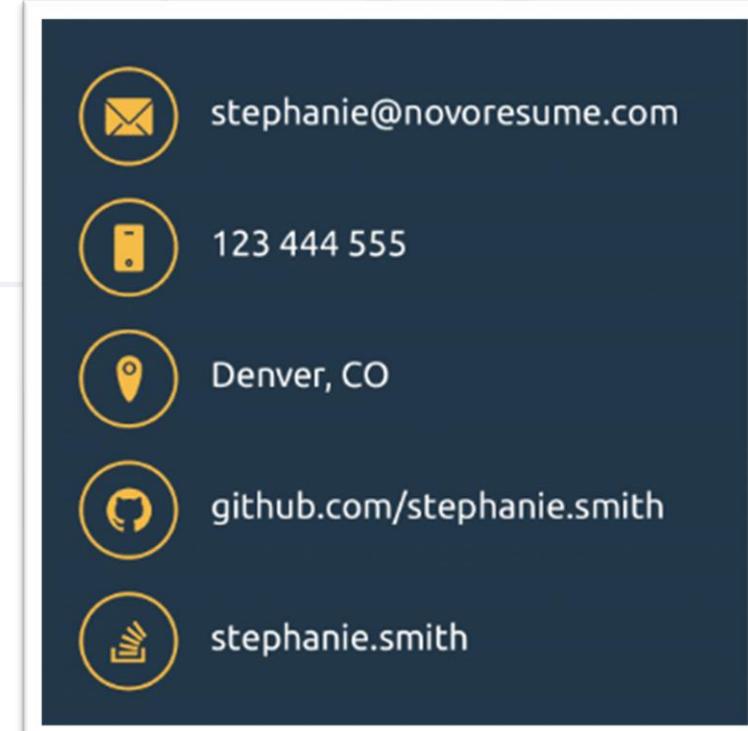
If you're not experienced start with education

Include links to your projects

Personal Information Section

Start With Your Contact Info

- Must have information:
 - **Email address**
 - **Good example is:** Stephanie@novoresume.com
 - **Bad example is:** 4alga4ever@abv.bg
 - **Phone number**
 - **GitHub link**
 - **LinkedIn link**
- Do not include:
 - Birthday date
 - Unprofessional email



Your Profile Picture

- The profile picture should be in a **business style**
- For those who are of a more mature age a photograph that presents a **more youthful appearance** is recommended
- For those who are younger a photograph that portrays a more **mature** or **professional** image is recommended
- No photo is better than **inappropriate** one

Good Example



Bad Example



Be Careful With Your Age!

- Include your age when it is **advantageous** for you
 - Companies are looking for people between **18-30 years** old for **entry-level** jobs
- High ages are a **risk**
 - If you are **over 35** years old, **do not include** your age
 - **Younger** candidates are **preferred** for entry-level jobs
- Low ages are a **risk**
 - Too young candidates usually are **not serious enough**



What is a CV Summary?

- A summary is a **2-4 sentence overview of your background** including:
 - Professional **accomplishments**
 - Educational **background**
 - Top **skills** and
- The summary gives the reader a **general idea** of what your CV is all about
- The recruiter will know if you are suitable or not in a **single glance**



Writing a CV Summary Example

- “[Your Title] professional with X+ years of experience in [Industry/field] seeking to become part of [Company] as a [Job Title].”

Or...

- “[Your Title] professional with X+ years of experience in [Industry/field] seeking to help [Company] with[Company’s goals]”

- Then you can mention the following(in no specific order):
 - Your **top achievements**
 - Your **top skills** and **expertise**(Highly skilled in Java, C++, Spring, React..)
 - Desired **goal**(E.g “Seeking to help the company create the best project”)



What is a CV Objective?

- Basically, it is a summary, but focused **on your goals** instead of professional backgrounds or achievements
- It is meant for job seekers who:
 - Don't have **professional experience**
 - Students looking for an **internship**
 - **Recent** graduates
 - **Career changers** who have the skills for the job but **not the experience**



Writing a Student CV Objective Example

- In case of no experience to speak of, the main focus should be on **education** and **skills**
- Example:

Recent [Field of Study] graduate seeking to start my career in [Field]. Strong skills in [Relevant Skill #1], [Relevant Skill #2], [Relevant Skill #3]. Practical experience in [Something that you've done in your field] on a [internship/university project].



Make Your Work Experience Stand Out

- Include any **volunteering** experience in **open-source projects** you have had
- List any **internship programs** you have been a part of
- Do not list **irrelevant job** experience
- If your work experience is **abroad** and is over three months – include it



List Your Education

- Program name – e. g. “**B.A in Marketing**”
- University – e. g. “**Boston State University**”
- Years attended – e. g. “**02/09/2021 – 24/2/2023**”
- Achievements – e. g. “**Winner of Softuniada 2023**”
- Courses – e. g. “**Java Advanced**”, “**Java DB**”, ...
 - Add description about the **acquired skills** and experience

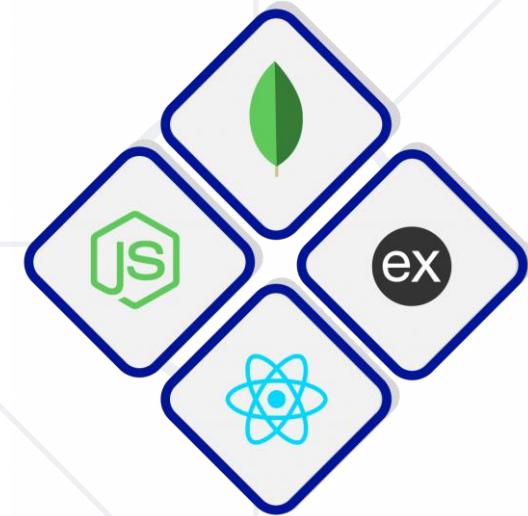


Show Off Your Skill Set

- Your **skill set** should **match** the job **requirements**
- Let's say these are the **requirements** for the job:

Requirements:

- Five+ years of experience as a full-stack developer
- Self-reliant and comfortable working with no hand-holding
- Good communication skills and ability to work in a team
- Strong knowledge of Java (Spring Framework), React, and Node.js
- Expertise in Relational or NoSQL Databases



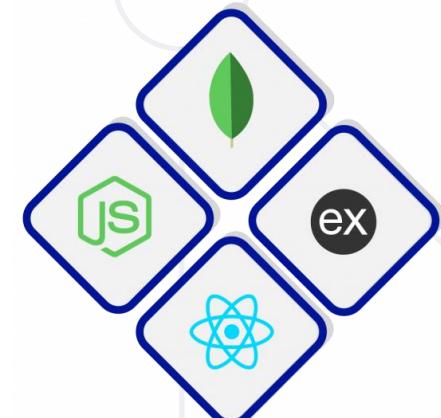
Add the Skills to the Appropriate Section

- The **soft skills** they are looking for are:
 - Self-reliant
 - Good communication
 - Teamwork
- The **technical skills** they are looking for are:
 - Java Spring Framework
 - React
 - Node.js
 - Relational or NoSQL Databases



Arrange Your Skills by Skill Level

- **Beginner** – **basic understanding** and experience of the skill – e. g. Spring Framework
- **Intermediate** – you have a **good grasp** of the skill and have used it in professional environment – e. g. Node.js
- **Advanced** – you have **fundamental understanding** of the skill and a lot of experience – e. g. Relational Database (MySQL)



