

<b>Reference Number:</b> FORM-011	<b>Title:</b> TRE Project Migration Acceptance	<b>Version:</b> 1.2
<b>Owner:</b> Information Security Manager,	<b>Effective Date:</b> 22 Jan 2020	<b>Review Date:</b> 06 Nov 2021

## Section 1. For TRE Project members

By completing and signing Section 1, you are confirming that your Project's data has successfully been transferred from the Trustworthy Research Environment (TRE) to your chosen destination, and the TRE Service Team can permanently delete all the project's data from the Trustworthy Research Environment:

Project ID (TRE-0xx)	Your Name	Role on Project	Date signed	Signature

### Section 1

Please return the completed and signed form in person to the TRE Service team office at Vaughan House, or email a scanned copy to:

[tre-support@manchester.ac.uk](mailto:tre-support@manchester.ac.uk)

## Section 2. For TRE Staff

This section must only be completed after the TRE data has been destroyed

2 members of TRE staff must sign Section 2 to confirm that all copies of the data for the project named in Section 1 have been permanently deleted from the TRE (*in accordance with SOP-05-15 Secure Deletion of TRE Data*) and the entire migration has been completed successfully (*in accordance with SOP-03-24 Migrating Projects out of the TRE*):

Name	Job Title	Date signed	Signature
1)			
2)			

### Section 2