Alan Xie

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2A Health Studies University of Waterloo

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Summary of Qualifications

- Technical Skills: JavaScript, HTML5, CSS3, jQuery, Bootstrap, Git, Microsoft Office 365, Brackets, Adobe Photoshop
- Detail-oriented and organized, evident through experience in managing patient flow and organizing patient records at the Cardiology Unit at Markham-Stouffville Hospital
- Experienced with research and extraction of academic literature through multiple papers written in first year courses on health-related topics (e.g. Physician Assisted Suicide and Health Systems)
- Ambitious and determined self-learner of technical skills and frameworks; currently taking online courses on JavaScript and Bootstrap frameworks
- Exceptional interpersonal skills developed through 2+ years of volunteering at medical facilities and professional environments
- Outstanding leadership/organizational skills through 2+ years of Power Unit Council experience

Relevant Experience

Cardiology Unit Assistant | Markham-Stouffville Hospital   May 2018- September 2018

- Improved patient flow and managed patient records through Microsoft Excel as part of a team for over 200 patients to reduce wait times and improve patient's journey through the health system
- Used interpersonal skills to satisfy patient needs, sometimes conversing in Mandarin to deliver information and provide a sense of comfort to non-English speaking patients

Barista | Chatime Canada   May 2018 – September 2018

- Worked within a team of 4 to provide fast and efficient service to hundreds of customers daily, precisely following Standard Operating Procedures (SOPs)
- Used communication and listening skills to deliver excellent customer service, following strict procedures to produce the highest level of customer satisfaction

Volunteer Resources Associate Director | Power Unit Youth Organization   June 2016 - April 2018

- Served as a link between the board of directors and 250 external volunteers by handling questions, distributing human capital, and helping to resolve on-site problems
- Organized and co-ordinated 350 volunteers for Night It Up!, a street festival in Markham, Ontario that raised over $113,000 in 2017

Projects

Personal Website | www.alanxie29.github.io   June 2018 - Present

- Created a responsive web application from self-taught code for personal purposes and as a professional platform/portfolio
- Developed website infrastructure using HTML, CSS, JavaScript, and Bootstrap to create a user-friendly and modern UI

Education

Candidate for Bachelor of Science in Health Studies, University of Waterloo   September 2017 - Present

- 1A and 1B Deans List, excellent academic standing
- Looking to specialize in Health Informatics and obtain a minor in computing
- Developed research and analytical skills through assignments focused on academic literature research and the graphing and analysis of trends in data
- Relevant courses: Quantitative Approaches to Health Science (Biostatistics), Human Biochemistry