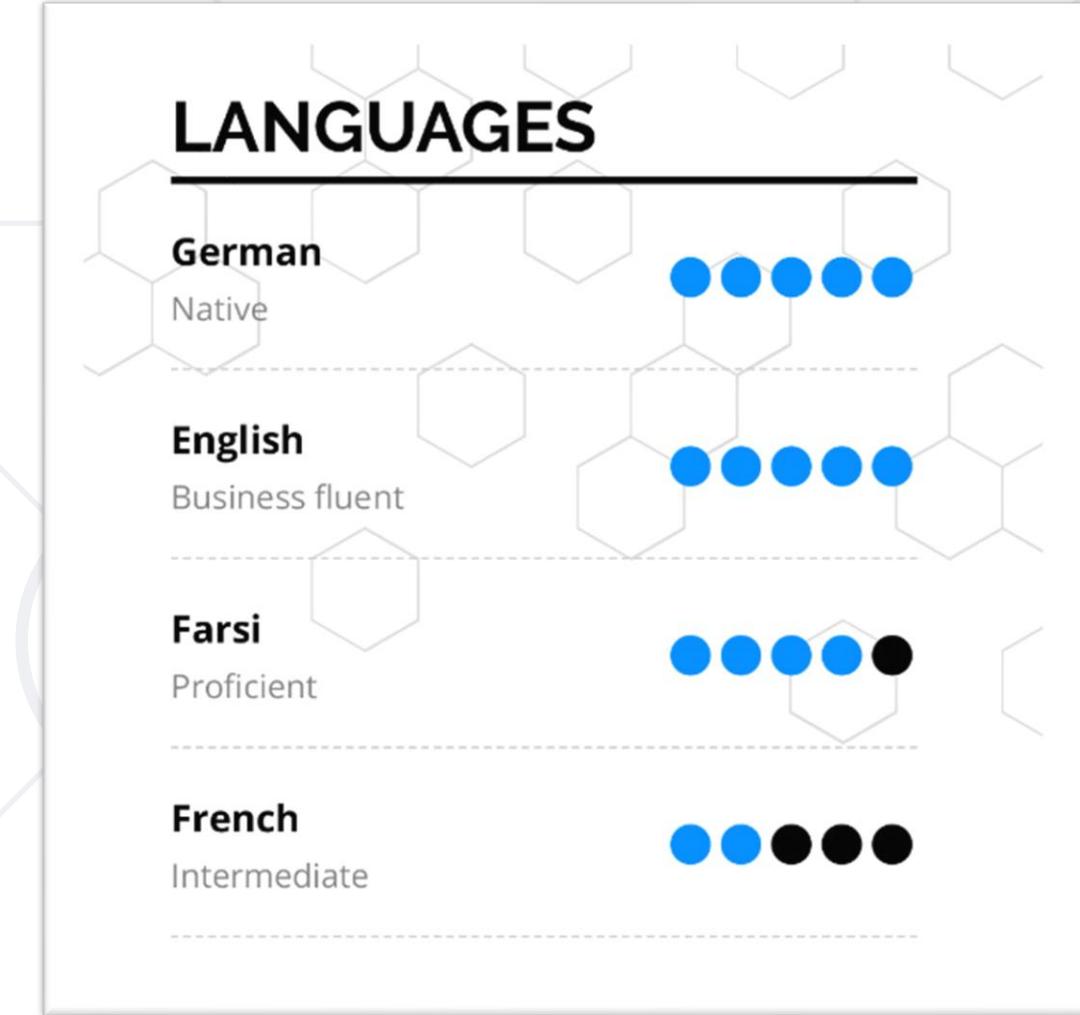
Languages Section

- Knowing languages can **boost** your application
- You can **divide** them by the following **levels**:
 - **Native** – **birth** language
 - **Proficient** – a **good understanding** of grammar and vocabulary
 - **Fluent** – you can speak with **ease and confidence**
 - **Intermediate** – can communicate in **simple situations**
 - **Basic** – **limited knowledge**, struggles with simple communication



How a Language Section Should Look Like?

- Do not **lie** about your skill level
- Verifying language skills is the easiest thing to do and the last thing you want is to be **caught in a lie**



Projects Section

- **Side projects** are an amazing way to show off your skills
- You can also **attach a link** to your **GitHub** profile to display all your work and commitment
- **Structure wisely:** a project section may look like at the figure on the right

Academic Projects

Job Searching Web Service, MEAN Stack

July 2018 - October 2018

Implemented the Job Searching Web Service with NodeJS, MongoDB, Angular 5, NGRX and Bootstrap. Integrated the user authentication with Github Oauth2 apps to support third-party accounts login.

TensorFlow based Image Recognition and Translation System

February 2018 - June 2018

- Developed the system with NodeJS, TensorFlow, Scikit-learn for image-to-image translation. Preprocessed the images with scikit-learn to generate training data, used Numpy, Scipy for data processing.
- Implemented a conditional GAN with TensorFlow and trained with GPU on Google Cloud Platform, achieved 99% test accuracy.

Certification Section

- Include any certificates **relevant** to the job position in this section
- If you have any **language certificates** you may consider including them as well

CERTIFICATION

DATE: 2019-07 | COURSE: MySQL | ISSUER: SoftUni

link: <https://softuni.bg/certificates/details/142567/02eaeddc>

DATE: 2020-03 | COURSE: Java OOP | ISSUER: SoftUni

link: <https://softuni.bg/certificates/details/161909/d948fa99>

DATE: 2021-06 | English C1 Certificate | ISSUER: CEF

link: <https://mycertificate1-example>

- Highlight **relevant hobbies** that demonstrate skills or traits
- Avoid generic hobbies and focus on **unique ones**
- Tailor hobbies to the job industry to show **passion** and **fit**

HOBBIES&INTERESTS

 Solving Puzzles

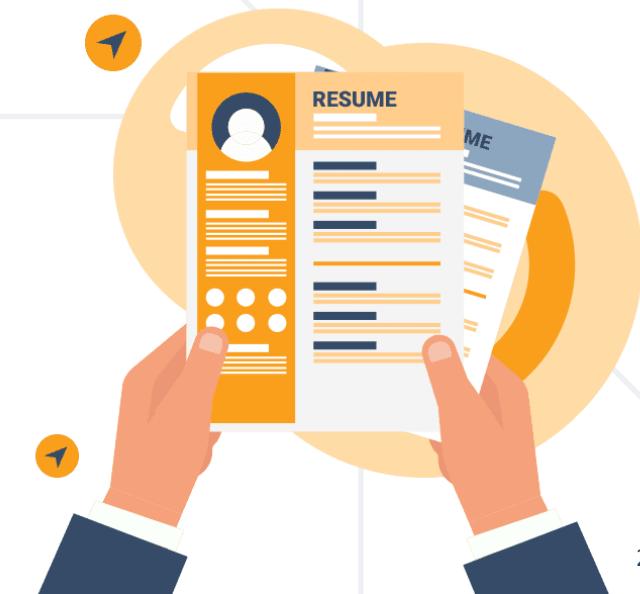
 Jogging

 Boarding Games

 Winter Sports

Use Dedicated Platforms to Create Your CV

- Enhanced platforms often provide a **wide range** of professional **templates** to chose from
- They often have **built-in tools** that help to highlight **key skills** and **achievements**
- Many platforms provide **guidance** to industry specific language
- **Job** platforms and **Europass** are **not recommended**



