



Shri Vile Parle Kelavani Mandal's



Dwarkadas J. Sanghvi College of Engineering

(Autonomous College Affiliated to the University of Mumbai)

Placement Test Portal

(Admin Manual)

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Students of I.T. Department

D.J.S.C.E

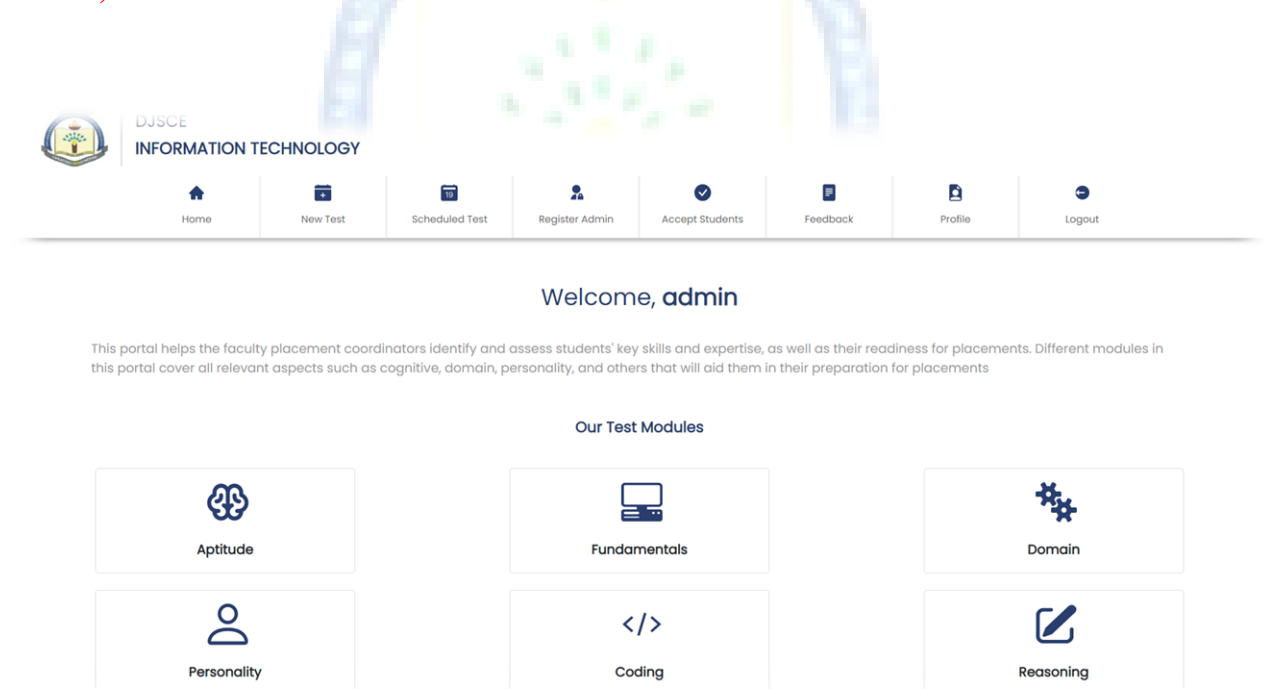
Overview of the portal

This portal is a proctored employability assessment for third and fourth-year engineering students. It gives information on a candidate's performance and areas for improvement across modules that are important for a successful career.

This portal also helps the faculty placement coordinators identify and assess students' key skills and expertise, as well as their readiness for placements. Different modules in this portal cover all relevant aspects such as cognitive, domain, personality, and others that will aid them in their preparation for placements.

