**DAILY PROGRESS REPORT**

**FORMAT NO:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Unit/Location/Area:** |  | **Machine No. (if applicable)** | |  |
| **Date of Report:** |  | **Prepared by:** |  | |

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| --- | --- | --- | --- | --- | --- |
| **No** | **Items** | **Target Date** | **Completed** | **In %** | **Estimates** |
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Reason for Incompletion:

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