- Novoresume has the **proper** online tools to create visually appealing **CV's, Resumes and Cover Letters**
- The platform offers a **variety of templates** that are easy to use and customizable
- Novoresume also offers a number of **additional features**, such as **personalized** content suggestions and the ability to **export** resumes in multiple file formats



Some of The Templates Offered by Novoresume



John Doe
Business Development Manager

Professional Business Developer with more than four years of experience in the business development processes. Involved in product testing, management, and development of new business opportunities.

john.doe@gmail.com 202-555-0166 New York, USA linkedin.com/in/john.doe john.doe

WORK EXPERIENCE

Business Development Manager
AirState Solutions 09/2014 – 06/2017 New York, USA

- Successfully managed \$2 - 3 million budget projects and successfully achieved the project scheduled goals.
- Developed and implemented new marketing and sales plans and defined the strategy for the next 5 years.
- Reviewed constantly the customer feedback and then suggested ways to improve the processes and customer service levels which increased the satisfaction rate from 81% to 95%.
- Ensured that new clients will grow into a loyal customer base in a specialist niche market by implementing a new loyalty program.

Business Development Assistant
AirState Solutions 08/2012 – 09/2014 Chicago, USA

- Increased the customer satisfaction rate by 25% by improving the customer service.
- Planned, supervised, and coordinated daily activity of 3 junior business analysts.
- Improved the communication with the Marketing department to better understand the competitive position.
- Directed the creation and implementation of a Business Continuity Plan, and the management of audit programs.

EDUCATION

MSc in Economics and Business Administration The University of Chicago 09/2008 – 06/2010

LANGUAGES

English Spanish French

John Doe
Business Development Manager

Professional Business Developer with more than four years of experience in the business development processes. Involved in product testing, management, and development of new business opportunities.

john.doe@gmail.com 202-555-0166 New York, USA linkedin.com/in/john.doe john.doe

SKILLS

SEO Public Speaking Negotiation Teamwork Decision Making Research & Strategy Emotional Intelligence Outbound Marketing Email Marketing Google Analytics Sales & Marketing

WORK EXPERIENCE

Business Development Manager
AirState Solutions 09/2014 – 06/2017 New York, USA

- Successfully managed \$2 - 3 million budget projects and successfully achieved the project scheduled goals.
- Developed and implemented new marketing and sales plans and defined the strategy for the next 5 years.
- Reviewed constantly the customer feedback and then suggested ways to improve the processes and customer service levels which increased the satisfaction rate from 81% to 95%.
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EDUCATION

MSc in Economics and Business Administration The University of Chicago 09/2008 – 06/2010

ORGANIZATIONS

American Management Association (2015 – Present)

Association of Private Enterprise Education (2014 – Present)

eBusiness Association (eBA) (2013 – Present)

HONOURS AND AWARDS

Jury Member, Venture Cup Entrepreneurship Competition (2016) Venture Cup USA

Sales Individual & Business Development Award (2015) AirState Business Awards

Excellence in Customer Partnering Award IES - Institute of Excellence in Sales

LANGUAGES

English Native or Bilingual Proficiency Spanish Full Professional Proficiency French Limited Working Proficiency

Veronica Smith
AWS Certified DevOps Engineer

DevOps engineer with 5+ years of experience in supporting and automating critical deployments over big infrastructure. Proficient in Jenkins and AWS CodeDeploy. Led a team of 10 at Peer Computers Inc., accelerating the release time by 25%.

veronica@novoresume.com 1234 Chicago, IL linkedin.com/in/veronica.smith github.com/veronica.smith

WORK EXPERIENCE

DevOps Engineer
Peer Computers Inc. 02/2018 – Present

Achievements

- Updated company codes, automated security systems and cut risk of breaches by 60%.
- Designed new architectures within the Google Cloud Platform (GCP) for a lift and shift move as the first stage cloud solution.
- Huilt services through a combination of Terraform to provision infrastructure, Packer with GCP provider, and Ansible to bake the images; all are coordinated with GitHub.
- Reduced the monthly costs by \$4,000 by removing unnecessary servers and databases.
- Was an integral part of the team that improved and monitored cloud infrastructure on AWS and Jenkins.
- Headed the Agile team that deployed SaaS software with over 1 million users.

DevOps Engineer
Original Software 02/2015 – 01/2018

Achievements

- Set up and maintained a 99% uptime of a network of 20+ Unix servers.
- Used Jenkins to automate build and deployment that reduced human error and sped up production processes.
- Successfully created and maintained automated CI/CD pipelines for code deployment using Jenkins while automating the deployment process, resulting in the elimination of 70% of manual work and escalation of work efficiency.
- Managed local deployments in Kubernetes, creating local cluster and applications deployment into containers/kubes.

EDUCATION

Master's in Computer Science University of California, Berkeley 2002 – 2004

CERTIFICATES

Microsoft Certified Solutions Developer

Google Cloud Certified – Associate Cloud Engineer

AWS Certification (Architecture and Development)

AWS Certified SysOps Admin - Associate

Course in Advanced Operations on AWS

Course in MySQL for Database Administrators

Sophia Smith
Bank Teller

Analytical, detail-oriented professional with 8+ years of extensive experience in providing exceptional customer service, managing customer transactions, and maintaining company offerings in the banking industry. Exceptionally organized and focused, demonstrating an outstanding aptitude to manage and balance a variety of financial transactions in a fast-paced environment.

sophia@novoresume.com 3123 444 555 Philadelphia, PA linkedin.com/in/sophia.smith

WORK EXPERIENCE

Double Star National Bank
Bank Teller 08/2017 – Present

Achievements/Tasks

- Administer the balancing of the branch's vaults, Automated Teller Machines (ATMs), Teller Cash Dispensers (TCDs), and Teller Cash Recyclers (TCRs) with a daily total of more than \$200K.
- Leverage organizational and prioritization abilities, coupled with superior attention to detail to efficiently process 70+ transactions per hour, attending to 50+ customers on a daily basis.
- Establish strong credibility with clients by providing accurate information to address concerns regarding their accounts and other bank products, resulting in the highest rate of customer loyalty and retention.
- Serve as a Team Lead in the absence of the supervisor to maintain seamless bank operations and procedures.

Bank Teller/Lead
Bank of Pennsylvania, Lancaster Branch 07/2012 – 07/2017

Achievements

- Demonstrated leadership in implementing adequate training to team members, resulting in improved performance and customer service delivery, which increased the existing client base by more than 30%.
- Provided efficient support to the Assistant Manager in overseeing the day-to-day operations to ensure an efficient and productive business workflow.
- Maximized customer satisfaction by catering a proactive day-to-day call center assistance to address client concerns.
- Contributed to designing and delivering effective training programs for newly hired employees to acquaint them with the bank's policies and operational procedures.

BANKING & FINANCE INTERN
Blue Verticals Credit Union 01/2013 – 06/2013

INTERESTS

Meditation Sustainability Italian Cuisine Gardening

EDUCATION

MS. in Banking and Finance The University of Philadelphia 2006 – 2010

Creative 1/16

Land your dream job in the creative industries by using this creative resume template, which will make your application stand out.

