Required Documentation Checklist

* Appraisal
* Receipts of expenditures (To be included in PACE assessment)
* Property Title Search
* Provide a copy of the Property tax stub
* Provide copy of UCC search on property.
* Provide a copy of a recent property survey map
* Provide copy of lien status on property and title report
* Provide Copy of feasibility study and/or energy audit
* Provide a Certificate of Status from the Texas Secretary of State's Office
* Provided a Certificate of Account Status from the Texas Comptroller of Public Accounts;
* Provided a recent credit report or similar
* Provide a description of the proposed energy conservation measures (ECMs) and the projected energy savings;
* Provide a description of the proposed water conservation measures (WCMs) and projected water savings (in gallons or acre-feet
* Provide the name and contact information of the energy or water savings consultant/project developer
* Copy of request letter to Mortgage company to participate in PACE (If Applicable)