A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The OMB Control Number for this information collection is 2126-0060. Public reporting for this collection of information is estimated to be approximately 15 minutes per response, including the time for reviewing instructions, gathering the data needed, and completing and reviewing the collection of information. All responses to this collection of information are voluntary. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Motor Carrier Safety Administration, MC-RRA, 1200 New Jersey Avenue, SE, Washington, D.C. 20590.



United States Department of Transportation Federal Motor Carrier Safety Administration

> FMCSA Office of Registration and Safety Information Motor Carrier Records Change Form

FORM MCSA-5889

FMCSA — Office of Registration & Safety Information 6th Floor, 1200 New Jersey Ave. SE, Washington, DC Fax: (202) 366-3477 (Licensing) (202) 385-2422 (Insurance) Customer Service: (800) 832-5660

Name and address changes and reinstatements of operating authority can be requested on our web site at https://ii.public.hncsa.dot.gov/11/FW/PKG_ <u>REGISTRATION prc_option</u> (supporting documents must be submitted separately). You may submit this form to the above address, via our web form at https://ask.fmcsa.dot.gov/app/ask, or fax it to 202-366-3477. There is no fee for an address change, but name changes cost \$14 and reinstatements \$30. For more assistance with these transactions and other Registration, Licensing and Insurance functions (including transfers of operating authority), see the FAQs at https://ask.fmcsa.dot.gov/app/ask.

Please submit all the requested data in Section A as represented in your current DOT records. Changes can be indicated in Section B for address changes. Section C for name changes, and Section D for Reinstatements. Credit card information can be submitted in Section E. Any partially-submitted data will be kept for 30 days. If the rest of the information is not submitted within that time, the submitted data will be discarded. FMCSA cannot make any changes until all required data is supplied.

Section	ALL MUST COMPLETE	TODAY'S DATE REQUESTOR'S FAX N	UMBER (include area code) RE	QUESTOR'S E-MAIL ADD	RFSS (if any)
		ormation:	CURRENT "DOING BUSIN	ESS AS NAME" (if different f X only) FF NUMBER: (fre	rom legal name) ight forwarders only) 232)492–314 NE (plus area code)
Section	ADDRESS CHANGES ONLY Submit Address Change Requests via our web form at https://ask.fmcsa.dot.gov/app/ask or fax to (202) 366-3477.		MX Carriers only: I am enclosing a copy of my Tarjeta de Circulación (required).		
	NEW STREET ADDRESS	NEW CITY	NEW STATE/COUNTRY	PHONE (plus area code)	ZIP CODE
	Check if new physical and mailing address	es are the same. Otherwise, con	nplete mailing address information i	below.	
	NEW MAILING ADDRESS	MAILING CITY	MAIL STATE/COUNTRY	PHONE (plus area code)	ZIP CODE



NAME CHANGES ONLY

Submit Name Change Requests and documentation via our web form at https://ask.fmcsa.dot.gov/app/ask or fax to (202) 366-3477.

IS THERE ANY CHANGE IN OWNERSHIP, MANAGEMENT, OR CONTROL OF THE COMPANY? ARE YOU A MEXICAN CARRIER?

Yes — If the answer to one of the above questions is yes, you must report a transfer of authority unless one of the options in the box below applies to you (select one) No — there is no change in ownership; skip the next box and enter new name below it

I am making one of the following changes which does not require a transfer (select one) but does require documentation (include with form submission):

Hand-over to or addition/deletion of close blood relatives, i.e., child, spouse, or sibling (notarized letter enclosed)

Addition of partner through marriage (marriage license enclosed)

Changes to existing corporation (copy of articles of incorporation from the state government enclosed)

Deletion of partner through death (copy of death certificate enclosed)

Deletion of spouse due to divorce (copy of divorce agreement enclosed) Incorporating (copy of articles of incorporation from the state government enclosed)

I am an MX carrier and am also enclosing a copy of my Tarjeta de Circulacion

NEW LEGAL NAME (personal, partnership, or corporation)

I authorize the Federal Motor Carrier Safety Administration to charge \$14 to the credit card below for this name change.

NEW "DOING BUSINESS AS NAME" (if different from legal name)

I have attached payment in the amount of \$14 in the form of a check or money order, payable to FMCSA, to the address in Section E.

Section

REINSTATEMENT OF OPERATING AUTHORITY ONLY

Submit Reinstatement Requests via our web form at https://ask.fmcsa.dot.gov/app/ask or fax to (202) 385-2422.

I WOULD LIKE TO REINSTATE THE FOLLOWING AUTHORITY(s):

X Motor carrier operating authority

Broker authority

Freight Forwarder authority

PLEASE CHECK THE BOX TO INDICATE YOUR ASSENT TO THIS STATEMENT:

 χ I understand that reinstatements may not be processed immediately. It is the responsibility of the motor carrier to ensure that they are in full compliance with all FMCSA regulations prior to beginning interstate operations. Authority will not be reinstated until BOC-3 Form (Designation of Process Agent) and required insurance are on file. More instructions can be found at http://www.fmcsa.dot.gov/registration/insurance-requirements.

and CHECK ONE OF THE FOLLOWING OPTIONS:

X I authorize the Federal Motor Carrier Safety Administration to reinstate the operating authority of the Motor Carrier/Broker/Freight Forwarder identified above. I understand that the credit card below will be charged \$80, and that this Authorization will be stored electronically with the credit card number obscured, except for the last four numbers

I authorize the Federal Motor Carrier Safety Administration to reinstate the operating authority of the Motor Carrier/Broker/Freight Forwarder identified above. I have attached payment of \$80 in the form of a check or money order, payable to FMCSA, to the address in section E.

Section

PAYMENT: NAME CHANGES AND REINSTATEMENTS ONLY

Submit credit card requests via our web form at

https://ask.fmcsa.dot.gov/app/ask or fax to (202) 385-2422.

Pursuant to $\underline{49\ CFR\ 360.3(c)}$, fees are not refundable. After the application or document has been accepted for filing by the FMCSA, the filing fee will not be refunded, regardless of whether the document is granted or approved, denied, rejected, dismissed or withdrawn.

VISA

MasterCard Discover

SIGNATU

\$14 (Name Change)

\$80 (Reinstatement)

STATE/PROVINCE

ZIP CODE

DATE

CHECKS/MONEY ORDERS ONLY: I am NOT paying by credit card, but with a check or money order, which I will send with this form to: Regular mail: Federal Motor Carrier Safety Administration

P.O. Box 530226 Atlanta, GA 30353-0226 Overnight express mail: Bank of America

Lockbox Number 530226 1075 Loop Road

Atlanta, GA 30337

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