Basic 2/16

Easily personalize this basic resume layout that can be completed in under ten minutes through our intuitive process.

Combined 3/16

This template combines two professional resume formats. It's a mix of the reverse-chronological resume and the functional resume format.

Minimalist 4/16

A simple and easy to follow resume template. Perfect for more conservative industries which prefer less flashy templates.

The CV is Not a Generic Document

- 
- Customize your CV to **match** the job **description** and **requirements**
 - Highlight your **relevant skills** and **experience** for the specific job position
 - Use **keywords** and **industry-specific terms** to demonstrate your knowledge and familiarity in the field
 - Emphasize your **accomplishments** and **achievements** that are most **relevant** to the job position



Good and Bad Practices in Creating a CV

Build a Winning Resume and Avoid Common Mistakes

Good Practices in Creating a CV

- Limit the use of fonts to **no more than two** to achieve professional and **cohesive appearance**
- Be careful with **naming** the file
 - Alexander's CV is **ok**
- The CV should be tailored **according to the position**
- Use **active verbs** to describe your accomplishments
- A more **creative** format is better received



GOOD CV





Sabina Popova
Junior C# Developer

An independent and self-motivated C# Web Development student with practical experience and confidently working with ASP.NET MVC, MS SQL Server and Entity Framework. Looking to apply my acquired skills at company X.

Contact:
Email: sabina.popova@softuni.bg
Phone: +359 881 234 567
Location: Sofia / Relocate, Bulgaria
Portfolio: my.portfolio.com
LinkedIn: linkedin.com/in/sabina-dimitrova-popova
GitHub: github/sabina-popova

EDUCATION

Full-Stack Web Developer
Software University
09/2021 - Present
Professional Modules

- **C# Advanced and OOP** - Working with linear, multidimensional and associative data structures. Application of basic algorithms and functional programming. Object-oriented programming: classes, objects and OOP principles. Using the Reflection API and Unit Testing.
- **C# Web Development** - Creating Web applications with ASP.NET MVC. Working with the HTTP protocol, the MVC pattern, using the built-in authentication (users, roles and sessions), filters and middleware. Developing RESTful backends with ASP.NET Web API. Testing and Deploying Web apps.

Computer Science and Engineering
Technical University of Sofia
09/2019 - Present
Courses

- Performing design, construction, programming, production-research, organizational-management and other activities in the field of information technologies and computer science.
- Synthesis and analysis of algorithms; algorithmic, structural, object-oriented, component and functional programming; computer architectures, hardware and operating systems.

WORK EXPERIENCE

Customer Service Specialist
Company X
06/2018 - 11/2022
Sofia, Bulgaria

Company X is a leading bookstore, game and gadget retailer.
Achievements/Tasks

- I was responsible for handling customer requests, complaints and special situations
- Worked at the customer information desk for 10+ hour shifts
- Welcomed 1000+ customers during store opening event
- Initiated improvements in customer service by changing to a more personal approach. This resulted in over 100 positive feedbacks

TECHNICAL SKILLS

Programming Languages
C#, JavaScript, HTML, CSS, XML

Tools
Visual Studio, Visual Studio Code, SSMS

Frameworks
.NET, ASP.NET Core, EF Core

Databases
Microsoft SQL Server, PostgreSQL

SOFT SKILLS

Attention to detail
Communication
Analysis
Teamwork & cooperation

PERSONAL PROJECTS

Online Bookstore
(09/2022 - 12/2022)

- Simple Web application, written in C# with ASP.NET MVC, SQL Server, EF Core, and MVC pattern.

Ticketing System
(12/2022 - Present)

- Using ASP.NET MVC, Web API, AJAX, Bootstrap, sessions, caching, deployed in Azure, with CI/CD pipeline.

LANGUAGES

English
Full Professional Proficiency

German
Limited Working Proficiency

EXAMPLE

Bad Practices in Creating a CV

- Using an **unprofessional** email address or font
- Including **irrelevant** information that is **not related** to the job offer
- Using **long paragraphs** or **run-on sentences** that make it difficult to read
- Making **grammatical** or **spelling errors**
- Lying or **exaggerating** your skills or experiences
- Avoid saving the file in **other formats** than PDF



BAD CV



ALEX

Address

(xxx) xxx-xxxx

email@email.com

QUALIFICATIONS SUMMARY

Looking to obtain a position as a software engineer and apply my many years of experience and skills.

SELECTED ACCOMPLISHMENTS

- Turning difficult complexities into smaller, cohesive summations and presentations.
- Outstanding presentational and communicational methods
- Collaborates well within a team and builds high performing teams.
- Great time manager

PROFESSIONAL EXPERIENCE

COMPANY NAME. XXXX – Present

CITY, STATE

Job Title

- ✓ Utilizing developing front-end with client side validating, middle-tier development, and back end managing. Discussing requirements with clients.
- ✓ Working towards defining technical issues and workflow solutions with clients and other teams.
- ✓ Estimating then providing time for tasks, schedules, and final delivered items.
- ✓ Progression monitoring against projections and reporting to managers and others.

COMPANY NAME. XXXX – Present

CITY, STATE

Job Title

- ✓ Able to do complex program adaptations by taking specification and or requirements and translating into practical coding.
- ✓ Utilization of acquired more in-depth knowledge of business in support of applications design.
- ✓ Coding recognition, processing and or standardizing inefficiencies and making suggestions for improvement, if applicable.
- ✓ Proactively providing doc input noting program changes.

Education: 6/1991 School Name, City, St
Bachelor's Degree
Major

Programming: JQuery, Java, JavaScript, TSQL, C, C++, C#, Objective-C, VB Script, Perl, PHP, Python, Unix Shell Scripting

Database: SQL Server 2000, 2002, 2006, 2011, and Oracle 10g/11g

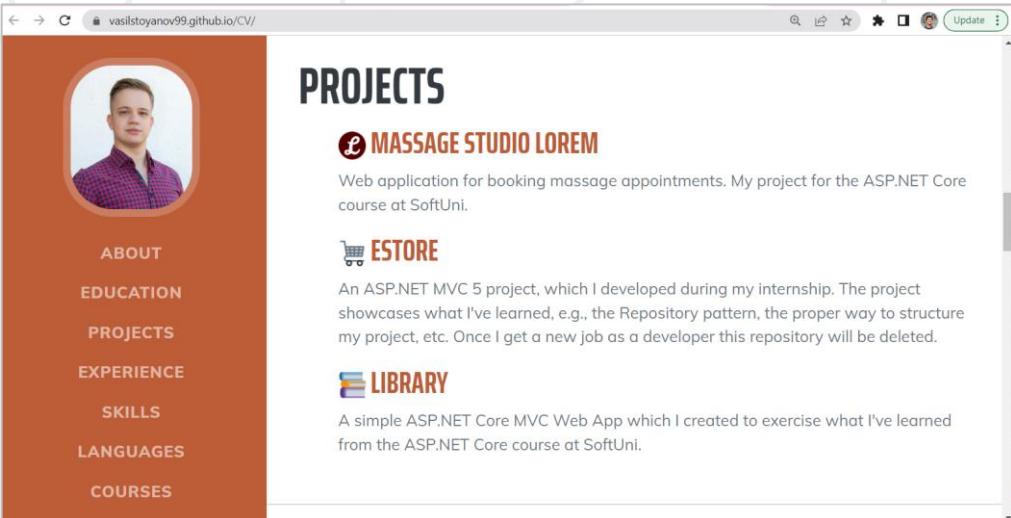
Networks: REST

Software: Win Form – WPF (.net), WCF

EXAMPLE

CV – Examples

- <https://vasilstoyanov99.github.io/CV>
- <https://radevdaniel.github.io>
- <https://boykopetevboev.github.io/CV>
- <https://radoslavdimitrov.github.io>



A screenshot of a GitHub Pages-based CV website. The header features a profile picture of a man in a purple shirt. The navigation bar includes links for About, Education, Projects, Experience, Skills, Languages, and Courses. The main content area is titled "PROJECTS" and lists three projects: "MASSAGE STUDIO LOREM" (Web application for booking massage appointments), "ESTORE" (An ASP.NET MVC 5 project developed during an internship), and "LIBRARY" (A simple ASP.NET Core MVC Web App created to practice learning). Each project has a brief description and a small icon.



