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| **DATE:** | Friday 14-12-2018 |
| **TIME:** | 11:30 AM –12:30AM  : AM |
| **LOCATION:** | Room 2.37  d |

**Meeting Minutes**

* **Attendee Names**
* Amin Jahromi, NguyenBao Quoc, Mikael Shaghelani, Le Viet An
* **Attendees Not Present**
* Vladimir Kabzar-Formal Client, Elahe Seyedkabirian

**Agenda**

* **Opening**
* **Discussing on our progress on website**
* **Asking mentor about problems we have on “reserve camping” page**
* **Discussing on our progress on application**

**Action List**

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| --- | --- | --- |
| **Action** | who | status |
| * Show tooltip for functions in applications * Finish invite people to same tent on website (the host needs to pay for all guests) * add progress bar to application | NguyenBao Quoc & Le An  Elahe Kabirian & Amin Jahromi  NguyenBao Quoc & Le An | In operation  In operation  In operation |

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| **SECRETARY APPROVAL:** *(Signature & Date)* | Amin Jahromi 14-12-2018 |