



TRUSTWORTHY RESEARCH ENVIRONMENT
PROJECT SERVICE REQUEST FORM

Completed form to be returned to: tre-support@manchester.ac.uk

Name of Requester	
TRE Project Name	

What service would you like?

☐ **Data Export (includes Output Checking)**

List the filename of each file that needs to be exported (*Please ensure they have been placed in /home/export*)

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Date the export is needed by: _____

Purpose e.g. conference presentation, results for paper, research team meeting: _____

☐ **Data Import**

List the filename of each file that needs to be imported (*They will be placed in /home/import if imported by the TRE Service Team*)

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Where is the data that needs to be imported (e.g. name and location of the Data Provider):

If the Data Provider is transferring the data into the TRE DropZone, please specify the folder it will be placed in:

Date data will be available for import (if known) _____

Deadline for importing data (if applicable) _____

Purpose of importing these files:

☐ **Other service needed**