A screenshot of a GitHub Pages-based CV website. The header features a profile picture of a man in a blue shirt. The main title is "BOYKO BOEV" followed by "FRONT-END WEB DEVELOPER". The "ABOUT ME" section contains a bio: "I am an ambitious and motivated person, striving to achieve every goal I set for myself. I study everyday, aiming to become a full stack web developer and a successful trader in the Forex market. I have completed the SoftUni program for JS web developers. I also love reading books about finance and self improvement." The "EDUCATION" section lists two entries: "TU Gabrovo" (2016 - 2020) and "SoftUni" (2019 - 2020). The "CONTACT" section provides phone number, address, email, and social media links. The "INTEREST" section is currently empty.



Detail Matters in a Competitive Job Market

- When there is a **large influx** of applications even the smallest mistake can be **fatal**
- To avoid mistakes, it's a good idea to have someone else **review** your application
- Following the best practices **minimizes** the risk of errors



Interesting Facts

- Recruiters spend only **6 seconds** scanning each CV
- 76% of CVs are ignored if your email address is **unprofessional**
- 47.3% admitted that their lies **didn't work**





Creating a GitHub Profile

How to Create an Attractive GitHub Portfolio

Why Your GitHub Profile is So Important ?

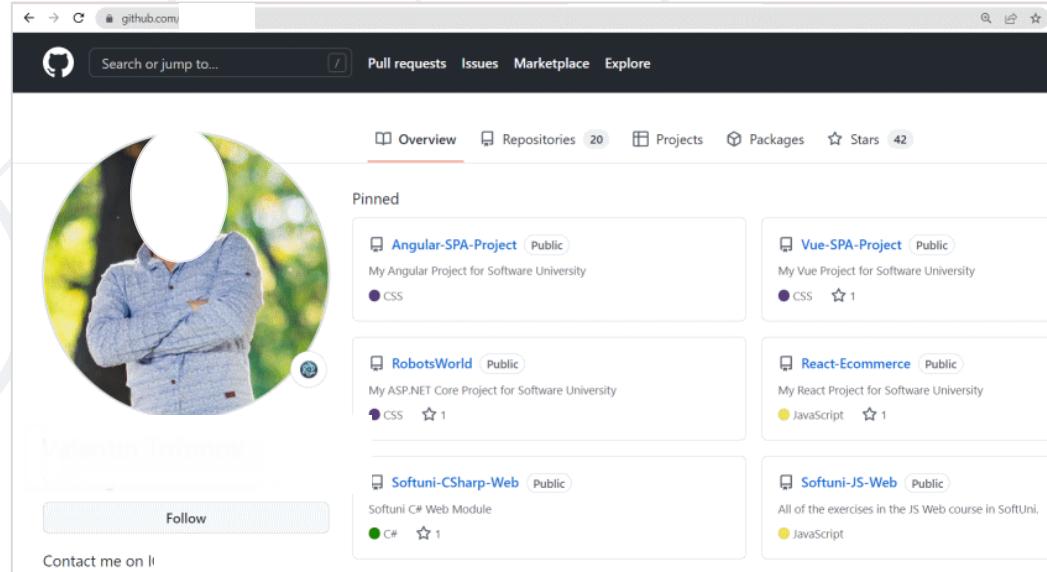
- GitHub is the **world's largest** software project hosting platform
- It acts as a **social network for developers**
- Building a comprehensive GitHub profile with portfolio can help you **stand out** among other candidates for a job



GitHub

How a GitHub Profile Should Look

1. Use a **normal** profile picture
2. Add **contact** information – email, phone etc.
3. Pin your **best** projects in the overview section



The Importance of Your GitHub Portfolio

- Employers want skilled developers with **experience** even for **junior** dev jobs or **internships**
- This is why it is important to **prove** your experience
- A well documented portfolio **can serve as a proof** of previous experience with specific technologies
- Don't underestimate the value of **demonstrating** your skills and experience through **personal projects** and **contributions** to open-source projects



The Importance of Your GitHub Portfolio

- Typically job positions require **1-2 years** of experience for junior developer
- To prove your developer experience you should provide a **solid GitHub developer portfolio of projects**

[Junior Full Stack \(Java/ReactJS\) - Remote](#)
Collabera Inc. - San Francisco, CA (Remote)

Apply ↗

Must Haves

- 1-2 years of software engineering experience
- ReactJS, HTML/CSS, JavaScript
- Preferably Java 11 (if not, Java 8+ is okay)
- Strong communications skills and ability to work independently

Plusses

- Core Java, JEE, Spring/Springboot
- K8s
- Microservice Architecture

[Junior Java Developer](#)
Infosys - United States (Re...)

Apply ↗

Save

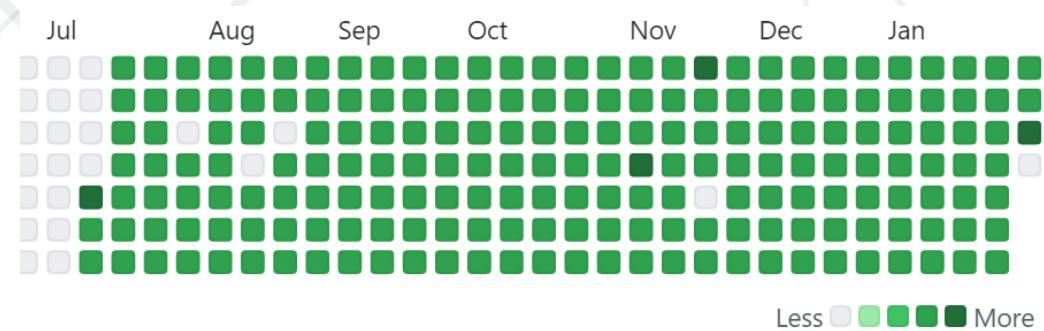
...

