



MD. MAHAMUDUL HASAN TANVIR

CAREER OBJECTIVE

To work in the marketing department of different local and multinational companies and advertising agencies of Bangladesh and grow rapidly with increasing responsibilities.

EDUCATION BACKGROUND

- * Bachelor of Business Administration (BBA)
American International University Bangladesh
Major: Marketing. Passing Year: 2019.
CGPA – 3.32 out of 4.00
- * HSC
Notunhat Public College, Jessore.
Group: Business Studies
Board: Jessore. Passing Year: 2015.
GPA: 4.17 out of 5.00
- * SSC
Jhikargacha B.M high School, Jessore
Group: Business Studies
Board: Jessore. Passing Year: 2013.
GPA: 4.56 out of 5.00

CONTACT

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🏠 Block-A, Road no- 1,
House no- 30,
Aftabnagar, Dhaka – 1219

PROFESSIONAL SKILLS

W Microsoft Word
X Microsoft Excel
P Microsoft Power Point
SPSS Data Analysis
Ps Adobe Photoshop

WORK EXPERIENCE

Internship : Foreign Trade (Import) Department
Organization : Jamuna Bank Ltd.
Duration : 3 months.

Roles :

- Fill up the IMP forms.
- Put the L/C and IMP forms into their registers.
- Tacking necessary papers from customers for opening L/C.
- Organize all the customer files and keep them at a specific place separately.
- Update the CRM for Bangladesh bank.

PERSONAL SKILLS

Communication Skill.

Public Speaking.

Innovation and ability to learn.

Problem Solving.

Team Player.

Time Management.

Leadership.

Negotiation Skill.

Strategic Thinking.

Fluent in Bangla and English.

ACHIVEMENTS

- * Received winner award for “Best Costing Product” from Managerial Accounting course (AIUB)
- * 1st runner up “Video Exhibition Ceremony” from Tourism and Hospitality Marketing course (AIUB)
- * Second runner up “Psychological Game” from AIUB business week (2018)
- * Second runner up “English Speaking Class Competition” from English department (AIUB)

EXTRA-CURRICULAM ACTIVITIES

- Research on “Organic Food & Work Life Balance” in Marketing Research Course (AIUB)
- Visited Coca-Cola plant on 8th November, 2018 Dhaka-Mymensing Highway, Baluka
- Volunteer in ‘AIUB International Conference on Business and Management’ (2018)
- Trained on ‘National Skill Standard Basic’ (Database) course.

PERSONAL DETAILS

Father Name:	MD. Abdur Razzak
Mother Name :	Nazma Begum
Date of Birth:	June 30, 1998
Nationality:	Bangladeshi
NID No:	5106267023

REFERENCES

S.M. Masud Karim
Managing Director
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