ALANA A. TODD

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Portfolio: https://alanatodd.github.io/

EDUCATION

City College of New York (CUNY)   Harlem, NY, Degree Anticipated June 2026
B.F.A Electronic Design and Multimedia | GPA: 3.95

Academic Awards and Honors: AP Scholar with Distinction, National African American Recognition Program, ARISTA, AP Capstone Graduate, Advanced Regents Diploma, Gates Scholarship Finalist, City College of New York (CUNY) Honors program, Dean's List 2022-2025

Relevant Coursework: Graphics Design Workshop, Motion Design, Web Design I, 2D Animation, 3D Modeling, Vector Illustration, 2D Imaging and Illustration

RELATED EXPERIENCE

Biology Department at City College of New York (CUNY)   Harlem, NY September 2022 - May 2023
Graphic Designer
● 	Developed graphic designs to creatively advertise the different college majors offered by the Biology Department
● 	Created 3 graphic design projects per month to be used throughout the Biology Department
● 	Worked closely with the Department Head to ideate concepts and designs for posters, consistently meeting requirements and deadlines

Infinity Educational Programs SYEP   Brooklyn, NY July 2022 - August 2022
Summer Youth
   ● 	Completed 150 hours of project-based career readiness skills in IT Training and Graphic Design

EMPLOYMENT HISTORY

Brooklyn Public Library   Brooklyn, NY December 2021 - June 2022
StoryTeen
● 	Completed 100 hours of training on child development, literacy, library, and career skills and had hands-on work experience
● 	Executed a variety of children's programs, projects, and events including the Big Brooklyn Playdate and video series Book World
● 	Illustrated and authored a children's book as a culminating project in 5 months

Allie's Babysitting Service   Brooklyn, NY January 2018 - December 2024
Babysitter
● 	Created and administered high-impact educational activities for children ages 2 to 4
● 	Organized drawing, painting, and coloring activities 3 times weekly

SKILLS

Hard Skills: Adobe Photoshop, Adobe Illustrator, Adobe After Effects, Adobe Animate, Adobe Bridge, Adobe InDesign, Autodesk Maya, Clip Studio Paint, Blender, HTML, CSS, Microsoft Excel, Microsoft Word, Microsoft Outlook

Soft Skills: Written and verbal communication, work ethic, ability to multitask, attention to detail, collaboration, self-motivation, time management, cultural competency, problem-solving, organization