Homepage

The homepage gives the brief outline of the features of the admin side of the portal and the. Students must click on the login button which will direct them to the login page. There are various tabs each with its own functionalities. **(Register Admin tab is only accessible to super admin)**

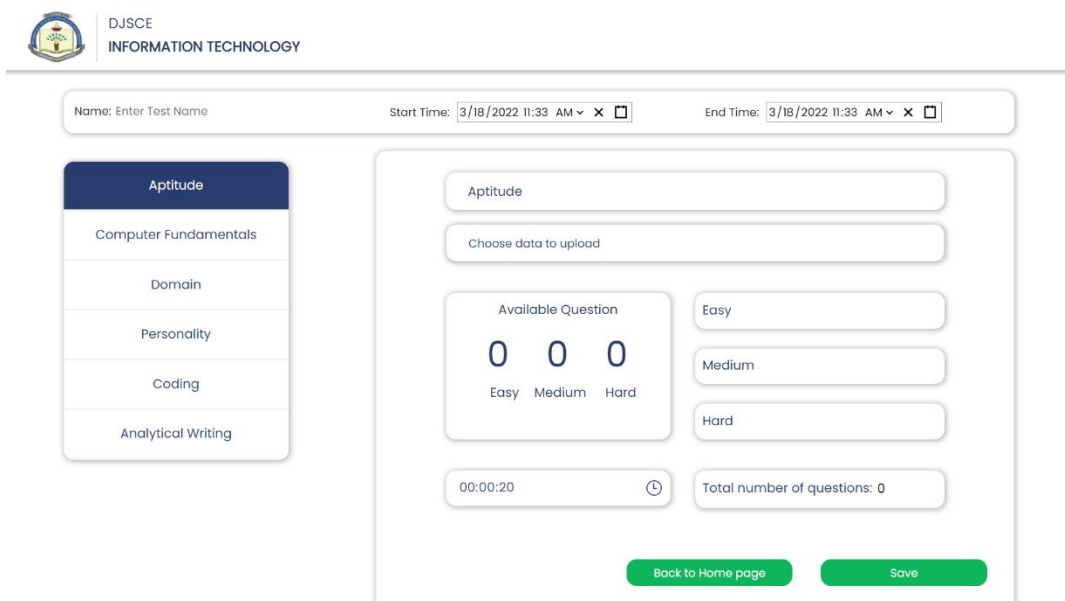


New Test Page

- To create a new test, click on the new test tab.
- Enter the test name, start time, and end time.

Note

- Make sure that end time should be greater than start time.
- Test time should not be less than 20 seconds.
- Total number of questions should not exceed the available questions.
- There are six modules i.e. Aptitude, Computer Fundamentals, Domain, Personality, Coding and analytical writing.



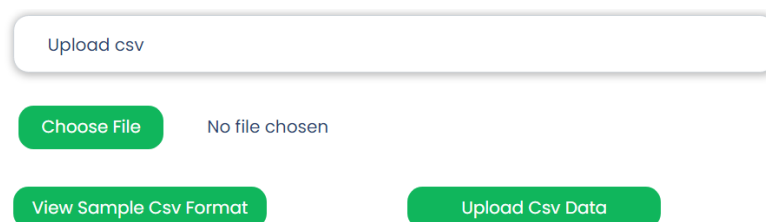
The screenshot shows the 'New Test Page' interface. At the top left is the DJSCCE Information Technology logo. Below it, there's a form with fields for 'Name: Enter Test Name', 'Start Time: 3/18/2022 11:33 AM', and 'End Time: 3/18/2022 11:33 AM'. On the left, there's a vertical menu with options: Aptitude (selected), Computer Fundamentals, Domain, Personality, Coding, and Analytical Writing. The main area contains a 'Choose data to upload' button, a section for 'Available Question' with three large '0' digits for Easy, Medium, and Hard difficulty levels, and buttons for 'Easy', 'Medium', and 'Hard'. There's also a timer set to '00:00:20' and a 'Total number of questions: 0' field. At the bottom, there are 'Back to Home page' and 'Save' buttons.

- Choose the data you want to upload, there are two options available: upload the sample data or choose your own csv file.



The screenshot shows a button labeled 'Upload sample data' with a green 'Upload Sample Data' button below it.

- If you upload your own csv file, it must match the format given. Click on view sample csv format.



The screenshot shows the 'Upload csv' section. It includes a text input field labeled 'Upload csv', a 'Choose File' button, and the text 'No file chosen'. Below these are two buttons: 'View Sample Csv Format' and 'Upload Csv Data'.

- Available question shows the number of questions available in the database. You can click on the easy, medium, and hard buttons to set their respective questions.

