

## SAIFUL ISLAM

407/5, Baitul Aman Housing, Adabor, Dhaka  
Mobile No : 01830910186  
e-mail : engrsaifulsaif@gmail.com



### **Career Objective:**

To work for an organization which provides me the opportunity to improve my skills and knowledge to growth along with the organization objective.

### **Career Summary:**

I want to secure a challenging and dynamic position within progressive organization where I can utilize my experience, technical skills and creativity. I want to build up my career as a highly skilled, energetic and efficient in the work place. I am qualified, hard working and posses the short of interest, creativity and capability that the field demands.

### **Special Qualification:**

MS Word , MS Excel , MS Power Point, Digital Marketing, Leadership and Good Communication skill, Smart and Dedicated. Basic PLC (Logo Soft )

### **Employment History:**

. Instructor ( October 1, 2019 – December 31 , 2019)

BRAC-ISD

Company Location : Ashulia

Department: Electrical Installation & Maintenance

Duties/Responsibilities:

Teaching & officially Work

Receptionist ( September 15, 2017 – May 31, 2018)

ICDDR,B ( TB Project )

Company Location : Mohakhali

Duties/Responsibilities:

Reporting Head office,monitoring all staff working activates in TB center.

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Passing Year	Duration
Bachelor of Science (BSc)	Electrical & Electronic Engineering	Northern University Bangladesh	CGPA: 2.99 out of 4	2020	3
Diploma in Engineering	Electrical	Feni Polytechnic Institute	CGPA:3.15 out of 4	2015	4
SSC	Science	Kazirbag H.D.M high School	CGPA:4.69 out of 5	2011	10

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Industrial Attachment	Transformer, Switchgear	Energypac Engineering Ltd.	Bangladesh	Ashulia,Saver-Dhaka	2015	3 Month

**Professional Qualification:**

Certification	Institute	Location	From	To
Digital Marketing	BITM	Kawranbazar, Dhaka	June 1, 2019	July 8, 2019

**Personal Details :**

Father's Name : ABDUL KHALEK  
Mother's Name : JAHEDA BEGUM  
Date of Birth : December 12, 1995  
Gender : Male  
Marital Status : Unmarried  
Nationality : Bangladeshi  
National Id No. : 3724488733  
Religion : ISLAM  
Permanent Address : Kazirbag,Feni sadar,Feni-3900



---

Signature

Date: 01/02/2020