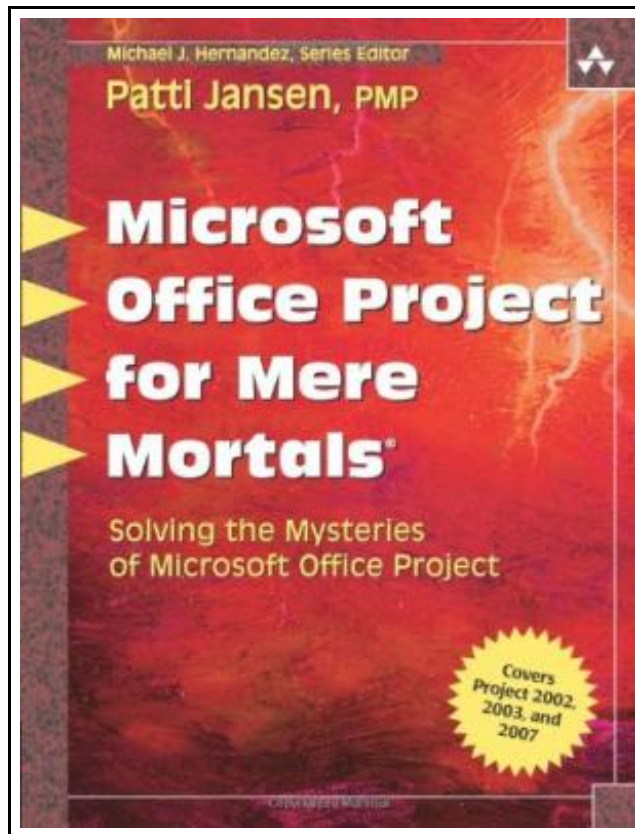# Microsoft Office Project for Mere Mortals: Solving the Mysteries of Microsoft Office Project (Mixed media product)

Filesize: 7.88 MB

Reviews

This book may be worth purchasing. I am quite late in start reading this one, but better then never. Once you begin to read the book, it is extremely difficult to leave it before concluding.
(Esta Price)

MICROSOFT OFFICE PROJECT FOR MERE MORTALS: SOLVING THE MYSTERIES OF MICROSOFT OFFICE PROJECT (MIXED MEDIA PRODUCT)

Pearson Education (US), United States, 2007. Mixed media product. Book Condition: New. 229 x 178 mm. Language: English . Brand New Book. Microsoft Office Project for Mere Mortals(R) strips away the mysteries of Microsoft Office Project, giving you practical skills, methodologies, and best practices for building schedules and budgets that work. Using the clear, concise, and friendly style that s a hallmark of the For Mere Mortals(R) series, Jansen provides step-by-step instructions for every feature you really need to master, whether you re using Project 2007, 2003, or 2002. You ll learn why Project works as it does, so you can make the best possible decisions about how to use it. Realistic exercises offer extensive hands-on practice, and a start-to-finish case study covers the entire project lifecycle. Jansen shows you how to: * Scope projects using work breakdown structures and task outlines * Define projects rapidly with Microsoft Project templates * Work with milestones, deadline dates, and task information * Manage resource sharing across multiple projects * Calculate accurate budgets * Avoid common scheduling errors and oversights * Tighten critical paths to reduce work overload and resource overallocation * Use baselining to track variances, adjust projects on-the-fly, and become a more effective scheduler * Uncover potential problems, identify alternatives, and avoid crises * Discover little-known tips and tricks for better formatting and printing * Use Project to close projects successfully, and learn from your experience Whatever your title, organization, or project, this book will help you get powerful results with Microsoft Office Project-quickly, efficiently, and painlessly. The CD-ROM contains a searchable electronic version of the book and Microsoft Project (.MPP) files (available for Project 2002 and above) of the book s step-by-step scheduling practices and case studies. Praise for Microsoft Office Project for Mere Mortals(R) This book stands out of...

📄 Read Microsoft Office Project for Mere Mortals: Solving the Mysteries of Microsoft Office Project (Mixed media product) Online

📄 Download PDF Microsoft Office Project for Mere Mortals: Solving the Mysteries of Microsoft Office Project (Mixed media product)

Related PDFs

Four on the Shore

Penguin Books Australia, Australia, 1994. Paperback. Book Condition: New. James Marshall (illustrator). Reprint. 229 x 147 mm. Language: English . Brand New Book. Using their cache of already published easy-to-read books, Puffin launched their Easy-to-Read...

Download Document »

Children s Educational Book: Junior Leonardo Da Vinci: An Introduction to the Art, Science and Inventions of This Great Genius. Age 7 8 9 10 Year-Olds. [Us English]

Createspace, United States, 2013. Paperback. Book Condition: New. 254 x 178 mm. Language: English . Brand New Book ***** Print on Demand *****.ABOUT SMART READS for Kids . Love Art, Love Learning Welcome. Designed to...

Download Document »

A Smarter Way to Learn JavaScript: The New Approach That Uses Technology to Cut Your Effort in Half

Createspace, United States, 2014. Paperback. Book Condition: New. 251 x 178 mm. Language: English . Brand New Book ***** Print on Demand *****.The ultimate learn-by-doing approachWritten for beginners, useful for experienced developers who want to...

Download Document »

Learn em Good: Improve Your Child s Math Skills: Simple and Effective Ways to Become Your Child s Free Tutor Without Opening a Textbook

Createspace, United States, 2010. Paperback. Book Condition: New. 229 x 152 mm. Language: English . Brand New Book ***** Print on Demand *****.From a certified teacher and founder of an online tutoring website-a simple and...

Download Document »

Crochet: Learn How to Make Money with Crochet and Create 10 Most Popular Crochet Patterns for Sale: (Learn to Read Crochet Patterns, Charts, and Graphs, Beginner s Crochet Guide with Pictures)

Createspace, United States, 2015. Paperback. Book Condition: New. 229 x 152 mm. Language: English . Brand New Book ***** Print on Demand *****.Getting Your FREE Bonus Download this book, read it to the end and...

Download Document »

Ladies-In-Waiting (Dodo Press)

Dodo Press, United Kingdom, 2009. Paperback. Book Condition: New. Christine Tucke Curtiss (illustrator). 229 x 152 mm. Language: English . Brand New Book ***** Print on Demand *****.Kate Douglas Wiggin, nee Smith (1856-1923) was an

[Save PDF »](#)

Readers Clubhouse Set a a Truck Can Help

Barron s Educational Series, United States, 2006. Paperback. Book Condition: New. 229 x 145 mm. Language: English . Brand New Book. This is volume eight, Reading Level 1, in a comprehensive program (Reading Levels 1

[Save PDF »](#)

Dracula Investigates the Mummy s Purse

Createspace, United States, 2014. Paperback. Book Condition: New. Andy Bruce (illustrator). 229 x 152 mm. Language: English . Brand New Book ***** Print on Demand *****.Count Dracula the greatest detective in Transylvania must face his

[Save PDF »](#)

Online Investigations: Snapchat

Createspace, United States, 2015. Paperback. Book Condition: New. 229 x 152 mm. Language: English . Brand New Book ***** Print on Demand *****.Snapchat messages. Are they really deleted?Snapchat is one of the most popular applications

[Save PDF »](#)

The Talking Beasts (Dodo Press)

Dodo Press, United Kingdom, 2007. Paperback. Book Condition: New. 229 x 152 mm. Language: English . Brand New Book ***** Print on Demand *****.Kate Douglas Wiggin, nee Smith (1856-1923) was an American children s author

[Save PDF »](#)