Preferred Qualifications

- At least 1 year of experience in Spring, Hibernate, Spring boot, We Services will be Plus
- At least 1 year of experience in Data structure and algorithms.
- At least 1 year of experience Project life cycle activities on development and maintenance projects.
- Ability to work in team in diverse/multiple stakeholder environment.
- Analytical skills.
- Experience and desire to work in a Global delivery environment

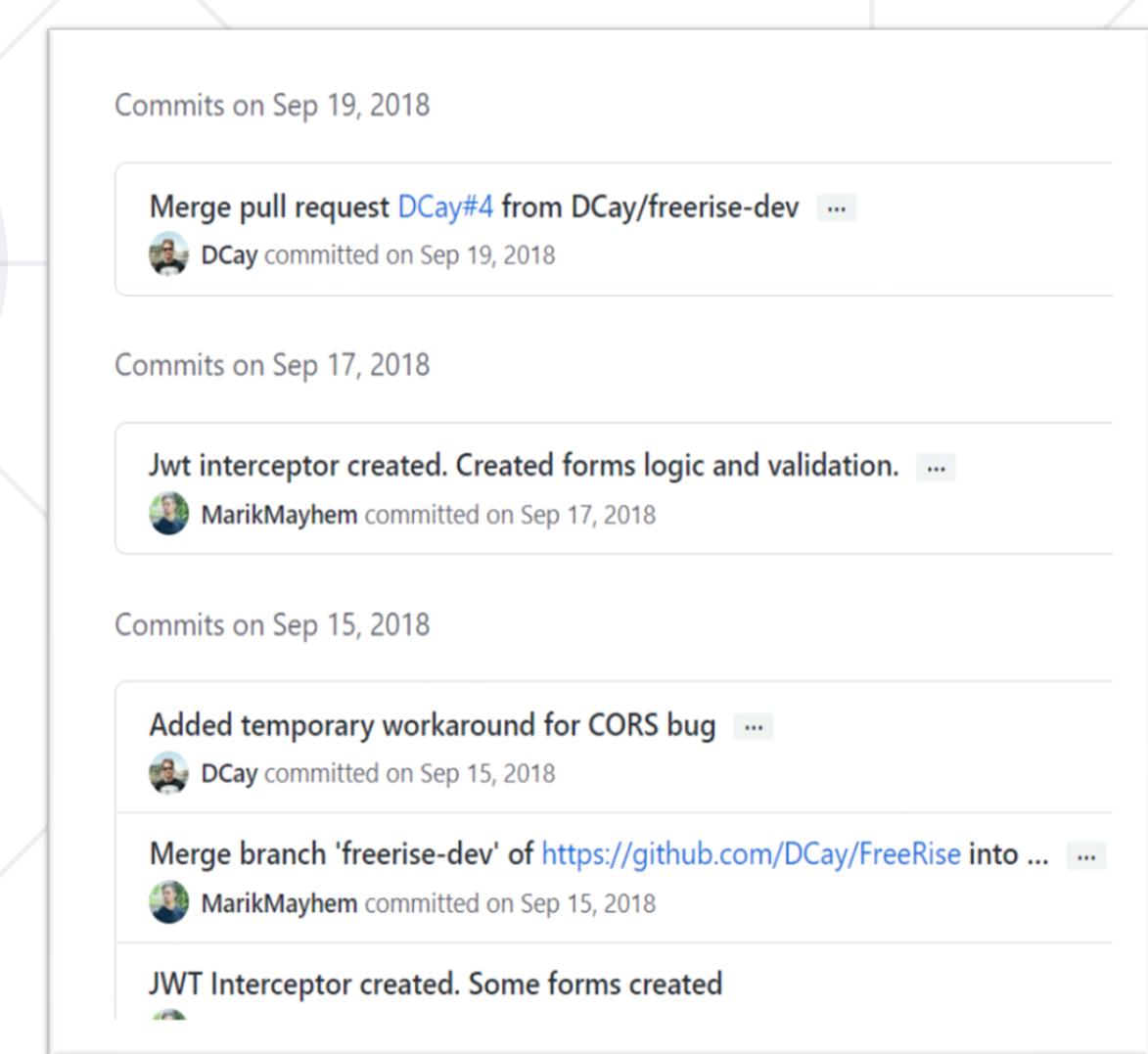
The Importance of Your GitHub Portfolio

- Another important metric is the **frequency** of commits
- It demonstrates hard work and proves that the person writes code **regularly**
- This is a very **good sign** for the employers
- Strong GitHub profiles should hold at least **500-1000** commits per year



The Importance of Your GitHub Portfolio

- Your commit history is a wonderful way to show your **proven track record** of your skills in GitHub
- It holds an **evidence** of your work as a software developer
- Proper description in commits show **attention to detail**



Commits on Sep 19, 2018

Merge pull request DCay#4 from DCay/freerise-dev ...
DCay committed on Sep 19, 2018

Commits on Sep 17, 2018

Jwt interceptor created. Created forms logic and validation. ...
MarikMayhem committed on Sep 17, 2018

Commits on Sep 15, 2018

Added temporary workaround for CORS bug ...
DCay committed on Sep 15, 2018

Merge branch 'freerise-dev' of https://github.com/DCay/FreeRise into
MarikMayhem committed on Sep 15, 2018

JWT Interceptor created. Some forms created

Document Your GitHub Projects

- Most of the projects in GitHub consists of just code without any documentation which is a **terrible** mistake
- A project documentation should consist of:
 - **Description**
 - **Deployment link (live demo)**
 - **Technology stack**
 - **API documentation**
 - **Design diagrams**
 - **Screenshots**



Proper Structure of Project Documentation

- Meaningful project title
 - E.g – **Car Reservation System**
- Short project description
 - E.g – **goals, use cases, functionality, technologies**
- Live demo
 - E.g – deployed on: **<https://carsystem.azurewebsites.net>**
- Technical documentation
 - E.g – **API endpoint descriptions, class diagrams etc.**
- Screenshots
 - Provides **quick project overview** to profile visitors

Project Documentation Example

☰ README.md

📄 Project Introduction

PlanShift is my defense project for ASP.NET Core course at SoftUni (September-2020). The website's purpose is to help small to medium sized businesses, like restaurants and bars to manage their shifts in the organization.

📝 Overview

PlanShift is a website in which a user can create a profile and further create businesses, every business has it's owner and it's groups, but every user can participate in as many businesses and groups as he wants.

The business management is separate in three administration groups, created with the creation of a business every person in this group has certain powers in the website.

Built With

- ASP.NET 5.0
- ASP.NET view components
- MSSQL Server
- Cache
- Sessions
- SignalR
- HangFire
- SendGrid
- Bootstrap
- AJAX real-time Requests
- jQuery
- Moq
- AutoMapper
- FullCalendar
- MomentJS

Deployed: <https://planshift.azurewebsites.net>

- Azure MSSQL Server

- Sample project: <https://github.com/nakov/ShortURL>



GitHub Profile Tips and Tricks

- Start building your portfolio **as early as possible**
- Deploy your projects as **one-click showcase**
- Make your profile **look nice**
 - Embed GitHub stats, trophies..
 - Publish contacts
 - Put a good photo
 - Avoid grammar mistakes

The screenshot shows a GitHub profile for 'nakov / README .md'. The profile picture is a portrait of Svetlin Nakov. The bio reads: 'Hi, I am Svetlin Nakov! 🎉 I am a keen software engineer, inspirational technical trainer and innovative entrepreneur, a co-founder of SoftUni – the largest tech education provider in South-Eastern Europe. At SoftUni I teach tens of thousands of students in computer programming, software technologies and practical software engineering (with C#, Java, JS, Python and many other technologies), and give them practical skills, profession and job. I am the leading author of several tech books. I am a regular speaker at tech events (see some slides and videos). Learn more from my blog.' Below the bio is a 'GitHub Stats' section with a summary card and a chart titled 'Most Used Languages' showing JavaScript as the most used language. The 'GitHub Trophies' section lists various achievements like 'Software University (softuni.org)', 'Stars', 'Followers', 'Commits', 'Issues', 'Repositories', and 'PullRequest'. A sidebar on the right shows navigation links for 'Overview', 'Repositories 75', 'Projects', and 'Packages'.

