

Investment Corporation of Bangladesh

Organogram Date: 22/06/2025 Report

Main Activities

1. Managing own portfolios and taking active participation in buying & selling of securities
2. Participating in the placement of Unit funds and Mutual funds
3. Managing ICB Unit Fund
4. Acting as trustee and custodian
5. Providing advances against Mutual Fund certificates managed by ICB and its subsidiaries
6. Managing Equity and Entrepreneurship Fund (EEF), Entrepreneurship Support Fund (ESF) and other special schemes declared by the Government of Bangladesh from time to time
7. Direct purchasing and selling of shares, bonds and debentures, including placement and equity participation
8. Managing investment accounts
9. Providing investment counseling to investors
10. Taking part in offloading shares of state-owned enterprises
11. Participating in government divestment program; Providing Bank guarantee;
12. Participating in the financing of joint-venture companies;
13. Introducing new business suited to market demand; Venture Capital Financing;
14. Taking part in merger, acquisition & asset reconstruction activities;
15. Providing lease finance singly and through syndication;
16. Supervising the activities of the subsidiary companies as a holding institution;
17. Dealing in other matters related to the capital market.

Summary of Manpower

Sl No	Name of Posts	Manpower	Grade	Service Type	Post Type
	Class 1				
1.	Managing Director	1	GRADE-I	Non-Cadre	Permanent
2.	Deputy Managing Director	1	GRADE-II	Non-Cadre	Permanent
3.	General Manager	9	GRADE-II	Non-Cadre	Permanent
4.	System Manager	5	GRADE-III	Non-Cadre	Permanent
5.	Deputy General Manager	36	GRADE-III	Non-Cadre	Permanent
6.	Assistant General Manager	61	GRADE-IV	Non-Cadre	Permanent
7.	Senior System Analyst	6	GRADE-IV	Non-Cadre	Permanent
8.	System Analyst	8	GRADE-V	Non-Cadre	Permanent
9.	Senior Principal Officer	72	GRADE-V	Non-Cadre	Permanent
10.	Programmer	10	GRADE-VI	Non-Cadre	Permanent
11.	Principal Officer	107	GRADE-VI	Non-Cadre	Permanent
12.	Engineer (IT)	2	GRADE-VI	Non-Cadre	Permanent

13.	Assistant Programmer	16	GRADE-IX	Non-Cadre	Permanent
14.	Assistant Engineer(IT)	2	GRADE-IX	Non-Cadre	Permanent
15.	Senior Officer	176	GRADE-IX	Non-Cadre	Permanent
16.	Senior Officer (Engi.)	1	GRADE-IX	Non-Cadre	Permanent
	Total	513			
	Class 2				
17.	Officer	62	GRADE-X	Non-Cadre	Permanent
18.	Data Entry/Control Supervisor	3	GRADE-X	Non-Cadre	Permanent
19.	Security Officer	1	GRADE-X	Non-Cadre	Permanent
20.	Librarian	1	GRADE-X	Non-Cadre	Permanent
	Total	67			
	Class 3				
21.	Supervisor	43	GRADE-XIII	Non-Cadre	Permanent
22.	Receptionist	4	GRADE-XIII	Non-Cadre	Permanent
23.	Computer Operator	2	GRADE-XIV	Non-Cadre	Permanent
24.	Senior Despatcher	5	GRADE-XIV	Non-Cadre	Permanent
25.	Caretaker	3	GRADE-XIV	Non-Cadre	Permanent
26.	Driver	18	GRADE-XVI	Non-Cadre	Permanent
27.	Data Entry/Control Operator	55	GRADE-XVI	Non-Cadre	Permanent
28.	Electrician	2	GRADE-XVI	Non-Cadre	Permanent
29.	Photocopy Machine Operator	6	GRADE-XVI	Non-Cadre	Permanent
30.	Store Keeper	3	GRADE-XVI	Non-Cadre	Permanent
31.	Telephone Operator	2	GRADE-XVI	Non-Cadre	Permanent
32.	Cashier	11	GRADE-XVI	Non-Cadre	Permanent

	Total	154			
	Class 4				
33.	Assistant Caretaker	7	GRADE-XVI I	Non-Cadre	Permanent
34.	Despatcher	9	GRADE-XVI I	Non-Cadre	Permanent
35.	Office Sohayok	82	GRADE-XX	Non-Cadre	Permanent
36.	Plumber	1	GRADE-XX	Non-Cadre	Permanent
	Total	99			
	GRAND TOTAL	833			

AUTHORISATION OF TRANSPORT, OFFICE EQUIPMENT AND MISCELLANEOUS POINTS

1.

Transport

- a. 2 x Jeep
- b. 11 x Car
- c. 4 x Microbus

2.

Office-Equipment

- a. 8 x Photocopy Machine
- b. 36 x Air-cooler
- c. 26 x Server
- d. 11 x Server (Backup Server)
- e. 718 x Computer (PC)
- f. 194 x Printer
- g. 851 x UPS
- h. 54 x Switch
- i. 35 x Scanner