

COURSE SYLLABUS

Spring 2020

March 16 – May 7, 2020

By Arrangement

Literacy in Technology

MIC50902-75

M.Ed.

Instructor: Alan Cook
Phone/Text: 775-538-2526 Mobile
E-mail: acook@rio.edu
Office: Bob Evans Farm Hall – Room 230

Office Hours: *Please schedule an appointment online: tiny.cc/bookme-acook
at least 8 hours in advance to ensure availability*

T @BEF230	09:00-11:30a, 01:00-01:30p	3
W @BEF230	07:30-08:00p	
T/R @Meigs Ctr.	03:45p-04:30p	
R @Jackson Ctr.	08:30-09:00p	

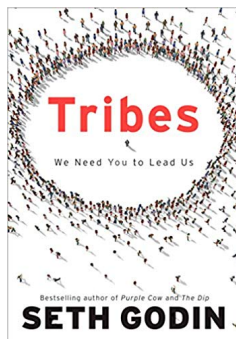
Dept. Secretary: 740-245-7373 Office Fax: 740-245-7110
McArthur Ctr. 740-645-7993 Meigs Center: 740-992-1880

COURSE DESCRIPTION: This course emphasizes the uses of computers in education, data management, and content area application.

PREREQUISITES: None

CREDIT HOURS: 2 credit hours

TEXTBOOK AND OTHER REQUIRED MATERIALS:



Gooden, Seth (2008). "Tribes: We Need You to Lead Us"
Penguin: New York. ISBN: 978-1591842330

Access to Rio's Blackboard Learning Management System:
<http://rio.blackboard.com>

Flash Drive (2GB, or larger, with available space for course files)
for saving files when using campus computers

PROGRAM OUTCOMES: The following outcomes have been adopted for the degree program for which this course is required:

1. Address the need for each young person to develop and sustain personal dignity.
2. Plan toward maximum effectiveness of sharing knowledge through various sensory stimuli.
3. Demonstrate by application the theory of multiple intelligences and its significance in identifying alternative paths to acquiring general knowledge.
4. Demonstrate, by application, the effectiveness of authentic, performance-based assessment.
5. Investigate and adapt new learning theories as they relate to current practice and contemporary technology.
6. Initiate a continuous plan to present and support the arts and sports as a powerful means through which individual and collective human behavior is influenced.
7. Plan and implement individual creative activity and group projects relative to the entire curriculum.
8. Present the common concerns of human beings while respecting the desire of different people to retain their cultural identity.
9. Actively promote the concept that the cultures of all peoples can best be compared and understood through the arts and sports.
10. Demonstrate how creative activity can enable and support worthwhile learning.
11. Document the value of diversity to enrich the learning environment through personal experiences.
12. Develop and practice active learning strategies designed on the basis of brain-based research.

COURSE OUTCOMES: The following outcomes have been adopted for this course. *All outcomes* listed below have direct relevance to course material. Upon completion of this course students are expected to:

1. **Technical Literacy:** understand the basic concepts of computer functionality and related terminology and demonstrate genuine understanding of the basic skills presented in this course.
2. **Learning Literacy:** effectively preparing to be a distance learning student, using the web as a communication tool, using the web as a resource for learning.

3. **Teaching Literacy:** using technology effectively in the classroom as a resource for teaching and communicating.
4. **The course is designed to go along with the Portfolio class to prepare to understand the technology to be used in the Graduate Education experience.**

GRADING POLICIES/TESTING/ASSIGNMENTS/ATTENDANCE/EXPECTATIONS

Grade calculation	% of Grade	Grading Scale
Discussion/Classroom activities	50%	A = 90 – 100%
Projects	50%	B = 80 – 89%
TOTAL	=100	C = 70 – 79%
		D = 60 – 69%
		F < 60%

Rubric for Assessment:

Internet classes should be visited a minimum of three times per week and all assignments should be posted in a timely manner. The courses in this program are heavily focused on reflective thinking and student interaction on the asynchronous discussion forum. Each of the three books and the assigned readings that are imbedded in the course through links are required reading. Grades will be assigned on the basis of this rubric:

	To earn an A:	To earn a B:	To earn a C or below:
Journaling	Show clear proof of personal investment in recording reflective thinking in the journal regarding issues relevant to this program.	Show proof that an honest attempt is being made to journal in a meaningful way	Don't even go here!!
Abstract	Submit an edited, formal draft with worthwhile content showing thoughtful planning and clear understanding of how to meet the objectives of the program.	Submit an abstract draft that has attempted to address all the basic issues to be included in the portfolio.	
Internet Postings	Make thoughtful posts that reflect proof of having read/understood material, and posts that show evidence of reading/understanding and reflecting on posts of others.	Make posts that indicate the assignments have been read and understood.	
Documentation Process	Outline and begin practical plans for documenting and gathering evidence to prove or disprove what is stated in the abstract.	Show a marginal effort to collect information, proof of stated objectives in the abstract	