Svetlin Nakov
nakov

Svetlin Nakov has 20+ years as software engineer, consultant, trainer, and IT entrepreneur. At @SoftUni he teaches in programming thousands young people.

1.3k followers · 1 following

Software University (softuni.org)
Sofia, Bulgaria
<https://nakov.com>
[@svetlinnakov](https://twitter.com/svetlinnakov)

GitHub Stats

Svetlin Nakov's GitHub Stats

- Total Stars Earned: 2.6k
- Total Commits: 5.5k
- Total PRs: 22
- Total Issues: 119
- Contributed to: 24

Most Used Languages

Language	Percentage
JavaScript	43.74%
C#	40.68%
HTML	6.18%
CSS	2.60%
Java	5.02%

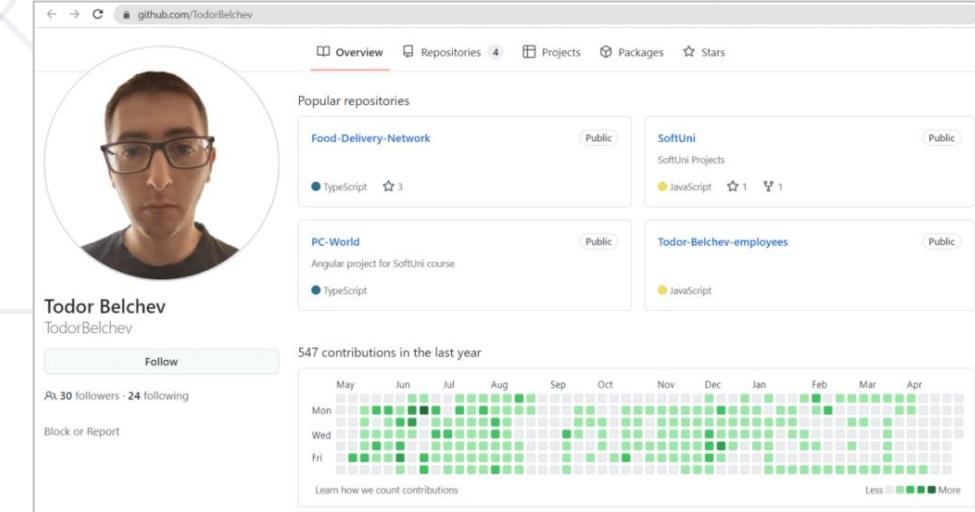
A++

GitHub Trophies

- Multilingual User (Rainbow Lang User 15pt)
- Stars (Super Stargazer 2.8kpt)
- Followers (Super Celebrity 1.3kpt)
- Commits (Super Committer 1.1kpt)
- Issues (Ultra Issue 119pt)
- Repositories (Ultra Repo Creator 77pt)
- PullRequest (High Puller 22pt)

GitHub Profiles – Examples

- <https://github.com/TodorBelchev>
- <https://github.com/tsonewa>
- <https://github.com/mischelll>
- <https://github.com/yavorhr>
- <https://github.com/alexmehandzhiyska>
- <https://github.com/SineastrA>
- <https://github.com/marinakolova/BeautyBooking>
- <https://github.com/yotkoKanchev/LetsSport>





Creating a LinkedIn Profile

Best Practices for Building a Strong Profile

LinkedIn – The Biggest IT Social Network

- LinkedIn is the world's **largest professional network** on the internet
- You can use the platform to find the right **job**, **internship** or strengthen **professional relationships**
- A **complete** LinkedIn profile featuring your experience, education and skills can **boost** your opportunities



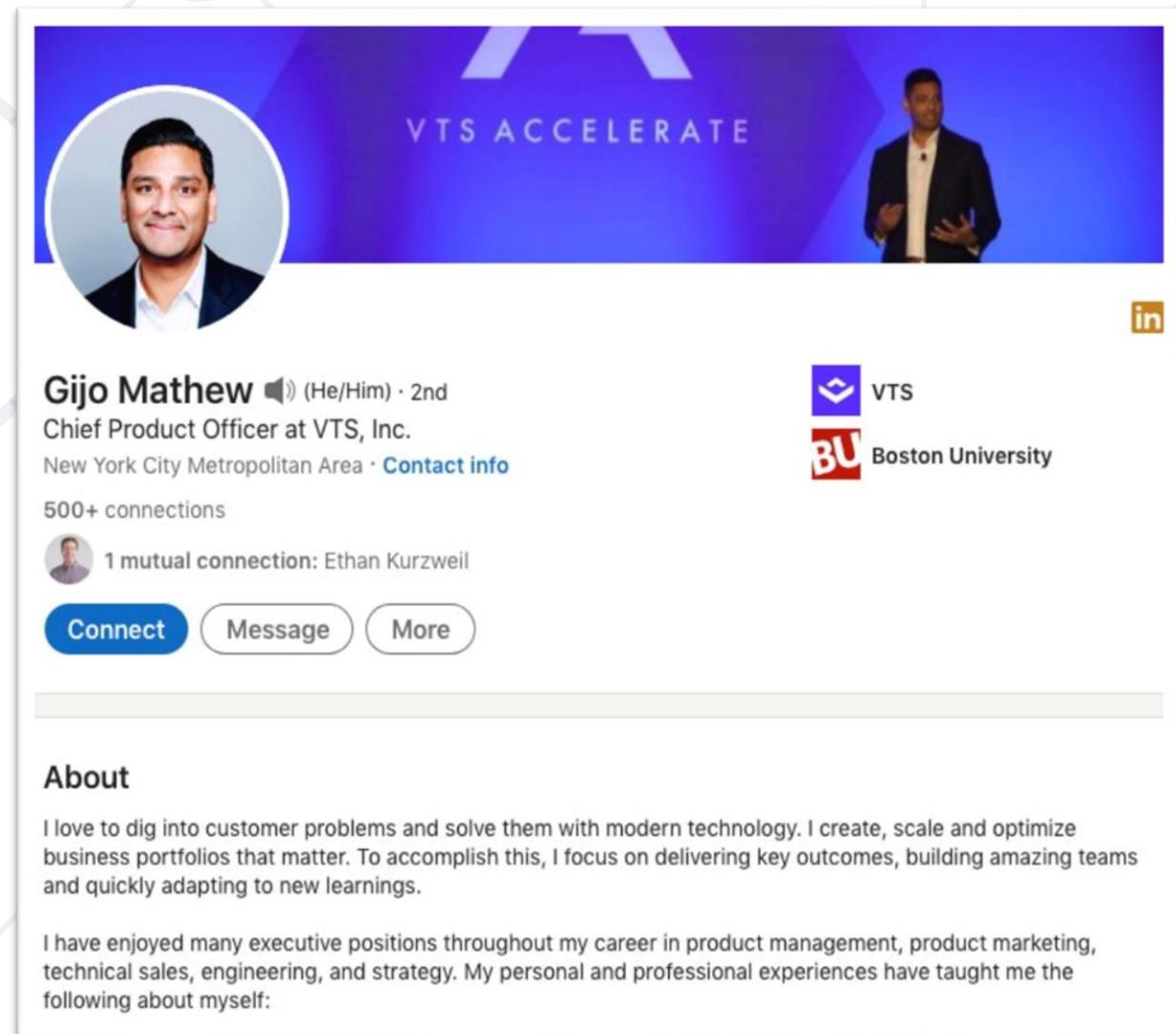
Why LinkedIn?