Available Question

1

1

0

Easy

Medium

Hard

Easy

Medium

Hard

- The below image shows the question panel to set questions, add options, add image etc and question navigator shows the questions that are already set.

Type :
Easy

Question :
A bus running at the speed of 60 km/hr crosses a pole in 9 seconds. What is the length of the train?

Image :
Choose File No file chosen

150

399

180

150 (c)

Back Add new Question

Question Navigator

A bus running at the speed of 60...

Scheduled Tests

- The upcoming and scheduled tests are shown here.
- In scheduled test section, click on ongoing test.
- After clicking on ongoing test, you will be able to see the results of the ongoing tests of all students and download them in csv format. Selected students can be mailed directly by clicking on send mail. The marks can be sorted in ascending or descending order.

Back

Test Name: ongoing

Start Time: 3/17/2022 11:55 PM

End Time: 3/18/2022 11:55 PM

	Student	Start Time	End Time	▲ Aptitude	▲ Fundamentals	▲ Coding	▲ Domain	▲ Analytical	▲ Marks	
<input type="checkbox"/>	vpkumbhar12@gmail.com	2022-03-18 00:06:44	2022-03-18 00:07:14	2	2	0	2	0	6	<input type="checkbox"/>
<input type="checkbox"/>	kchaitanyo191@gmail.com	2022-03-18 01:15:02	2022-03-18 01:15:25	0	0	0	0	0	0	<input type="checkbox"/>

Search

Rows per page: 5 1 - 2 of 2

Download csv

Send Mail

- Admin can view the upcoming test by clicking on the eye and can make changes to the test or delete it.

Edit

Test Name: upcoming

Start Time: 3/26/2022 11:18 PM

End Time: 3/27/2022 11:18 PM

Apt Qs:	2	Apt Time:	01:00:20	<input type="button" value="🕒"/>
CF Qs:	2	CF Time:	01:00:20	<input type="button" value="🕒"/>
C Qs:	1	C Time:	01:00:20	<input type="button" value="🕒"/>
D Qs:	2	D Time:	01:00:20	<input type="button" value="🕒"/>
P Qs:	1	P Time:	01:00:20	<input type="button" value="🕒"/>
AW Qs:	1	AW Time:	01:00:20	<input type="button" value="🕒"/>

Register Admin

- This module is available only to the super-admin. Super-admin needs to register the admins for them to use the portal.

[Back](#)

Register Admin

Register

Email address

We'll never share your email with anyone else.

Name

Password

Confirm password

Age

Grant Permissions

- Permission must be granted for students to take their tests. From the tables below, choose the students to whom you want to grant permission. The students who have been granted permission will receive a confirmation mail along with the test mail.

[Back](#)

Grant Permissions

Show entries 10

Search

	id	Email	Name
Allowed to All			

Showing 0 entries

[Previous](#) [1](#) [Next](#)

[Grant Permission](#)

Show entries 10

Search

id	Email	Name
48	kchaitanya191@gmail.com	Chaitanya Kumbhar
49	alankrit.intern.alcan@gmail.com	alan
53	vpkumbhar12@gmail.com	Vrushali Kumbhar

Showing 1 to 3 of 3 entries

[Previous](#) [1](#) [Next](#)

Take Feedbacks

- Admin can decide on which students to take feedback from at the end of the test.

[Back](#)

Take Feedbacks

Show entries 10

Search

	id	Email	Rating	Comment
<input type="checkbox"/>	2	kchaitanya191@gmail.com	5	Best Portal
<input checked="" type="checkbox"/>	3	alankrit.intern.alcan@gmail.com	5	
<input checked="" type="checkbox"/>	7	vpkumbhar12@gmail.com	5	Best

Showing 1 to 3 of 3 entries

[Previous](#) [1](#) [Next](#)

[Take Feedbacks](#)

View Profile

- Admin can view their profile but cannot edit their profile. The profile can only be edited by super-admin.

[Back](#)

My Profile

Email address

admin@admin.com

We'll never share your email with anyone else.

Name

admin

Department

Information Technology

Mobile

8169146431

College

Shri Vile-Parle Kelavani Mandal's Dwarkadas J. Sanghvi College of Engineering