TOPICAL/CLASS OUTLINE:

Date	Topic
W1 (9) 13-Mar	Go over Syllabus/Blackboard course Sign up for a Google account http://google.com
W2 (10) 20-Mar	Google Sites
W3 (11) 27-Mar	Online presentation software & Keirsey Temperament Sorter Post discussion assignments in Blackboard
W4 (12) 3-Apr	Google Presentation Post discussion assignments in Blackboard
W5 (13) 10-Apr	What fascinates you? Post discussion assignments in Blackboard
W6 (14) 17-Apr	Ted.Com Post discussion assignments in Blackboard
W7 (15) 24-Apr	Creativity/Innovation/Tribes Post discussion assignments in Blackboard
W8 (16)	Final Presentations

Classroom Participation and Lab Behavior: Classroom participation may be graded on classroom activities and discussions. Students who are not present or engaged in the classroom may lose some or all participation points. Please set phones on vibrate or silence mode to receive emergency notifications. Devices such as laptops, smartphones, Internet-connected devices and university provided computers should be used ONLY to enhance the course (such as looking up information for discussion/in-class activities, etc.) and NOT become a distraction to the learner or other students in the classroom (texting, etc.). Headphones/earphones (even just in one ear) or non-religious/unapproved headgear (hats or hoods, etc.) that cover ears should not be used/worn during classroom instructional activity time. Students should be aware of and respect posted policies in lab classrooms, such as “no food and drinks”. Students who are not engaged in the classroom may forfeit participation points.

Email Communication: To avoid messages from being filtered/not delivered, all student and faculty communication should be restricted to official university supplied email addresses. If you

need a call back, please include a phone number in your email message. Email messages should always be professional and include your full name and course information (course and section #).

Incomplete Grades: Student must meet the requirements for an incomplete grade and submit a completed application (available from the registrar) for an incomplete grade, including an explanation for the request and documentation. The university charges a fee for incomplete grades. The application should be submitted to the instructor before the beginning of finals week.

Course Survey: Student are expected to complete a course evaluation survey before the end of the semester through the online evaluation system. Course survey information is requested before the end of the semester, but survey results are withheld from instructors until after grades have been submitted. Course evaluations are necessary for the school's accreditation and assist with the institutional assessment and future planning.

ACADEMIC HONESTY & INTEGRITY: As educational institutions, the University of Rio Grande and Rio Grande Community College seek to nurture a high standard of academic honesty and integrity in students, faculty, and staff. All persons are expected to present and represent their own original work and to fully and properly credit sources of information used in the preparation of their own original work. Any person committing an act of plagiarism, cheating, attendance fraud, or other form of academic dishonesty is subject to the fullest measure of consequences, including course failure and suspension. Repeated violations will subject the student to automatic academic suspension with failing grades for not less than one academic year. Failing grades assigned because of academic dishonesty will not be eligible for forgiveness under the Academic Policy.

ADA POLICY: If a student wishes to be identified as having a physical, mental, or learning disability, that may or may not require reasonable accommodation(s), he/she must register with the Office of Accessibility. These registered students should identify themselves to their instructors and provide a written statement from the Accessibility Office that indicates the appropriate accommodations. The process of a student self-proclaiming the need for accommodation should occur as early in the semester as possible. The Office of Accessibility phone is 740-245-7339 and is in Rhodes Hall, Room 116, University of Rio Grande.

MENTAL HEALTH SERVICES: As a student, you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce your ability to participate in daily activities. Services are available to assist you with addressing these and other concerns you may be experiencing. Contact the Office of Accessibility (740-245-7439) to learn more about the confidential mental health services available to you.

FERPA: The University of Rio Grande and Rio Grande Community College are committed to fully respecting and protecting the rights of students under the Family Educational Rights and Privacy Act (FERPA). These rights generally include the right to inspect, review and seek amendment to the student's education records and the right to provide written consent before personally identifiable information from education records is disclosed. Under FERPA, students have the right to file a complaint with the US Department of Education concerning alleged failures to comply with FERPA. Please see the Student Records Confidentiality/Rights Under FERPA section of the Student Handbook for details and more information.

COPYRIGHT: Materials used in association with this course may be copyright protected. These items are provided for educational purposes and are intended for the use by only those students officially enrolled in the course. Individuals may not copy, duplicate, download, or distribute any of these items outside this course without first considering United States copyright law (Title 17, US Code) and Rio Grande's copyright-related policies.

WITHDRAWAL: See current university course schedule for last day to withdraw from course.

**** This syllabus is not to be construed as a contract with the student and may be subject to change****