- Job **recruiters** and **managers** are on LinkedIn
 - You will **find job faster**, because most of the HR-s are already **searching for you**
 - Let the companies **find you**
 - Having an account **will help** companies find you with ease
 - Networking
 - LinkedIn allows you to build a virtual **network of contacts**



LinkedIn Profile Example

- A good-looking profile should be **well organized**
- It should also contain:
 - **Professional** photo
 - **Compelling** headline
 - **Contact** info
 - **About** information
 - **Projects** with descriptions
 - **Certificates** with link / image



The screenshot shows Gijo Mathew's LinkedIn profile. At the top, there is a circular profile picture of him, a banner for 'VTS ACCELERATE' featuring a video of him speaking, and the LinkedIn logo ('in'). Below the profile picture, his name is listed as 'Gijo Mathew' with a microphone icon, followed by '(He/Him) · 2nd'. He is identified as 'Chief Product Officer at VTS, Inc.' in 'New York City Metropolitan Area' with a 'Contact info' link. It shows '500+ connections' and '1 mutual connection: Ethan Kurzweil'. There are 'Connect', 'Message', and 'More' buttons. Under the 'About' section, he writes: 'I love to dig into customer problems and solve them with modern technology. I create, scale and optimize business portfolios that matter. To accomplish this, I focus on delivering key outcomes, building amazing teams and quickly adapting to new learnings.' At the bottom, it says: 'I have enjoyed many executive positions throughout my career in product management, product marketing, technical sales, engineering, and strategy. My personal and professional experiences have taught me the following about myself:'.

Gijo Mathew (He/Him) · 2nd

Chief Product Officer at VTS, Inc.

New York City Metropolitan Area · [Contact info](#)

500+ connections

1 mutual connection: Ethan Kurzweil

[Connect](#) [Message](#) [More](#)

About

I love to dig into customer problems and solve them with modern technology. I create, scale and optimize business portfolios that matter. To accomplish this, I focus on delivering key outcomes, building amazing teams and quickly adapting to new learnings.

I have enjoyed many executive positions throughout my career in product management, product marketing, technical sales, engineering, and strategy. My personal and professional experiences have taught me the following about myself:

LinkedIn Profiles – Examples

- <https://www.linkedin.com/in/martin-taskov-9b7900159>
- <https://www.linkedin.com/in/liliya-ignatova-551918109>
- <https://www.linkedin.com/in/marina-kolova>
- <https://www.linkedin.com/in/martinmladenov>
- <https://www.linkedin.com/in/daniel-yordanov-a63ab1208>
- <https://www.linkedin.com/in/rosen-santev-34864b202>
- <https://www.linkedin.com/in/alexander-gruev>
- <https://www.linkedin.com/in/denitsa-lips-pesheva-94037a105>



It's All in The Detail

- **Avoid** grammatical errors and typos
 - It's a professional network so **do not** make mistakes
- Is your information **up to date?**
 - **Recent** job, work experience etc.
- Information is the **key**, but not too much
 - Be **concise** and **precise**
- Be **truthful**
 - False information will **fail you**



Summary

- How to **build** professional CV
- **Best** and **worst** practices in building a CV
- Creating GitHub profile with **portfolio** of **projects**
- Creating **LinkedIn** profile

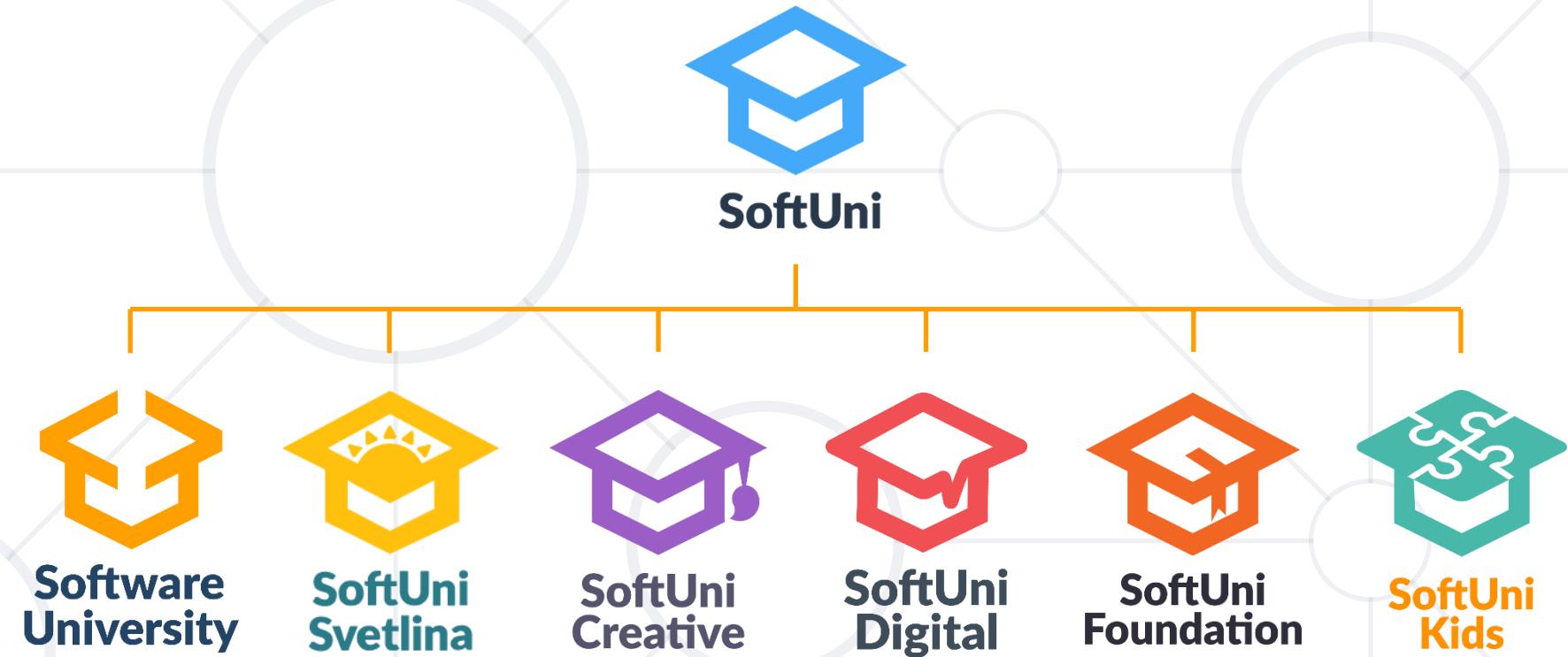




Homework

Prepare your CV(Generic) and GitHub Portfolio

Questions?



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