

House #481, Holding #03, Vill:
Beara, P.O; Aulia Nagar, P.S;
Tishal, Mymensingh – 2222
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Md. Mizanur Rahman

OBJECTIVE

With the belief “There is always a better way of doing works”, I want a highly rewording career to help organizations maximize productivity, profitability & quality by focusing economy and safety where in addition to my 2 years of professional experience, The entire personal management, Meeting project target and Job responsibilities will be invaluable. I am an effective communicator with the ability to provide leadership in teams.

PROFESSIONAL ACHIEVEMENTS

. Saved 7.5% cost of company by root plane and duty roster on Car driver and Boat captain at Hyundai Engineering & Construction Co., Ltd.

SKILLS

.MS Word, MS Excel, MS PowerPoint, AutoCAD, Proteus, OrCAD, MATLAB, LAN/WAN Technology.

WORK HISTORY

JOB TITLE	COMPANY NAME	RESPONSIBILITES	From	To
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JOB TITLE	COMPANY NAME	RESPONSIBILITES	From	To
Assistant Hydro-graphic Surveyor	Hyundai Engineering & Construction Co., Ltd.	<ul style="list-style-type: none"> • Preparing and maintaining CAD drawing from sketches, maps, reports, verbal instructions and legal descriptions of surveys in order to describe, certify and liability for work performed. • Coordinate finding with the work of engineering and clients and adjust surveying instruments in order to maintain their accuracy. • Supporting the project team in the design process to estimate cost limits, quality, safety and budget for new design. • Checking day to day log sheet, writing report and supervise the defined work area and staff. 	2019-09-05	2020-09-05
Executive Engineer	Minister Hi-tech Park Ltd.	<ul style="list-style-type: none"> • Supervising the work of the technicians listed by Minister Hi-tech Park Ltd. and submitted bills through verification's. • Occasionally visit divisional service centers and arranged standard service to solve all customer problems & to develop a balanced dealer network. • Attend meetings to rectify the faults to regarding quality assurance and take necessary steps to make correction. • Any task given by management had to perform carefully. 	2018-09-01	2019-08-31

EDUCATION

DEGREE	INSTITUTE	GRADE	MAJOR	MINOR	LOCATION	DATE
B.S.C	Daffodil International University (DIU)	3.91 Out of 4	fgsdfg	undefined	Dhaka, Bangladesh	2018-12-31

REFERENCE

Md. Saiful Islam (Rony), Deputy Manager

Minister Hi-tech Park Ltd.

Mobile: +880 1642-229019; Email: myoneservice01@gmail.com

Mrs. Sharmin Ahmed, Senior Lecturer

Daffodil International University

Cell: +880 1717-638029; Email: sharmin.eee@diu.edu.bd